



Glenrock Town Council Meeting AGENDA

October 28, 2024 – 5:30PM

- I. WELCOME / PLEDGE**
- II. CALL TO ORDER – ATTENDANCE**
- III. ADDITIONS / DELETIONS**
- IV. APPROVAL OF MINUTES**
- V. REPORTS**
- VI. ITEMS FROM THE FLOOR**
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**
Resolution 2024-17: Hazard Mitigation Plan
Tree Grant - McRann
- IX. BILLS & CLAIMS**

Unapproved Minutes
Town Council Meeting
Glenrock Town Hall
October 14, 2024

Mayor Roumell called the council meeting to order at 5:30PM and led the Pledge of Allegiance. All elected officials were in attendance.

ADDITIONS/DELETIONS: None.

APPROVAL OF MINUTES: CP Nunn moved to approve minutes for September 23, 2024 Council Meeting, seconded by CP Moulton. All ayes – MOTION CARRIED.

OLD BUSINESS:

None.

NEW BUSINESS:

WYDOT Special Event Application – Winterfest: CP Nunn moved to approve the WYDOT Special Event Application; seconded by CP Kincaid. All ayes – MOTION CARRIED.

24-Hour Malt Beverage Permit & Open Container Permit – Main Street. CP Moulton moved to approve both permit applications; seconded by CP Nunn. All ayes – MOTION CARRIED.

Tree Grant Application - Lewis: CP Nunn moved to approve the tree grant application; seconded by CP Kincaid. All ayes – MOTION CARRIED.

BILLS & CLAIMS: Bills/Claims Approved October 14, 2024. Orkin Pest Control 232.00; 5 Aces Printing 1457.00; Valli Information Systems 1037.03; Town of Glenrock 6319.68; AT&T 1033.79; Transunion 75.00; Rocky Mountain Power 17003.39; Black Hills Energy 927.26; Modern Marketing 1315.39; Communication Technologies 20175.00; Shirts & More 500.00; Sherwin Williams 384.84; Menards 161.94; AlSCO 174.09; Glenrock Hardware Hank 279.35; NAPA 3137.37; Glenrock Super Foods 65.86; Rosie's Cantina 3728.97; Staples 118.89; CEPI 106746.42; Dooley Oil 6899.18; Arete Design Group 1150.00; Homax 2564.98; Fire Suppression Authority 33611.74; WY Dept of Revenue 261.94; Church of Christ 400.00; Jens P Jensen 1000.00; Century Link 658.13; Energy Laboratories 792.00; Renegade Off Road 167.49; Patriot Tire 35.00; Dana Kepner 1891.94; Andreen Hunt Construction 24631.26; Verizon 731.63; Century Link 410.54; Stephen & Brittney Andersen 76.15; PDS 804.00; Price Cleaning Services 1320.00; Heritage Landscape 1295.85; AmeriTech Equipment 853.86; Mid American Research Chemical 5181.00; Hose & Rubber Supply 8.96; Wear Parts 141.23; Hawkins 10.00; Rocky Mountain Wash 33.50; Graves Consulting 4000.00; Ferguson Waterworks 3711.19; Johnson Controls 1232.21; Williams, Porter, Day & Neville 3957.00; Vyve 750.01; Mountain West 67.95; Elliott Equipment 359.50; Coca Cola Bottling 43.75; Russ's Towing 260.00; Crossroads Vet 394.00; SmartSign 115.50; Converse County Bank/Visa 3842.09; Michael Colling 900.00; Andreen Hunt Construction 435752.00. 59 Claims totaling \$705,188.75. CP Kincaid moved to approve Bills and Claims, seconded by CP Moulton. MOTION CARRIED.

At 6:00PM, CP Nunn moved to adjourn the meeting; seconded by CP Moulton. All ayes –
MOTION CARRIED.

ADJOURNMENT: 6:00PM.

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Town Clerk

RESOLUTION NO. 2024-17

A RESOLUTION ADOPTING THE UPDATED WYOMING REGION 2 HAZARD MITIGATION PLAN

WHEREAS, Converse County Emergency Management, Wyoming, with the assistance from Wyoming office of Homeland Security, has gathered information and prepared Wyoming Region 2 Hazard Mitigation Plan 2024 Update; and

WHEREAS, the Wyoming Region 2 Hazardous Mitigation Plan 2024 Update has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and

WHEREAS, Converse County is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Board of Converse County Commissioners has reviewed the Plan and affirms that the Plan will be updated no less than every five years; and

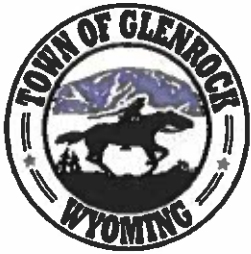
NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Glenrock that the Wyoming Region 2 Hazard Mitigation Plan 2024 Update is hereby adopted as the Converse County Multi-Hazard Mitigation Plan and resolves to execute the actions in the Plan.

