



Glenrock Town Council Meeting AGENDA

April 22, 2024 – 5:30PM

- I. WELCOME / PLEDGE**
- II. CALL TO ORDER – ATTENDANCE**
- III. ADDITIONS / DELETIONS**
- IV. APPROVAL OF MINUTES**
April 8, 2024 Council Meeting
April 17, 2024 Budget Work Session
- V. REPORTS**
- VI. ITEMS FROM THE FLOOR**
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**
Open Container Permit – Tad Anderson
Tree Grant Application – Casey Toner
- IX. BILLS & CLAIMS**

Unapproved Minutes
Town Council Meeting
Glenrock Town Hall
April 8, 2024

Mayor Roumell called the council meeting to order at 5:30PM and led the Pledge of Allegiance. All elected officials were in attendance.

ADDITIONS/DELETIONS: CP Colling moved to add the Special Use Permit for the Wyoming Game and Fish Youth Day; seconded by CP Nunn. All ayes – MOTION CARRIED.

APPROVAL OF MINUTES: CP Kincaid moved to approve minutes as presented for March 25, 2024 council meeting and April 1, 2024 work session; seconded by CP Nunn. All ayes – MOTION CARRIED.

ITEMS FROM THE FLOOR:

D. Doherty presented to ask officially about using his RV as a rental until August. CP Moulton moved to allow it; seconded by CP Kincaid. CP Moulton, and CP Nunn vote AYE; Mayor Roumell and CP Colling vote NAY. MOTION CARRIED.

OLD BUSINESS: None.

NEW BUSINESS:

WAM Official Voting Delegate Form. CP Nunn moved to approve Mayor Roumell as the first voting delegate and CP Kincaid as the alternate voting delegate; seconded by CP Moulton. All ayes – MOTION CARRIED.

Resolution 2024-09: A Resolution Establishing a School Resource Officer Position Within the Police Department. CP Nunn moved to approve Resolution 2024-09; seconded by CP Moulton. All Ayes – MOTION CARRIED.

Special Use Permit – Wyoming Game & Fish Youth Day. CP Nunn moved to approve the Special Use Permit; seconded by CP Moulton. All ayes – MOTION CARRIED.

BILLS & CLAIMS: Bills/Claims Approved April 8, 2024. Valli Informaton Systems 786.38; Town of Glenrock 1257.63; Century Link 164.01; Century Link 677.44; WYOPASS 305.00; Rocky Mountain Wash 20.00; Fire Suppression Authority 48,625.00; Verizon 731.36; Jane Stearns 800.00; AlSCO 157.85; Dana Kepner 3102.66; Graves Consulting 4000.00; Jimmy Driver 25.32; Mountain West 60.95; Hawkins 20.00; Vyve 160.32; Rock Solid SST 2767.00; Law Enforcement Systems 238.00; CEPI 78,782.50; Amazon Capital Services 200.08; Renegade Off Road 1960.72; Greiner Motors 52,594.00; WY Conference of Municipal Courts 150.00; WY First Aid & Safety 30.96; WYDOT 10.00; WY Conference of Building Officials 225.00; Sterling Excavation 3800.00; Menards 2530.39; PDS 849.61; Shirts & More 500.00; Ferguson Waterworks 1965.27; Heritage Landscape Supply 39.95; 307 Signs and More 1880.00; Aquatics Wyoming 900.00; Andreen Hunt Construction 362,819.59. 35 claims totaling \$573,106.99. CP Nunn moved to approve Bills and Claims; seconded by CP Moulton. All ayes – MOTION CARRIED.

At 6:02PM CP Nunn moved to adjourn the meeting; seconded by CP Kincaid. All ayes-
MOTION CARRIED.

ADJOURNMENT: 6:02PM.

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Town Clerk

Town of Glenrock
Budget Work Session Minutes
April 17, 2024
Glenrock Town Hall

PRESENT:

Mayor Roumell
CP Nunn
CP-Judi Colling
Chief Colter Felton

Clerk Taylor
CP Moulton
CP Kincaid
BI Lyle Hunt

At 5:04PM, work session began.

