



Glenrock Town Council Meeting AGENDA

December 9, 2024 – 5:30PM

- I. WELCOME / PLEDGE**
- II. CALL TO ORDER – ATTENDANCE**
- III. ADDITIONS / DELETIONS**
- IV. APPROVAL OF MINUTES**
November 25, 2024 Council Meeting
- V. REPORTS**
- VI. ITEMS FROM THE FLOOR**
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**
24-Hour Catering Permit – Taylor’s Deer Creek Lounge
Tree Grant Application – Glenrock Golf Course
- IX. BILLS & CLAIMS**
- X. ADJOURNMENT**

Unapproved Minutes
Town Council Meeting
Glenrock Town Hall
November 25, 2024

Mayor Roumell called the council meeting to order at 5:30PM and led the Pledge of Allegiance. All elected officials were in attendance.

Lyle Hunt presented Bonita Hunt a plaque, thanking her for 40+ years of service on the Planning and Zoning Commission.

ADDITIONS/DELETIONS: None.

APPROVAL OF MINUTES: CP Nunn moved to approve minutes for October 28, 2024 Council Meeting, November 4, 2024 Special Meeting and November 4, 2024 Work Session; seconded by CP Moulton. All ayes – MOTION CARRIED.

OLD BUSINESS:

None.

NEW BUSINESS:

Resolution 2024-18: Resolution Cancelling November 11, 2024 Council Meeting. This Resolution was passed during a special meeting on November 4, 2024 and it is now to be confirmed during regular meeting. CP Nunn moved to approve Resolution 2024-18; seconded by CP Kincaid. All ayes – MOTION CARRIED.

Boards & Commissions Application – Jaclyn Flynn. CP Kincaid moved to approve the Board Application to Planning & Zoning for Jaclyn Flynn; Seconded by CP Colling. All ayes – MOTION CARRIED.

Proclamation: Wyoming Mason's Day. CP Kincaid moved to approve the proclamation; seconded by CP Moulton. All ayes – MOTION CARRIED.

Conditional Use Permit – Sue Dills. CP Nunn moved to table the permit until the January meeting;

Tree Grant Application - Collins. CP Moulton moved to approve the tree grant application for Mr. Collins; seconded by CP Kincaid. All ayes – MOTION CARRIED.

Façade Grant Application – Church of St. Louis. CP Moulton moved to approve the façade grant; seconded by CP Colling. CP Colling, CP Kincaid and CP Moulton voting aye, CP Nunn voting nay – MOTION CARRIED.

BILLS & CLAIMS: Bills/Claims Approved November 25, 2024

Orkin Pest Control 232.00; Energy Laboratories 419.00; One Call of Wyoming 42.00; NAPA 572.26; Intermountain Sweeper 541.44; Team Laboratory Chemical 1112.00; Insight Public Sector 1196.66; Dooley Oil 2271.10; Breanna Maines 24.82; Alsco 58.00; Sonja Holladay 56.26; Menards 137.91; Century Link 215.09; Great America Financial 57.00; CEPI 4506.25; Atlas Premier Service 341.17; Vyve 972.52; Verizon Wireless 1401.90; Converse County Bank/Visa 6421.19; Coca Cola Bottling 35.00; Patriot Tire and Auto 1019.56; Western Skies Technology

630.00; Motorola 624.36; Econo Signs 510.99; Amazon Capital Services 96.10; First American Title \$537.62. 26 Claims totaling \$24,032.20. CP Nunn moved to approve Bills and Claims, seconded by CP Kincaid. Treasurer Lewis mentioned that First American Title for \$537.62 needed to be added. CP Nunn amended her motion and CP Kincaid seconded. All ayes – MOTION CARRIED.

S. Dills stood and asked council to consider moving issue of Conditional Use Permit up as she would be out of town by January. The council will discuss the matter at the work session in December.

At 6:28PM, CP Nunn moved to adjourn the meeting; seconded by CP Colling. All ayes – MOTION CARRIED.

ADJOURNMENT: 6:28PM.