PASSED AND APPROVED THIS 28TH DAY OF October 2024.

ATTEST:

Bruce Roumell, Mayor

Tammy Taylor, Town Clerk



Town of Glenrock

Building Department

219 S 3rd ST, PO Box 417, Glenrock, WY, 82637

P. 307-436 9294 | F. 307-436-5753 | www.glenrock.org

TREE GRANT APPLICATION

NAME:

MARK McRANN

MAILING ADDRESS:

PO BOX 2263

TELEPHONE:

307-315-0712

LOCATION ADDRESS:

104 BRIDGER CROSSING

DESCRIPTION:

In
Detail
With
Pictures

I have 3 cotton wood trees on the
CORNER OF BRIDGER CROSSING AND OREGON
FRAIL, two of the trees are DEAD AND
the Big one is needing HALF OF IT
TAKEN DOWN. I have spent \$1800.00
IN the last two years deep rooting them
TRYING TO keep them ALIVE.

Total Low Bid:

\$ _____

(Please attach two Contractor's Estimates w/detailed breakdown of the costs)



WHY Hire AC Tree Service?

- Locally owned and operated since 1986
- Casper Natives
- Fully Insured and Licensed
- Covered by Workman's Compensation
- We own all our professional tree equipment / no waiting for rentals
- Full time Certified Arborist
- All tree trimming will be done by a Certified Arborist
- 24 Hour Emergency Service
- We accept major credit cards
- Payment plans available upon request
- Free Estimates

because we are a company that you can trust.

AC Tree Service provides professional trimming, dangerous removals and stump grinding.

Date 10-14-2024

Name _____

184 Bridgers Crossing Glenrock

Trim, Shape, and Clean out on _____

1 Large Cotton wood

Removal 2 Cottonwood

Trees with

Stump grinding

Includes all clean up.

Bid Total: 1500-

Thank You

Mash & Melissa Porter



TOP QUALITY WORK at AFFORDABLE PRICES!

307-234-7353

PO Box 1352

Mills, WY 82644

facebook.com/acreeserviceyo

actree307@gmail.com



Town of Glenrock

Building Department

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TRYING TO keep them ALIVE.

Total Low Bid:

\$ _____

(Please attach two Contractor's Estimates w/detailed breakdown of the costs)



Invoice

Tree Bees Arboriculture LLC

710 west deer street
Po box 2124
Glenrock Wyo 82637
US

3075544077
TreeBeesARB@gmail.com



BILL TO

Mark mcRann
104 bridger crossing
mmcrann@yahoo.com
3073150712

Invoice # 81
Date Oct 12, 2024

Item	Quantity	Price	Amount
Cottonwood removals x 2 Corner cottonwood and smaller cottonw removal Haul off debris Cut so damn low	1	\$1,200.00	\$1,200.00
Cottonwood trim behind house Remove all dead	1	\$500.00	\$500.00

Subtotal \$1,700.00
Total \$1,700.00

Amount Due

\$1,700.00

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- We own all our professional tree equipment / no waiting for rentals
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- We accept major credit cards
- Payment plans available upon request
- Free Estimates

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AC Tree Service provides professional trimming, dangerous removals and stump grinding.

Date 10-14-2024

Name 184 Bridgers Crossing Glenrock

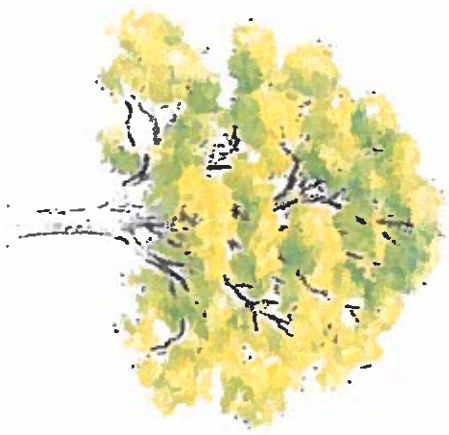
Trim, Shape, and Clean out on 1 Large Cotton wood

Removal of Cottonwood Trees with Stump grinding

Includes all clean up.