Council discussed allocation requests for FY 24-25.

ADJOURNMENT: 6:09PM

Bruce Roumell, Mayor

Tammy Taylor, Clerk

Town of Glenrock

Open Container Permit (Waiver)

(\$25.00)

Check the appropriate box indicating the type of permit being requested. The fee is required for each request being made.

Name of Applicant: TAD ANDERSON

Business/Organization: NIGHTFORCE ELR STEEL CHALLENGE

Address: TILARD 55 RANCH

Telephone: 307-377-9092

Other information necessary to process the application:

Type of Event: SHOOTING MATCH / AWARDS

Location: MATCH @ TILARD RANCH, AWARDS @ TOWN PARK

Date & Hours of Activity: JUNE 9th, 2024 1700 HRS - 2000 HRS

Estimated Number Attending: 350

In making this application, the undersigned agrees to:

- 1) Comply fully with the laws and regulation of the State of Wyoming, County of Converse, and the Town of Glenrock regulating the license requested and issued.
- 2) Area designated for the consumption of alcohol must be clearly marked.
- 3) Applicant further agrees that if the activity takes place on town owned or controlled property to:
 - a) Have no glass containers;
 - b) Make a \$125 deposit which will be returned if the area is cleaned to the town's satisfaction. May be waived upon request.

Approved by: _____
Date: _____

Tad Anderson 7/1/24

Signature of Applicant Date

Tammy Taylor

From: Tad Anderson <tadanderson82@gmail.com>
Sent: Thursday, April 18, 2024 2:30 PM
To: Tammy Taylor
Subject: Map of town park



TOWN OF GLENROCK
TREE GRANT APPLICATION

NAME: Casey Toner

MAILING ADDRESS: PO Box 1777 Glenrock WY 82637

TELEPHONE: 307-315-5332

LOCATION ADDRESS: 18 Frontier Court

DESCRIPTION:
(In Detail with
Pictures)

2 Cottonwoods facing Frontier Court are
in decline and need trimmed to improve
health. They also pose a hazard to our
home because of the decline in health.

Cost: 2600.⁰⁰

1 large boxelder in backyard needs
trimmed to insure power line to residence
is safe as well as structures.

Cost: 1510.⁰⁰

Asking for \$500

TOTAL LOW BID

\$ 3800

(Please attach two bids/contractor's estimates showing a detailed breakdown of the costs)

MAXIMUM AWARD- 50% OF TOTAL COST NOT TO EXCEED \$500



307.235.3029
P.O. Box 2743
Casper, Wyoming • 82602

RODOLPH BROTHERS, INC

Date 3/19/24 Division Trees Prepared By: Jake R.

Business Name: _____

Home Phone: 307-315-5332

Contact Name: Casey Toner

Other Phone: ~~307-315-5332~~

Address: 18 Frontier Ct.

Email: _____

City/State/Zip: Glenrock

Office Use Only: _____

Bill To: _____

City/State/Zip: _____

Notes: _____

Back Boxelder Maple \$ 1,510.0

- remove dead & thin interior
- Prune away from Powerline
- Subordinate elongated limbs
- Clean up debris

Front two Cottonwoods \$ 2,680.0

- remove dead + stubs
- thin out sucker growth
- Subordinate limbs over roof
- Clean up debris

Total: \$ 4,190.0

Please sign to authorize for the above discussed plan. _____ Date: _____

Thank you, and please call us if you have any questions or concerns throughout the completion of your project.

