



Glenrock Town Council Meeting AGENDA

April 8, 2024 – 5:30PM

- I. WELCOME / PLEDGE**
- II. CALL TO ORDER – ATTENDANCE**
- III. ADDITIONS / DELETIONS**
- IV. APPROVAL OF MINUTES**
March 25, 2024 Council Meeting
April 1, 2024 Work Session
- V. REPORTS**
- VI. ITEMS FROM THE FLOOR**
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**
WAM Official Voting Delegate Form
Resolution 2024-09: A Resolution Establishing a School Resource Officer (SRO)
Position Within the Police Department
- IX. BILLS & CLAIMS**

Unapproved Minutes
Town Council Meeting
Glenrock Town Hall
March 25, 2024

Mayor Roumell called the council meeting to order at 5:30PM and led the Pledge of Allegiance. All elected officials were in attendance.

ADDITIONS/DELETIONS: None.

APPROVAL OF MINUTES: CP Nunn moved to approve minutes as presented for March 11, 2024 council meeting; seconded by CP Colling. All ayes – MOTION CARRIED.

OLD BUSINESS: None.

NEW BUSINESS:

Resolution 2024-07: A Resolution Name the Public Roadway Between Bridger's Crossing and Brubaker Road. CP Kincaid moved to approve Resolution 2024-07; seconded by CP Nunn. All ayes – MOTION CARRIED.

Resolution 2024-08: A Resolution Approving Award of Bid for the 9th & Keller Street Improvements Project. CP Moulton moved to approve Resolution 2024-08; seconded by CP Nunn. All Ayes – MOTION CARRIED.

BILLS & CLAIMS: Bills/Claims Approved March 25, 2024

Orkin Pest Control 232.00; AT&T 2068.12; Transunion Risk 75.00; Black Hills Energy 3854.78; Rocky Mountain Power 17230.41; Century Link 200.29; Atlas Premier Service 206.39; NAPA 519.09; A1 Towing 180.00; Renegade Off Road 2654.05; Coca Cola Bottling 35.00; Extreme Truck Outfitters 602.50; Grainger 2087.95; Sherwin Williams 864.99; 71 Construction 7519.00; Energy Laboratories 482.00; Amazon Capital Services 347.57; Staples 36.01; All American Publishing 700.00; CS Consulting 1150.00; Casey Coated 1400.00; Moden Marketing 1397.42; Vyve 988.15; CEPI 2180.00; Great America Financial 83.00; Glenrock Health Center 35.00; Converse County EMA 152.60; AlSCO 157.85; Menards 491.94; Auto Glass Pro 1500.00; H&H Electric 1526.95; Dana Kepner 1270.50; Dell Marketing 2518.10; Jesse Richard 100.00; Rachel Brurud 100.00; Rocky Mtn Print Solutions 624.20; WY Dept of Agriculture 100.00; WY Secretary of State 60.00; Town of Rolling Hills 135.00; Jaylene Lamoreaux 128.89; Converse County Bank/Visa 5268.06; State of WY – LIEAP 128.89; Verizon 837.26; Colton McLean 110.00; WY Assn of Rural Water 395.00. 45 claims totaling \$62,733.96. CP Nunn moved to approve Bills and Claims; seconded by CP Colling. All ayes – MOTION CARRIED.

At 6:02PM CP Moulton moved to adjourn the meeting; seconded by CP Kincaid. All ayes – MOTION CARRIED.

ADJOURNMENT: 6:02PM.

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Town Clerk

Town of Glenrock
Work Session Minutes
April 1, 2024
Glenrock Town Hall

PRESENT:

Mayor Roumell
CP Moulton
CP Kincaid
Chief Felton

Clerk Taylor
CP Nunn
CP-Judi Colling
BI Lyle Hunt

At 5:00PM, work session began.

Council discussed possibility of supporting a 6th penny tax with the Douglas Hockey team. Chief Felton discussed an SRO position with the council. Mayor Roumell showed print of ECI's car wash project. Lyle Hunt discussed modifications to the tiny home proposal.

Next work session is scheduled for May 6, 2024.

ADJOURNMENT: 6:32PM

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Clerk

**WYOMING ASSOCIATION OF MUNICIPALITIES
2024 WAM SUMMER CONVENTION
OFFICIAL VOTING DELEGATE FORM**

The following person has been selected as the *Official Voting Delegate* for the 2024 WAM Summer Convention Business Meeting in Pinedale, Thursday, June 6, 2024.