Bid Total: 1500-

Thank You
Mark & Melissa Porter

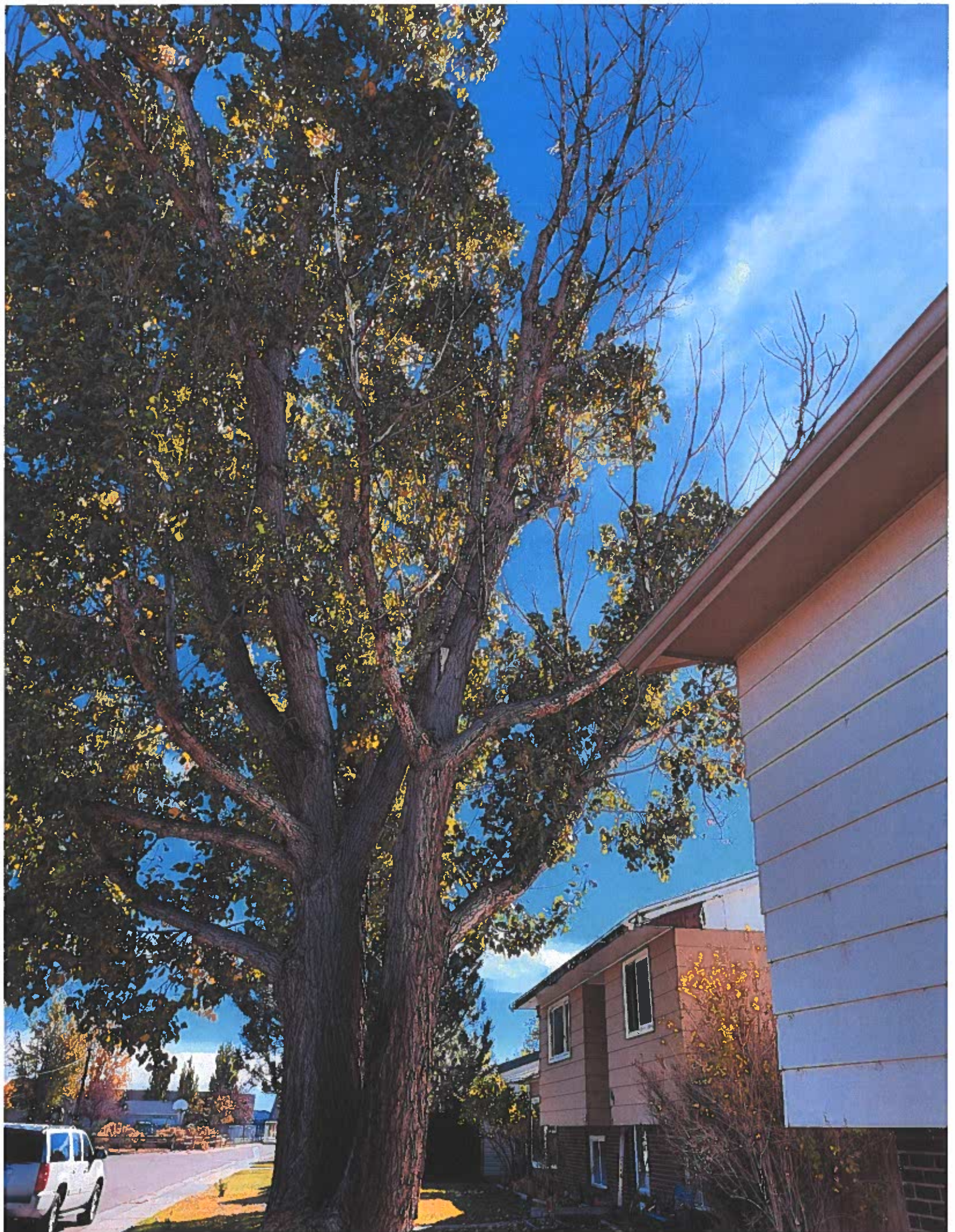


**TOP QUALITY WORK
at AFFORDABLE PRICES!**

307-234-7353

PO Box 1332
Mills, WY 82644
facebook.com/actreeserviceyo
actree307@gmail.com







10/24/24
15:18:44

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 10/24

Page: 1 of 6
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10007		20 CONVERSE CO. BANK/VISA	2,899.57					
		Monthly Statements						
	09/16/24	CD - Travel	82.85			101 5510 5470		1011
	09/24/24	PD - Travel	132.21			101 5101 5470		1011
	10/02/24	PD - Fuel	124.94			101 5101 5570		1011
	09/14/24	SH - Uniforms	247.86			101 5221 5110		1011
	09/20/24	SH - Supplies	40.77*			101 5221 5590		1011
	09/27/24	PK - Supplies	60.69			101 5430 5590		1011
	10/04/24	WA - Supplies	433.54			241 5701 5590		1011
	10/04/24	SA - Supplies	217.00			243 5720 5590		1011
	10/07/24	PD - Postage	42.05			101 5101 5360		1011
	10/08/24	DSP - Supplies	276.93			101 5150 5580		1011
	10/02/24	M/C - Travel	133.34			101 5002 5470		1011
	09/13/24	SH - Supplies	97.20*			101 5221 5590		1011
	09/18/24	FN - Supplies	82.42			101 5007 5580		1011
	09/23/24	HC - Supplies	114.89			101 5460 5590		1011
	10/02/24	FN - IT Subscription	20.99			101 5007 5601		1011
	09/13/24	TC - Travel	53.37			101 5019 5470		1011
	10/01/24	TC - Membership	264.75			101 5019 5280		1011
	10/05/24	TC - HR Services	473.77			101 5019 5230		1011
10008		1640 AURORA PEREZ RIVERA	46.52					
		WA - Refund Deposit						
		7319-04 10/02/24 WA - Refund Deposit	46.52			241 4601		1011
10009		45 ENERGY LABORATORIES, INC	119.00					
		WA - Analysis						
		663204 10/03/24 WA - Analysis	66.00			241 5701 5400		1011
		663205 10/03/24 WA - Analysis	53.00			241 5701 5400		1011
10010		33 HERITAGE LANDSCAPE SUPPLY GROUP	209.79					
		SH - Equipment						
		17935488 10/03/24 SH - Equipment	209.79			101 5221 5540		1011
10011		1358 AMAZON CAPITAL SERVICES	348.01					
		Monthly Invoices						
		4GYT 10/21/24 TH - Supplies	153.76			101 5021 5590		1011
		DCF7 10/16/24 CD - Christmas Shop	97.15			101 5510 5830		1011