**Finance charges assessed at 1.5% per month on all account balances over 30 days.



**ALL
TREES**

PO Box 52336
Casper WY 82605
(307) 337-8474

Invoice 1-6445

Locate

Powerline Drop

Date: 3-26-24

N: Casey Tancer

A: 18 Frontier st

P: 315-5832

E: _____

MA: _____

Sales Person: _____

- ASAP/ Cancellation List
- Track Big Saw Stump Grinder
- Bucket Med Saw RCW
- Climber Spikes Mats
- Mini 4/4 • 1 Chipper
- Chiptruck Cones Herbicide
- Days Notice Hedgers Existing PHC Plan
- Feller EHAP _____

To trim 2 front Cottonwoods and remove Boxelder

15' x 15'

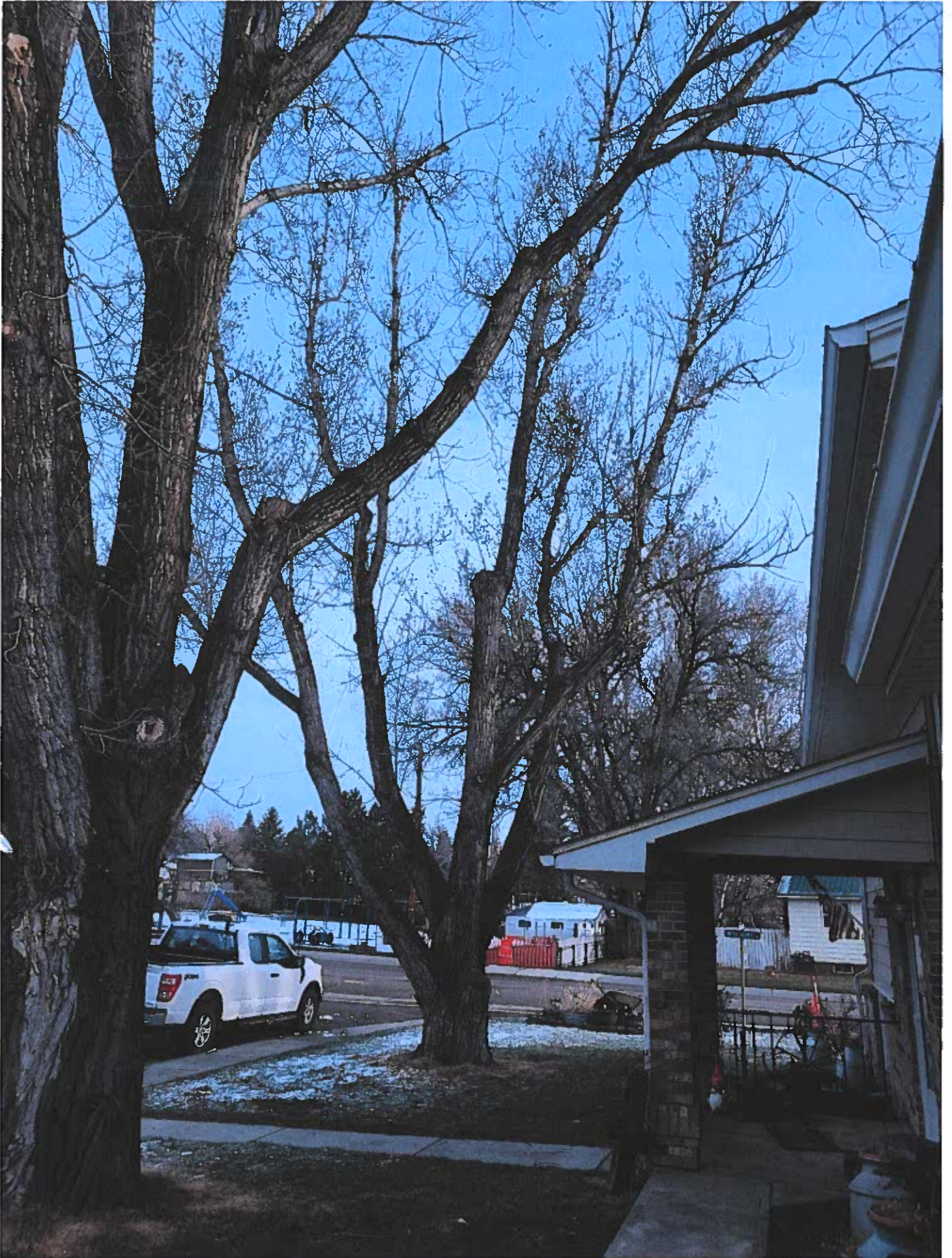
Total \$3800.00

Invoice 1-6445

Payment is due at completion of project. If payment is over a month past due, a 20% charge may be added each additional month. We are not liable for acts of God breaking your trees. Divots in yard may occur unless otherwise specified. If dog poop is in the yard, there is a charge of \$30 per 100 square feet of yard. If yard is over a week un-mowed, an additional charge will be added and cleanup will be less than perfect. Little sticks will fall after trims for a few weeks.