City/Town: _____

Name: _____

Title: _____

Alternate Delegate will be: _____

Title: _____

Date Approved by the City/Town Council: _____

Attest: _____ (City/Town Clerk)

PLEASE EMAIL, MAIL OR FAX TO WAM NO LATER THAN May 24, 2024.

315 West 27 Street, Cheyenne, WY 82001

Phone (307) 275-8376, Fax (307) 632-1942 or

Email to Earla Checchi at: checchi@wyomuni.org

RESOLUTION NO. 2024-09

**A RESOLUTION ESTABLISHING A SCHOOL RESOURCE OFFICER (SRO)
POSITION WITHIN THE POLICE DEPARTMENT**

WHEREAS, the safety and security of students, faculty, and staff within educational institutions are of paramount importance;

WHEREAS, fostering positive relationships between law enforcement agencies and the community is crucial for maintaining public trust and ensuring effective policing;

WHEREAS, School Resource Officers (SROs) serve as liaisons between law enforcement agencies and educational institutions, promoting a safe and conducive learning environment while also providing valuable resources and support to students and school staff;

WHEREAS, the presence of SROs can deter criminal activity, mitigate potential threats, and facilitate timely responses to emergencies within school premises;

WHEREAS, the establishment of an SRO position within the Police Department will enable the allocation of dedicated resources and personnel to serve in this capacity;

NOW, THEREFORE, BE IT RESOLVED THAT the Governing Body of the Town of Glenrock hereby establishes the position of School Resource Officer (SRO) within the Police Department.

PASSED AND APPROVED THIS 8TH DAY OF APRIL, 2024.

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Clerk

04/04/24
13:50:39

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 4/24

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Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
9349		754 VALLI INFORMATION SYSTEMS INC.	786.38					
	SW:	online pmt maint agreement						
	WA:	online pmt maint agreement						
	93572	03/27/24 SW: online pmt maint agreeeme	318.19			242 5710 5400		1011
	93572	03/27/24 WA: online pmt maint agreeeme	318.19			241 5701 5400		1011
	93812	03/31/24 SW: Monthly Maintenance	75.00			242 5710 5400		1011
	93812	03/31/24 WA: Monthly Maintenance	75.00			241 5701 5400		1011
9351		161 TOWN OF GLENROCK	1,257.63					
		Monthly Utilities						
	03/22/24	1049 PK - Pioneer	23.10			101 5430 5480		1011
	03/22/24	11581 SH - New Shop	63.48			101 5221 5480		1011
	03/22/24	1071 PK - Tot Lot	23.10			101 5430 5480		1011
	03/22/24	1075 PK - Rookstool	23.10			101 5430 5480		1011
	03/22/24	1131 - PK - Triangle	23.10			101 5430 5480		1011
	03/22/24	11387 - CB - Commerce Bldg	111.83			117 5540 5480		1011
	03/22/24	11027 - TS - Town Square	51.98*			101 5440 5480		1011
	03/22/24	6226 - PK - Ballfield	23.10			101 5430 5480		1011
	03/22/24	11357 - PK - Dorsey	23.10			101 5430 5480		1011
	03/22/24	1021 - SH - Shop	86.58			101 5221 5480		1011
	03/22/24	5001 - PK - Shelter Area	23.10			101 5430 5480		1011
	03/22/24	5003 - LB - Lincoln Bldg	346.87*			119 5550 5480		1011
	03/22/24	5004 - TH - City Hall	111.83			101 5021 5480		1011
	03/22/24	11580 - PW - Wash Bay	63.48			101 5221 5480		1011
	03/22/24	1154 - PK - Doerkin #2	15.75			101 5430 5480		1011
	03/22/24	40001 - PK - Doerkin #1	15.75			101 5430 5480		1011
	03/22/24	11194 - PK - Concession Stand	23.10			101 5430 5480		1011
	03/22/24	11011 - PK - 303 W Birch	15.75			101 5430 5480		1011
	03/22/24	1189 - PK - Pathway Irrigation	23.10			101 5430 5480		1011
	03/22/24	11056 - SH - 111 S 8th	15.75			101 5221 5480		1011
	03/22/24	11400 - BRC - Sharps	111.83			118 5505 5510		1011
	03/22/24	11403 - BRC - Paint Bldg	15.75			118 5505 5510		1011
	03/22/24	11404 - BRC - Irrigation	23.10			118 5505 5510		1011
9356		1525 CENTURY LINK	164.01					
	HC - 2810							
	03/22/24	HC - 2810	164.01			101 5460 5450		1011
9357		134 CENTURY LINK	677.44					
		Monthly Statements						
	03/22/24	TH - 5753	307.01			101 5021 5480		1011
	03/22/24	SW - 6054	63.42			242 5710 5480		1011
	03/22/24	SH - 3454	307.01			101 5221 5480		1011