		6WW9 10/19/24 IT - Hardware	57.00			101 5004 5545		1011
		4JLT 10/10/24 TH - Supplies	30.12			101 5021 5590		1011
		MD69 10/17/24 FN - Supplies	9.98			101 5007 5580		1011

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TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 10/24

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Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10012		976 ATLAS PREMIER SERVICE	434.90					
		PD & TH - Copier Contract						
		70297 10/09/24 PD - Copier	182.66			101 5101	5230	1011
		70297 10/09/24 TH - Copier	252.24			101 5021	5510	1011
10013		603 CONVERSE COUNTY E.M.A.	168.39					
		DSP - Low Level Electricity						
		101024 10/10/24 DSP - Low Level Elec	168.39			101 5150	5802	1011
10014		243 ROCKY MOUNTAIN FIRE SYSTEMS	360.00					
		CB - Annual Contract						
		19857 10/08/24 CB - Annual Contract	360.00			117 5540	5400	1011
10015		252 KNIFE RIVER	99,251.06					
		WA - Keller & 9th Project						
		21-065-4 10/11/24 WA - Cap Proj Exp - Keller	99,251.06			241 5701	5800	1011
10016		1022 KELLY LEWIS	750.00					
		PK - Tree Grant						
		PK - Tree Grant	750.00			101 5430	5530	1011
10017		134 CENTURY LINK	54.44					
		HC - 5480						
		10/07/24 HC - 5480	54.44			101 5460	5450	1011
10018		1586 PEPSI COLA CASPER	195.50					
		TS - Concessions						
		2199233497 08/15/24 TS - Concessions	75.50*			101 5440	5807	1011
		2199232668 08/08/24 TS - Concessions	120.00*			101 5440	5807	1011
10019		1110 ALSCO	57.16					
		TS - Floor Mats						
		1625521 10/15/24 TS - Floor Mats	57.16			101 5440	5510	1011
10020		1015 RENEGADE OFF-ROAD & DRIVELINE	1,628.05					
		PD - Vehicle Repairs						
		9136 10/16/24 PD - Vehicle Repairs	1,628.05			101 5101	5560	1011
10021		138 ROCKY MOUNTAIN INFORMATION	50.00					
		PD - Subscription						
		26228 10/15/24 PD - Subscription	50.00			101 5101	5280	1011

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TOWN OF GLENROCK
Claim Approval List
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Report ID: AP100