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Town Clerk

APPLICATION FOR 24 HR MALT BEVERAGE/CATERING PERMIT

Licensing Authority: _____

Name of Event: Ducks Unlimited

Permit From: 1/18/25 To: 1/18/25 Local Permit Number: n/a

Number of Days Permitted: 1 Fee per day: \$50 Total Fee: \$50

Applicant: Taylor's Deer Creek D/B/A: Taylor's Deer Creek

Contact Person: Tommy Short Phone: (307) 436-9909

Company Location: 13 S 3rd City: Glenrock State: WY Zip: 82637

Mailing Address: P.O. Box 583 City: Evansville State: WY Zip: 82636

Business Phone: 307-436-9909 Residence Phone: _____

Location of Sales: Recreation Center in Glenrock

Applicants that are receiving anything of value (i.e. money, goods and/or services) from any industry representative must answer the following:

As an applicant for a 24 hour malt beverage or catering permit, are you:

A nonprofit corporation organized under the laws of this state; YES NO

Qualified as a tax exempt organization under the Internal Revenue Code; YES NO

And have been in continuous operation for not less than two (2) years. YES NO

FILING AS (CHOOSE ONLY ONE)

INDIVIDUAL PARTNERSHIP CORPORATION LLC LLP

NOTE: Individual and Partnership filers must be domiciled residents of Wyoming for at least one year and not claimed residence in any other state in the last twelve months.

If a corporation, LLC or LLP list the full names and residence address of all the officers and directors and of all shareholders owning jointly or severally ten percent (10%) or more of the stock of the corporation, LLC or LLP. Use back of form if additional space is needed.

For Corp, LLC, LLP Applicants Legal Name	Date of Birth	DO NOT LIST PO BOXES Residence Address, Street, City, State & Zip	Residence Phone Number	No of years in corp or LLC	% of Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Travis Taylor			307-247-0575			YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, complete in identical form, on a separate piece of paper and attach to this application.)

By filing this application, I agree to operate in Wyoming under the requirements of **W.S.12-4-502** and all other applicable Wyoming laws and rules, and to file required sales tax reporting documents and taxes.

By signing this application, I acknowledge for Taylor's Deer Creek
(Business Name) that all of the information provided is true and correct, and that I agree to meet the Wyoming operating conditions specified above. This application must be signed by an owner, partner, corporate officer or LLC/LLP member.

VERIFICATION OF APPLICATION

(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, **TWO (2)** Corporate Officers/Directors, or **TWO (2)** Club Officers.) W.S.12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

Dated this 27 day of November, 2024. Tammy Short
Applicant

Applicant

Tammy Short
Signature of Licensing Authority Official

Manager Title 11 / 27 / 2024 Date

**TOWN OF GLENROCK
CASH RECEIPT**

CASH RECEIPT Printed 10:52:14 - 11/27/24
OPERATOR FLORIE
Posted On 11/27/24

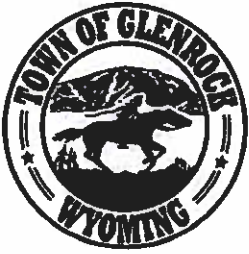
Batch:10787
Transaction:48

Description **Total**

REFERENCE NUMBER:
NAME: TAYLORS DEER CREEK BAR
ADDRESS:
CITY STATE ZIP:

Liquor License	50.00
Fund 101 Acct 4106	
DUCKS UNLIMITED 1/18/25 MALT BEVERAGE LICENSE	

Check #	
Cash Paid	50.00
Credit Paid	
Less Change Given	()
TOTAL:	50.00



Town of Glenrock

Building Department

219 S 3rd ST, PO Box 417, Glenrock, WY, 82637

P. 307-436-9294 | F. 307-436-5753 | www.glenrock.org

TREE GRANT APPLICATION

NAME:

Glenrock Golf Club (Toss Burns 256-7519)

MAILING ADDRESS:

910 W. GROVE St.

TELEPHONE:

(307) 436-5560

LOCATION ADDRESS:

910 W. Grove St.

DESCRIPTION:

In
Detail
With
Pictures

Cottonwood tree located on the Southeast corner of the clubhouse. This tree will interfere with the new construction as the plans call for the structure to go over the location. The contractor will not warranty this portion of the construction if his company has to work around this tree. IF the tree remains it is a liability due to its proximity to the clubhouse. We have also learned that the tree has Cytospora canker a fungus that kills the bark, causing dead and dying areas.