Signature: _____









4/8/24, 8:15 AM

Boxelder backyard + over fronties 20240408_072531.jpg





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14:08:04

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 4/24

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Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
9346		123 ORKIN PEST CONTROL	232.00					
		Extermination TH & HC						
		Account Number 26057258						
	967716	04/09/24 TH - Extermination	137.00			101 5021	5510	1010
	968264	04/09/24 HC - Extermination	95.00			101 5460	5510	1011
9347		41 DOUGLAS BUDGET	1,530.75					
		Acct 00018973						
		03/31/24 TC - Advertising	238.00			101 5019	5210	1010
		03/31/24 CD - Advertising	1,190.75			101 5510	5210	1011
		03/31/24 FN - Advertising	102.00			101 5007	5210	1011
9352		363 AT & T MOBILITY	2,068.12					
		PD - Phones (First Net)						
		04202024 03/12/24 PD - Phones	2,068.12*			101 5101	5450	1011
9353		1142 TRANSUNION RISK & ALTERNATIVE	75.00					
		PD - Contract						
		202403-1 04/01/24 PD - Contract	75.00			101 5101	5280	1011
9354		93 BLACK HILLS ENERGY	3,254.55					
		Natural Gas March 2024						
		04/11/24 Commerce Block Natural Gas	162.77			117 5540	5480	1011
		04/11/24 Shop Natural Gas	793.77			101 5221	5480	1011
		04/11/24 Shop Natural Gas	436.59			101 5221	5480	1011
		04/11/24 Historical Commission	189.28			101 5460	5480	1011
		04/11/24 Town Hall Natural Gas	1,180.68*			101 5021	5480	1011
		04/11/24 Water Sales Nat Gas	134.50			241 5701	5480	1011
		04/11/24 Sharps Natural Gas	43.29			118 5505	5510	1011
		04/11/24 Town Square Nat Gas	313.67*			101 5440	5480	1011
9389		901 Wyoming Dept of Revenue	113.75					
		TS - Sales Tax						
		04/09/24 TS - Sales Tax	113.75			101 5440	5806	1011
9390		1573 STAPLES	1,117.56					
		Monthly Statement						
		FN - IT Supplies	306.83			101 5007	5601	1011
		BI - Operating Supplies	52.75			101 5023	5590	1011
		TH - Operating Supplies	444.90			101 5021	5590	1011
		HC - Copier, Toner	313.08			101 5460	5590	1011

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9391		187 GLENROCK SUPER FOODS	16.83					
	SH - Supplies							
		6170723 03/13/24 SH - Supplies	16.83			101 5221 5590		1011
9392		1363 CS CONSULTING LLC	1,078.50					
	ST - Training							
		26011 04/04/24 ST - Training	828.50			101 5201 5400		1011
		25601 01/24/24 ST - Training	195.00			101 5201 5400		1011
		25983 04/01/24 ST - Training	55.00			101 5201 5400		1011
9393		24 GLENROCK HARDWARE HANK	681.13					
	Monthly Statement							
		PK - Maint	5.76			101 5430 5510		1011
		SW - Maint	46.56*			242 5710 5510		1011
		SH - Supplies	20.17*			101 5221 5580		1011
		SW - Equipment	19.49			242 5710 5540		1011
		ACO - Supplies	29.99			101 5160 5590		1011
		PK - Equipment	109.94			101 5430 5540		1011
		WA - Equipment	52.98			241 5701 5540		1011
		PK - South Rec	327.07*			101 5430 5812		1011
		SA - Equipment	8.94			243 5720 5540		1011
		WA - Maint	16.99			241 5701 5510		1011
		PD - Supplies	6.27			101 5101 5590		1011
		LB - Maint	36.97			119 5550 5510		1011
9394		437 NAPA - GLENROCK	1,525.93					
	Monthly Statement							
		ST - Vehicle Maint	1,020.51			101 5201 5560		1011
		WA - Vehicle Maint	40.69			241 5701 5560		1011
		SW - Vehicle Maint	192.46			242 5710 5560		1011
		ST - Supplies	87.49			101 5201 5590		1011
		SW - Equipment	55.45			242 5710 5540		1011
		ST - Equipment	59.10			101 5201 5540		1011
		PD - Vehicle Maint	15.98			101 5101 5560		1011
		SH - Supplies	54.25			101 5221 5590		1011
9395		785 Jirdon	1,976.00					
	PK - Supplies							
		821-6542 03/29/24 PK - Supplies	1,976.00*			101 5430 5590		1011