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10022		1275 ROCK SOLID SST / RICHARD CRAYS	379.95					
	PD - Uniforms							
		090624gpd 09/06/24 PD - Uniforms	379.95			101 5101	5110	1011
10023		1291 COCA COLA BOTTLING	35.00					
	DSP - Supplies							
		4882191 10/15/24 DSP - Supplies	35.00			101 5150	5580	1011
10024		978 WILLIAMS, PORTER, DAY & NEVILLE,	4,188.00					
	PS - Legal Fees							
		14631 10/14/24 PS - Legal Fees	1,557.00			101 5025	5201	1011
		14632 10/14/24 PS - Legal Fees	2,034.00			101 5025	5201	1011
		14696 10/15/24 PS - Legal Fees	420.00			101 5025	5201	1011
		14633 10/14/24 PS - Legal Fees	177.00			101 5025	5201	1011
10025		171 VERIZON WIRELESS	786.38					
	Monthly Statement							
		9975928210 10/10/24 TC - Phone	51.60			101 5019	5450	1011
		9975928210 10/10/24 TS - Phone/Tablet	81.48			101 5440	5480	1011
		9975928210 10/10/24 PD - Cameras	121.49			101 5101	5450	1011
		9975928210 10/10/24 BI - Phone/Tablet	81.48			101 5023	5450	1011
		9975928210 10/10/24 FN - Phones	82.94			101 5007	5450	1011
		9975928210 10/10/24 M/C - Phones/Tablet	247.36			101 5002	5450	1011
		9975928210 10/10/24 WA - Tablets	80.02			241 5701	5480	1011
		9945928210 10/10/24 PK - Camera	40.01			101 5430	5480	1011
10026		1359 VYVE BROADBAND	1,738.40					
	TH & TS - Broadband							
		10/17/24 TH - Broadband	972.52			101 5021	5480	1011
		10/16/24 TS - Broadband	765.88			101 5440	5480	1011
10027		1387 BRENT PHILLIPS	300.00					
	TS - Events							
		2427 10/22/24 TS - Events	300.00			101 5440	5806	1011
10028		69 HAWKINS, INC.	20.00					
	WA - Chlorine							
		6889087 10/15/24 WA - Chlorine	20.00			241 5701	5400	1011

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TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 10/24

Page: 4 of 6
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10029		1641 DONNIE & CABRINI ASHER	42.47					
	WA - Refund Deposit							
		21116-02 10/15/24 WA - Refund Deposit	42.47			241 4601		1011
10030		30 CONVERSE COUNTY TREASURER	14,034.88					
	Property Taxes - 1st Installment							
		09/03/24 SH - 35546	649.28			101 5221 5800		1011
		09/03/24 PK - 86895	182.71			101 5430 5400		1011
		09/03/24 BRC - 230782	3,016.39			118 5505 5220		1011
		09/03/24 WA - 210347	34.76			241 5701 5400		1011
		09/03/24 CD - 230790	116.66			101 5510 5230		1011
		09/03/24 CB - 34655	6,635.94			117 5540 5220		1011
		09/03/24 PK - 86887	165.80			101 5430 5400		1011
		09/03/24 CD - 230865	131.50			101 5510 5230		1011
		09/03/24 CD - 230840	159.75			101 5510 5230		1011
		09/03/24 CD - 230857	109.21			101 5510 5230		1011
		09/03/24 CD - 230824	103.26			101 5510 5230		1011
		09/03/24 CD - 230832	214.72			101 5510 5230		1011
		09/03/24 CD - 230808	89.90			101 5510 5230		1011
		09/03/24 CD - 230816	530.29			101 5510 5230		1011
		09/03/24 CD - 231129	1,894.71			101 5510 5230		1011
10031		1643 BRUTILL CONSTRUCTION	95,761.45					
	ST - Asphalt & Concrete Crushing							
		9395 10/07/24 ST - Crushing	95,761.45*			101 5201 5400		1011
10032		1642 ARIC ARNDT / CHERYL LAIRD-WILDE	750.00					
	PK - Tree Grant							
		10/24/24 PK - Tree Grant	750.00			101 5430 5530		1011
		# of Claims	26	Total:	224,608.92			

TOWN OF GLENROCK
Fund Summary for Claims
For the Accounting Period: 10/24

Fund/Account	Amount
101 GENERAL FUND	
1011 Money Market 800-461-6	114,352.22
117 COMMERCE BLOCK	
1011 Money Market 800-461-6	6,995.94
118 BRC GRANT	
1011 Money Market 800-461-6	3,016.39
241 WATER FUND	
1011 Money Market 800-461-6	100,027.37
243 SANITATION FUND	
1011 Money Market 800-461-6	217.00
Total:	224,608.92

10/24/24
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TOWN OF GLENROCK
Claim Approval Signature Page
For the Accounting Period: 10 / 24

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Report ID: AP100A

We the undersigned affirm that the charges are true and correct and accurately reflect the charges due to the Town of Glenrock this 28th day of October, 2024.

Mayor Bruce Roumell

Council Member Judi Colling

Council Member Roy Kincaid

Council Member John Moulton

Council Member Margaret Nunn

Treasurer Kelly Lewis