Total Low Bid:

\$ 1800⁰⁰

(Please attach two Contractor's Estimates w/detailed breakdown of the costs)





Invoice

Tree Bees Arboriculture LLC

710 west deer street

Po box 2124

Glenrock Wyo 82637

US

3075544077

TreeBeesARB@gmail.com

BILL TO

Todd burns

Golf course in glenrock

woodburns85@gmail.com

307 256 7519

Invoice #

94

Date

Nov 21, 2024

Item

Quantity

Price

Amount

Cottonwood removal

1

\$1,800.00

\$1,800.00

Remove cottonwood and stack firewood

Subtotal

\$1,800.00

Total

\$1,800.00

Amount Due

\$1,800.00



Outlook

Fwd: Tree

From Todd Burns <woodburns85@gmail.com>

Date Tue 12/3/2024 10:04 AM

To Glenrock Golf Club <glenrockgolf@live.com>

"The proper function of a man is to live, not exist. I shall not waste my days trying to prolong them. I shall use my time." —Jack London
Begin forwarded message:

From: Allen Finch <aфинч1956@yahoo.com>

Date: December 2, 2024 at 8:07:02 PM MST

To: woodburns85@gmail.com

Subject: Tree

----- Forwarded Message -----

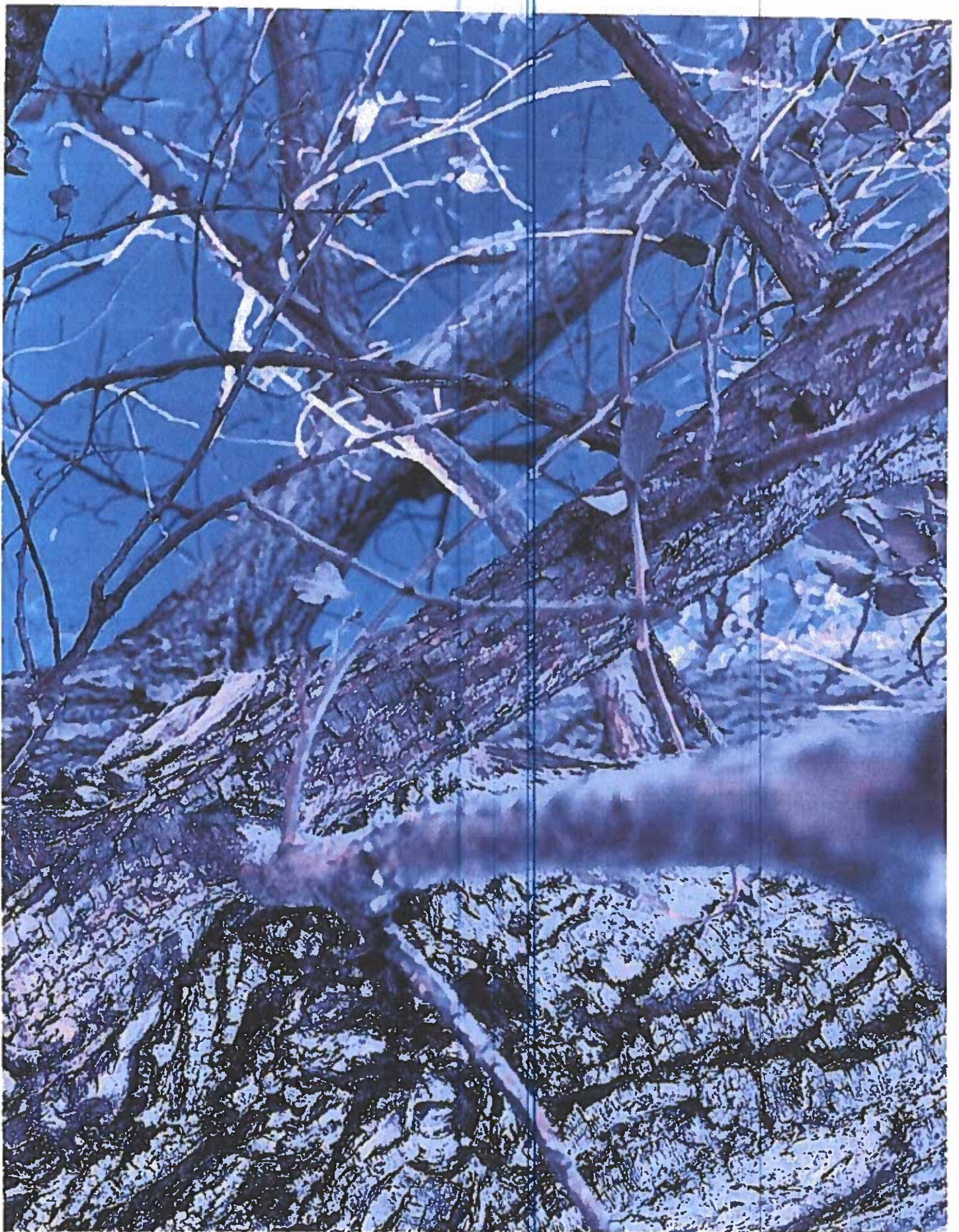
From: Allen Finch <aфинч1956@yahoo.com>

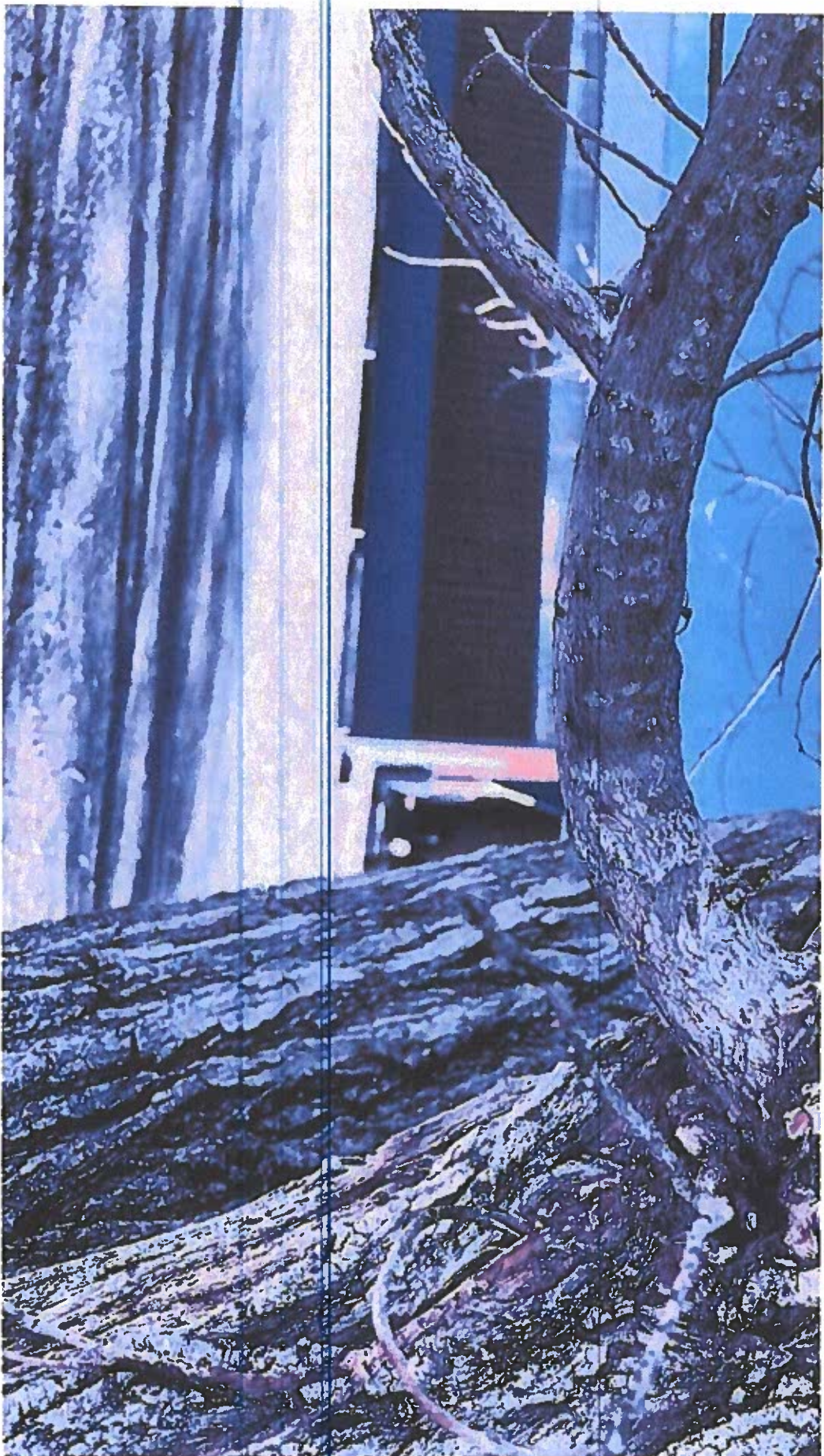
To: Bob Nunn <rmnunn@vcn.com>; Todd Burns <burnst33564@gmail.com>