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9396		74 HOMAX	2,216.82					
	PD & ACO - Fuel							
		PD - Fuel	2,055.42			101 5101 5570		1011
		ACO - Fuel	161.40			101 5160 5570		1011
9397		1291 COCA COLA BOTTLING	43.75					
	DSP - Supplies							
		4716271 04/02/24 DSP - Supplies	43.75			101 5150 5580		1011
9398		1284 SMITH PSYCHOLOGICAL SERVICES LLC	400.00					
	PD - Prof Svcs							
		7645 03/28/24 PD - Prof Svcs	400.00*			101 5101 5230		1011
9399		1015 RENEGADE OFF-ROAD & DRIVELINE	3,011.23					
	PD - Vehicle Maint/Repairs							
		10771 03/27/24 PD - Vehicle Maint	116.59			101 5101 5570		1011
		10746 03/26/24 PD - Repairs	2,822.04			101 5101 5570		1011
		10779 03/28/24 PD - Vehicle Maint	72.60			101 5101 5570		1011
9400		35 CROSSROADS VET SERVICES, INC.	30.00					
	ACO - Prof Svcs							
		555511 03/12/24 ACO - Prof Svcs	30.00			101 5160 5230		1011
9401		1122 SHANE PIERCE	41.54					
	PD - Comm Policing (Reimbursement)							
		03/28/24 PD - Comm Policing	41.54			101 5101 5475		1011
9402		153 WY STATE LAND & INVESTMENT BOARD	3,444.84					
	WA - Annual Lease							
		SU-00499 04/01/24 WA - Annual Lease	3,444.84			241 5701 5203		1011
9403		45 ENERGY LABORATORIES, INC	172.00					
	WA - Analysis							
		621518 04/04/24 WA - Analysis	53.00			241 5701 5400		1011
		623296 04/12/24 WA - Analysis	53.00			241 5701 5400		1011
		623297 04/12/24 WA - Analysis	66.00			241 5701 5400		1011
9404		64 H & H ELECTRIC	1,866.67					
	ST - Maintenance							
		338743 04/02/24 ST - Maintenance	1,866.67			101 5201 5400		1011