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9358		211 WYOPASS	305.00					
BI - Membership		000087 03/08/24 BI - Membership	305.00			101 5023	5280	1011
9359		1152 ROCKY MOUNTAIN WASH, LLC	20.00					
PD - Vehicle Maint		64729 04/01/24 PD - Vehicle Maint	20.00			101 5101	5560	1011
9360		231 FIRE SUPPRESSION AUTHORITY	48,625.00					
PS - Fire Department 3rd Qtr Payment		02/05/24 PS - 3rd Qtr Payment	48,625.00			101 5025	5120	1011
9361		171 VERIZON WIRELESS	731.36					
PW - Monthly Statement		9959638449 03/20/24 PW - Cells, Tablets	731.36			101 5221	5480	1011
9362		154 JANE STEARNS, MS, LPC	800.00					
TH - Prof Services		03/30/24 TH - Prof Services	800.00			101 5021	5230	1011
9363		1110 ALSCO	157.85					
TH & TS - Floor Mats		1593451 04/02/24 TH - Floor Mats	101.53			101 5021	5400	1011
		1593454 04/02/24 TS - Floor Mats	56.32			101 5440	5510	1011
9364		92 DANA KEPNER COMPANY INC.	3,102.66					
WA - Equipment		2237781 03/21/24 WA - Equipment	3,102.66			241 5701	5790	1011
9365		1506 GRAVES CONSULTING, LLC	4,000.00					
TC - Prof Services		1398 03/31/24 TC - Prof Services	4,000.00			101 5019	5230	1011
9366		1579 JIMMY DRIVER	25.32					
WA - Refund Overpayment		6006-00 04/01/24 WA - Refund Overpayment	25.32			241 4601		1011
9367		507 MOUNTAIN WEST/WERCS COMM. INC.	60.95					
HC - Internet		20240401-1 04/01/24 HC - Internet (Acct 13158)	60.95			101 5460	5450	1011

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9368		69 HAWKINS, INC.	20.00					
	WA - Chlorine							
	6709414	03/14/24 WA - Chlorine	20.00			241 5701	5400	1011
9369		1359 VYVE BROADBAND	160.32					
	TS - Broadband							
	03/18/24	TS - Broadband	160.32*			101 5440	5480	1011
9370		1275 ROCK SOLID SST / RICHARD CRAYS	2,767.00					
	PD - Uniforms							
	031324gpd	03/15/24 PD - Uniforms	2,767.00			101 5101	5110	1011
9371		878 Law Enforcement Systems	238.00					
	DSP - Supplies							
	221797	03/07/24 DSP - Supplies	238.00			101 5150	5590	1011
9372		22 CEPI	78,752.50					
	Monthly Invoices							
	20-047-20	02/29/24 SW - Glenrock T13	34,002.50			242 5710	5800	1011
	21-065-12	02/29/24 WA - Water Improvements	12,742.50			241 5701	5800	1011
	23-052-02	02/29/24 ST - Mesa Verde Overmill	362.50			101 5201	5815	1011
	23-069-02	02/29/24 ST - Grove St Sidewalk	31,260.00			101 5201	5815	1011
	23-099-07	02/29/24 WA - Glenrock Engineer	385.00			241 5701	5800	1011
9373		1358 AMAZON CAPITAL SERVICES	200.08					
	Monthly Invoices							
	LX4H	03/21/24 IT - Supplies	173.09			101 5004	5590	1011
	NGV6	03/21/24 TC - IT Supplies	26.99			101 5019	5601	1011
9374		1015 RENEGADE OFF-ROAD & DRIVELINE	1,960.72					
	Monthly Invoices							
	03/20/24	PD - Vehicle Maint	1,059.90			101 5101	5560	1011
	0695	03/21/24 PD - Vehicle Maint	23.69			101 5101	5560	1011
	03/21/24	PD - Vehicle Maint	671.13			101 5101	5560	1011
	0701	03/26/24 ST - Vehicle Maint	206.00			101 5201	5560	1011
9375		62 GREINER MOTOR CO.	52,594.00					
	PD - Vehicle							
	16869	03/25/24 PD - Vehicle	52,594.00			101 5101	5791	1011