Sent: Monday, November 25, 2024 at 03:24:05 PM MST

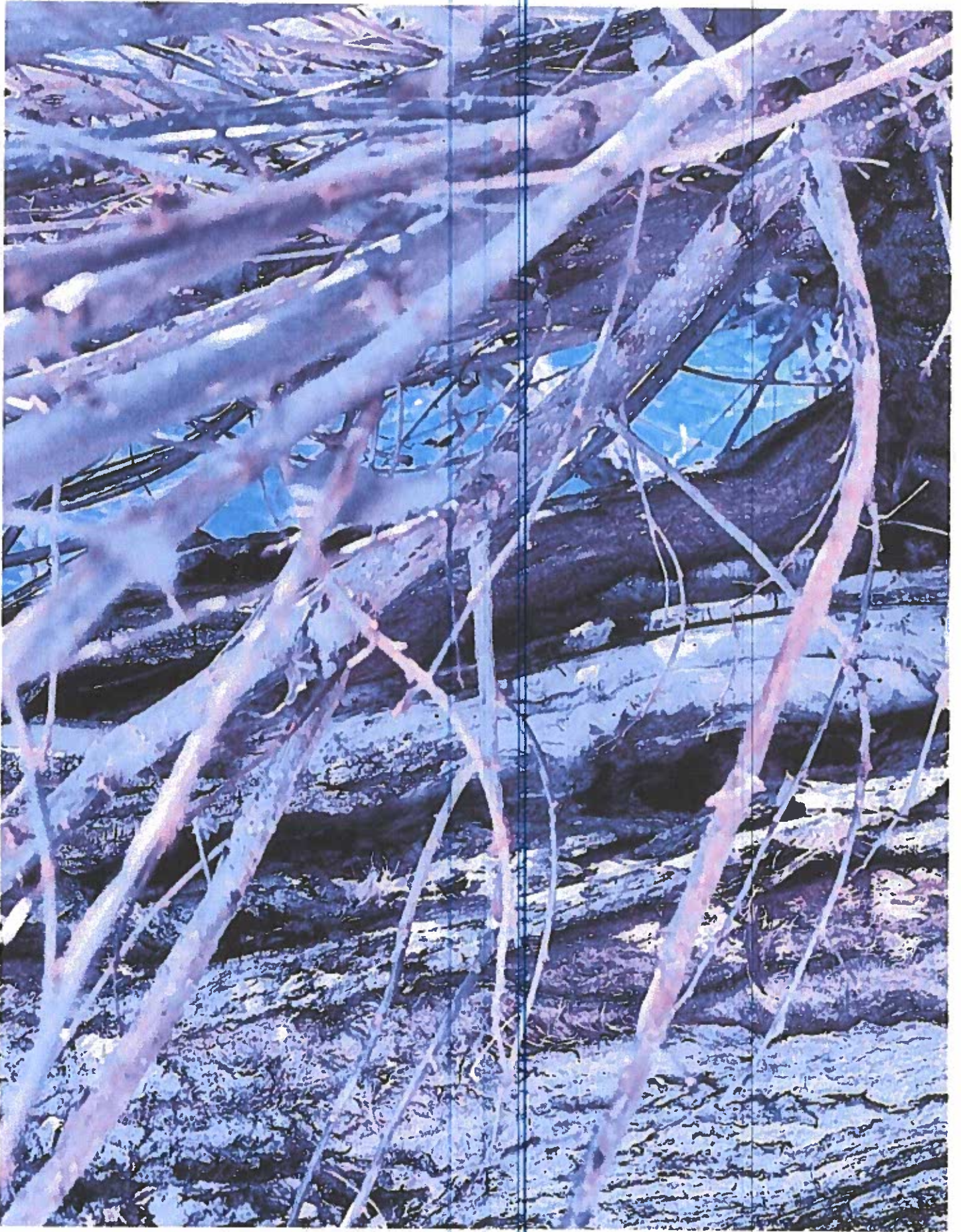
Subject: Tree

I could cut the whole tree down, make a stump cut as close to the ground as I could, and haul all the branches and wood off for \$3000. It would bring