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9405		122 ONE CALL OF WYOMING	29.25					
	WA - March Tickets							
		70850 04/05/24 WA - March Tickets	29.25			241 5701	5400	1011
9406		92 DANA KEPNER COMPANY INC.	15,704.08					
	WA - Equipment							
		2237864 04/05/24 WA - Equipment	480.72			241 5701	5792	1011
		2237884 04/11/24 WA - Equipment	13,395.36			241 5701	5791	1011
		2237867 04/11/24 WA - Equipment	901.35			241 5701	5792	1011
		2237901 04/12/24 WA - Equipment	926.65			241 5701	5792	1011
9407		1409 PRICE CLEANING SERVICES	1,550.00					
	TH & CB - Cleaning Service							
		17 04/06/24 TH - Cleaning	900.00			101 5021	5510	1011
		17 04/06/24 CB - Cleaning	650.00			117 5540	5510	1011
9408		20 CONVERSE CO. BANK/VISA	3,447.79					
	Monthly Statements							
		03/05/24 TS - Uniforms	240.00			101 5440	5110	1011
		03/08/24 TS - Supplies	36.96			101 5440	5590	1011
		03/22/24 TS - Events	121.37			101 5440	5806	1011
		03/29/24 BI - Subscription	366.45			101 5023	5280	1011
		03/30/24 BI - IT Supplies	251.87			101 5023	5601	1011
		03/12/24 IT - Subscription	366.45			101 5004	5281	1011
		03/21/24 IT - Vehicle Maint	22.87			101 5004	5570	1011
		03/25/24 PD - Vehicle Maint	82.98			101 5101	5570	1011
		03/01/24 PD - Travel	31.74			101 5101	5470	1011
		03/01/24 PD - Fuel	38.26			101 5101	5570	1011
		03/15/24 PD - Supplies	48.93			101 5101	5590	1011
		03/28/24 ACO - Equipment	174.48			101 5160	5540	1011
		03/29/24 ACO - Uniforms	128.65			101 5160	5110	1011
		03/06/24 PK - South Rec	769.00			101 5430	5811	1011
		03/06/24 PK - South Rec	767.78			101 5430	5811	1011
9409		1582 FARLEY'S IMPORTS CAR CARE INC.	297.15					
	PD - Vehicle Repairs							
		37742 04/02/24 PD - Vehicle Repairs	297.15			101 5101	5560	1011
9410		1583 MUNICIPAL EMERGENCY SERVICES	45,080.00					
	PD - RIT-PAKs							
		2030121 03/28/24 PD - Equipment	45,080.00			101 5101	5790	1011

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Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
9411		134 CENTURY LINK	198.35					
	Monthly Statements							
		04/01/24 SH - 9539	149.56			101 5221	5480	1011
		04/07/24 HC - 9580	48.79			101 5460	5450	1011
9412		644 FERGUSON WATERWORKS #1116	505.26					
	WA - Supplies							
		1459197 03/26/24 WA - Supplies	505.26			241 5701	5590	1011
9413		1584 FROST SOLUTIONS LLC	6,000.00					
	ST - Maintenance							
		04/09/24 ST - Maintenance	6,000.00			101 5201	5400	1011
9414		1307 DOOLEY OIL INC.	3,334.95					
	PW - Fuel							
		347142 04/09/24 PW - Fuel	3,334.95			101 5430	5570	1011
9415		976 ATLAS PREMIER SERVICE	561.99					
	TH & PD - Copier Contracts							
		63832 04/09/24 TH - Copier	405.21			101 5021	5510	1011
		63832 04/09/24 PD - Copier	156.78*			101 5101	5230	1011
9417		916 Inland Truck Parts & Service	21,912.26					
	ST - Dump Truck Repairs							
		1583932 04/10/24 ST - Dump Truck Repairs	21,912.26			101 5201	5400	1011
9418		1078 TOTER, LLC	2,600.25					
	SA - Trash Container Lids							
		547217 04/10/24 SA - Supplies	2,600.25			243 5720	5540	1011
9419		115 JOHN DEERE FINANCIAL	237.26					
	PW - Uniforms							
		04/08/24 ST - Uniforms	13.35			101 5201	5110	1011
		04/08/24 PC - Uniforms	1.26			101 5220	5110	1011
		04/08/24 WA - Uniforms	7.84			241 5701	5110	1011
		04/08/24 SA - Uniforms	246.28			243 5720	5110	1011
		SA - Uniforms (Credit)	-31.47			243 5720	5110	1011
9420		1567 JPMORGAN CHASE BANK, N.A.	6,230.00					
	TS - Equipment							
		20240124SS 01/24/24 TS - Equipment	6,230.00			101 5440	5800	1011