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9376		198 WY CONF. OF MUNICIPAL COURTS	150.00					
MC - Training		04/02/24 MC - Training	150.00			101 5001	5470	1011
9377		1311 WY FIRST AID & SAFETY	30.96					
SH - Supplies		80006325 03/22/24 SH - Supplies	30.96*			101 5221	5580	1011
9378		193 WYDOT - MOTOR VEHICLE SERVICES	10.00					
PD - Vehicle Plates		03/27/24 PD - Vehicle Plates	10.00			101 5101	5560	1011
9379		179 WY CONF. OF BLDG. OFFICIALS	225.00					
BI - Training		04/02/24 BI - Training	175.00			101 5023	5470	1011
		04/02/24 BI - Membership	50.00			101 5023	5280	1011
9380		1580 STERLING EXCAVATION	3,800.00					
WA - Maintenance/Repairs		3363 03/19/24 WA - Repairs	3,800.00			241 5701	5510	1011
9381		110 MENARDS	2,530.39					
PW - Invoices		83327 LB - Maintenance	44.39			119 5550	5510	1011
		83875 PK - South Rec Repairs	622.98*			101 5430	5812	1011
		84233 04/04/24 TS - Maintenance	1,863.02			101 5440	5510	1011
9382		989 PDS	849.61					
IT - Software		8922 04/01/24 IT - Software	849.61			101 5004	5281	1011
9383		985 SHIRTS & MORE	500.00					
PD - Vehicle Wrap		43182 08/04/23 PD - Vehicle Wrap	500.00			101 5101	5560	1011
9384		644 FERGUSON WATERWORKS #1116	1,965.27					
WA - Maintenance		1506325 03/29/24 WA - Maintenance	1,812.00			241 5701	5510	1011
		1495010-1 02/13/24 WA - Maintenance	153.27			241 5701	5510	1011

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
9385		33 HERITAGE LANDSCAPE SUPPLY GROUP	39.95					
	PC - Equipment							
		14795828-1 03/29/24 PC - Equipment	49.71			101 5220	5540	1011
		CA-000048 08/21/23 PC - Equipment	-9.76			101 5220	5540	1011
9386		1215 307 SIGNS AND MORE	1,880.00					
	M/C - Projects - Senior Banners							
		1742 03/27/24 M/C - Projects	1,880.00			101 5002	5600	1011
9387		1581 AQUATICS WYO	900.00					
	TS - Supplies							
		6 03/22/24 TS - Supplies	900.00			101 5440	5590	1011
9388		3 ANDREEN HUNT CONSTRUCTION, INC	362,819.59					
	PW - 2nd Street Project							
		20-047-7 04/03/24 WA - 2nd Street Project	181,306.98			241 5701	5800	1011
		20-047-7 04/03/24 SW - 2nd Street Project	96,000.00			242 5710	5800	1011
		20-047-7 04/03/24 ST - 2nd Street Project	85,512.61			101 5201	5800	1011
		# of Claims 35	Total: 573,106.99					

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TOWN OF GLENROCK
Fund Summary for Claims
For the Accounting Period: 4/24

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Fund/Account	Amount
101 GENERAL FUND	
1011 Money Market 800-461-6	238,253.19
117 COMMERCE BLOCK	
1011 Money Market 800-461-6	111.83
118 BRC GRANT	
1011 Money Market 800-461-6	150.68
119 BRONCO BUILDING	
1011 Money Market 800-461-6	391.26
241 WATER FUND	
1011 Money Market 800-461-6	203,740.92
242 SEWER FUND	
1011 Money Market 800-461-6	130,459.11
Total:	573,106.99

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TOWN OF GLENROCK
Claim Approval Signature Page
For the Accounting Period: 4 / 24

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Report ID: AP100A

We the undersigned affirm that the charges are true and correct and accurately reflect the charges due to the Town of Glenrock this 8th day of April, 2024.

Mayor Bruce Roumell

Council Member Judi Colling

Council Member Roy Kincaid

Council Member John Moulton

Council Member Margaret Nunn

Treasurer Kelly Lewis