the price down a bit if people are hauling off all the wood for fire wood.





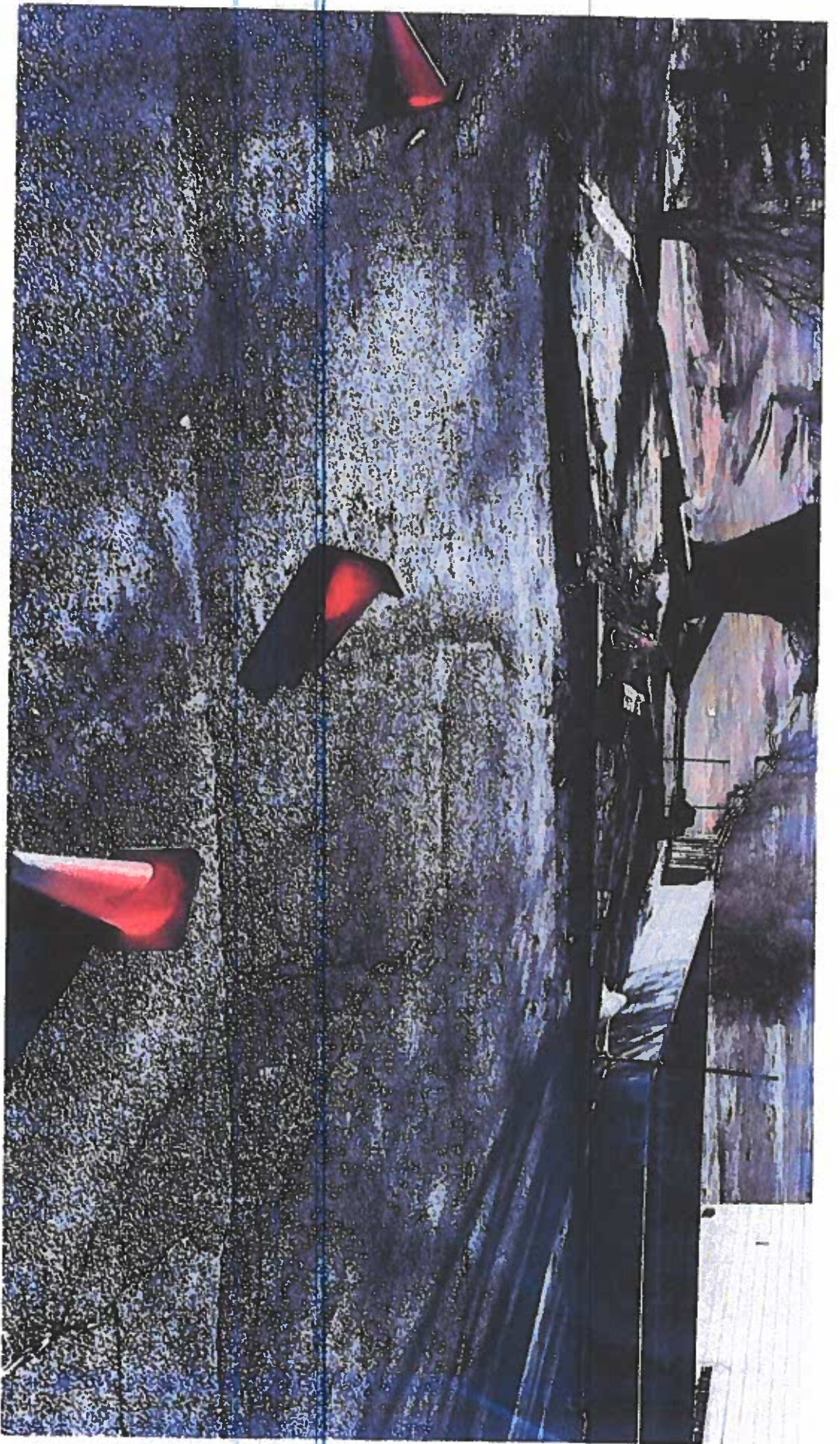
"The proper function of a man is to live, not exist; I shall not waste my days trying to prolong them; I shall use my time."—Jack London