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9421		1268 DARKTRACE HOLDINGS LIMITED	14,903.00					
	IT - Software							
		10007253 04/09/24 IT - Software	14,903.00			101 5004	5281	1011
9422		1164 DELL MARKETING LP	1,575.05					
	IT - Hardware							
		1074199229 04/09/24 IT - Hardware	1,575.05		1	101 5004	5545	1011
9423		1108 KAY PARK RECREATION	5,358.70					
	CGG - Picnic Tables							
		201490 04/12/24 CGG - Picnic Tables	5,358.70			124 5514	5000	1011
9424		1357 GREAT AMERICA FINANCIAL SVCS	83.00					
	PD - Copier							
		36270101 04/02/24 PD - Copier	83.00*			101 5101	5230	1011
9425		1050 COMTRONIX	166.00					
	IT - Hardware							
		4539854 03/06/24 IT - Hardware	166.00			101 5004	5545	1011
9426		1110 ALSCO	157.85					
	TH & TS - Floor Mats							
		1595655 04/16/24 TH - Floor Mats	101.53			101 5021	5510	1011
		1595659 04/16/24 TS - Floor Mats	56.32			101 5440	5510	1011
9427		603 CONVERSE COUNTY E.M.A.	136.64					
	DSP - Low Level Electricity							
		4-16-24 04/16/24 DSP - Low Level Electricity	136.64			101 5150	5802	1011
9428		135 THE RADAR SHOP	948.00					
	PD - Prof Svcs							
		15469 03/18/24 PD - Prof Svcs	948.00*			101 5101	5230	1011
9429		978 WILLIAMS, PORTER, DAY & NEVILLE,	2,745.00					
	PS - Legal Fees							
		10091 04/16/24 PS - Legal Fees	975.00			101 5025	5201	1011
		10090 04/16/24 PS - Legal Fees	1,770.00			101 5025	5201	1011
9430		20 CONVERSE CO. BANK/VISA	6,651.20					
	Monthly Statements							
		04/11/24 PD - Equipment	1,222.82			101 5101	5790	1011
		03/19/24 PD - Training	529.55			101 5101	5470	1011
		03/22/24 PD - Supplies	138.54			101 5101	5590	1011
		03/27/24 PD - Fuel	57.41			101 5101	5570	1011

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	04/02/24	PD - IT Subscription	251.87			101 5101	5580	1011
	03/14/24	DSP - Supplies	170.68			101 5150	5580	1011
	03/20/24	DSP - Training	651.69			101 5150	5470	1011
	03/14/24	SH - Training	190.00*			101 5221	5470	1011
	03/29/24	SH - Supplies	84.16*			101 5221	5580	1011
	04/11/24	ST - Signs	2,299.94			101 5201	5550	1011
	04/02/24	TH - Supplies	135.33			101 5021	5590	1011
	04/05/24	TC - Prof Svcs	473.77			101 5019	5230	1011
	04/02/24	FN - IT Subscription	20.99			101 5007	5601	1011
	04/10/24	WA - Supplies	424.45			241 5701	5590	1011
		# of Claims	46	Total:				165,310.00

TOWN OF GLENROCK
Fund Summary for Claims
For the Accounting Period: 4/24

Fund/Account	Amount
101 GENERAL FUND	
1010 Cash - Checking	375.00
1011 Money Market 800-461-6	135,012.43
117 COMMERCE BLOCK	
1011 Money Market 800-461-6	812.77
118 BRC GRANT	
1011 Money Market 800-461-6	43.29
119 BRONCO BUILDING	
1011 Money Market 800-461-6	36.97
124 WY COMMUNITY GAS GRANT	
1011 Money Market 800-461-6	5,358.70
241 WATER FUND	
1011 Money Market 800-461-6	20,532.88
242 SEWER FUND	
1011 Money Market 800-461-6	313.96
243 SANITATION FUND	
1011 Money Market 800-461-6	2,824.00
Total:	165,310.00

04/18/24
14:08:05

TOWN OF GLENROCK
Claim Approval Signature Page
For the Accounting Period: 4 / 24

Page: 9 of 9
Report ID: AP100A

We the undersigned affirm that the charges are true and correct and accurately reflect the charges due to the Town of Glenrock this 22nd day of April, 2024.

Mayor Bruce Roumell

Council Member Judi Colling

Council Member Roy Kincaid

Council Member John Moulton

Council Member Margaret Nunn

Treasurer Kelly Lewis