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"The proper function of a man is to live, not exist. I shall not waste my days trying to prolong them. I shall use my time." —Jack London

12/05/24
11:25:16

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 12/24

Page: 1 of 6
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10110		123 ORKIN PEST CONTROL	2,804.40					
		Extermination TH & HC						
		Account Number 26057258W						
		12/04/24 TH - Extermination Contract	1,653.00			101 5021 5510		1010
		12/04/24 HC - Extermination Contract	1,151.40			101 5460 5510		1011
10115		161 TOWN OF GLENROCK	1,103.46					
		Monthly Utilities						
		11/20/24 1049 PK - Pioneer	23.10			101 5430 5480		1011
		11/20/24 11581 SH - New Shop	63.48			101 5221 5480		1011
		11/20/24 1071 PK - Tot Lot	23.10			101 5430 5480		1011
		11/20/24 1075 PK - Rookstool	23.10			101 5430 5480		1011
		11/20/24 1131 - PK - Triangle	23.10			101 5430 5480		1011
		11/20/24 11387 - CB - Commerce Bldg	111.83			117 5540 5480		1011
		11/20/24 11027 - TS - Town Square	51.98			101 5440 5480		1011
		11/20/24 6226 - PK - Ballfield	23.10			101 5430 5480		1011
		11/20/24 11357 - PK - Dorsey	23.10			101 5430 5480		1011
		11/20/24 1021 - SH - Shop	63.48			101 5221 5480		1011
		11/20/24 5001 - PK - Shelter Area	23.10			101 5430 5480		1011
		11/20/24 5003 - LB - Lincoln Bldg	204.31			119 5550 5480		1011
		11/20/24 5004 - TH - City Hall	111.83			101 5021 5480		1011
		11/20/24 11580 - PW - Wash Bay	72.66			101 5221 5480		1011
		11/20/24 1154 - PK - Doerkin #2	15.75			101 5430 5480		1011
		11/20/24 40001 - PK - Doerkin #1	15.75			101 5430 5480		1011
		11/20/24 11194 - PK - Concession Stand	23.10			101 5430 5480		1011
		11/20/24 11011 - PK - 303 W Birch	15.75			101 5430 5480		1011
		11/20/24 1189 - PK - Pathway Irrigation	23.10			101 5430 5480		1011
		11/20/24 11056 - SH - 111 S 8th	15.75			101 5221 5480		1011
		11/20/24 11400 - BRC - Sharps	111.83			118 5505 5510		1011
		11/20/24 11403 - BRC - Paint Building	15.75			118 5505 5510		1011
		11/20/24 11404 - BRC - Irrigation	25.41			118 5505 5510		1011
10120		1649 RAGS TO STITCHES	1,655.00					
		TH - Christmas						
		1103 12/04/24 TH - Christmas	1,655.00			101 5021 5590		1011
10121		110 MENARDS	780.78					
		TH - Christmas; ST - Supplies						
		97520 11/20/24 TH - Christmas	440.90			101 5021 5510		1011
		97568 11/21/24 TH - Christmas	99.94			101 5021 5510		1011
		97168 11/14/24 ST - Supplies	239.94			101 5201 5510		1011

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Hilltop National Bank
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10122		75 HOME DEPOT CREDIT SERVICES	524.15					
	TH - Christmas; PK - Supplies							
		2513332 11/20/24 TH - Christmas	440.31			101 5021	5510	1011
		6033262 11/06/24 PK - Supplies	157.31			101 5430	5590	1011
		1163048 11/11/24 PK - Supplies (CR)	-73.47			101 5430	5590	1011
10123		1366 WY LAW ENFORCEMENT ACADEMY	790.00					
	DSP - Training							
		C-12456 11/20/24 DSP - Training	790.00			101 5150	5470	1011
10124		1015 RENEGADE OFF-ROAD & DRIVELINE	1,754.99					
	PD - Vehicle Maintenance							
		9183 11/07/24 PD - Vehicle Maint	1,142.35			101 5101	5560	1011
		9209 11/19/24 PD - Vehicle Maint	612.64			101 5101	5560	1011
10125		1648 JIM COLLINS	600.00					
	PK - Tree Grant							
		12/04/24 PK - Tree Grant	600.00			101 5430	5530	1011
10126		1110 ALSCO	174.09					
	TH & TS - Floor Mats							
		1632295 11/26/24 TH - Floor Mats	117.77			101 5021	5510	1011
		1632292 11/26/24 TS - Floor Mats	56.32			101 5440	5510	1011
10127		87 JOHNSON CONTROLS, INC.	377.80					
	TH - Maintenance							
		98882014 11/13/24 TH - Maintenance	377.80			101 5021	5510	1011
10128		916 INLAND TRUCK PARTS & SERVICE	1,349.70					
	ST - Vehicle Maintenance							
		2398425 11/18/24 ST - Vehicle Maint	1,349.70			101 5201	5560	1011
10129		7 AMERI-TECH EQUIPMENT CO.	7,419.24					
	ST - Equipment							
		13502 10/02/24 ST - Equipment	7,419.24*			101 5201	5790	1011
10130		134 CENTURY LINK	503.44					
	Monthly Statements							
		11/22/24 PD - 1643429	63.17			101 5101	5450	1011
		11/22/24 TH - 5753	317.90			101 5021	5480	1011
		11/22/24 SW - 3454	122.37			242 5710	5480	1011

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TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 12/24

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Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10131		1525 CENTURY LINK	107.29					
		Monthly Statement						
		11/22/24 HC - 2810	107.29			101 5460	5450	1011
10132		171 VERIZON WIRELESS	731.78					
		PW - Phones/Tablets						
		9979200647 11/20/24 PW - Phones/Tablets	731.78			101 5221	5480	1011
10133		35 CROSSROADS VET SERVICES, INC.	100.00					
		ACO - Prof Svcs						
		11/22/24 ACO - Prof Svcs	100.00			101 5160	5230	1011
10134		1164 DELL MARKETING LP	21,695.76					
		PD - Cap Proj Exp						
		1078452039 11/26/24 PD - Cap Proj Exp	21,695.76		0	101 5101	5800	1011
10135		989 PDS	804.00					
		IT - Subscriptions						
		10547 12/01/24 IT - Subscriptions	804.00			101 5004	5281	1011
10136		507 MOUNTAIN WEST/WERCS COMM. INC.	67.95					
		HC - Internet						
		20241201-1 12/01/24 HC - Internet	67.95			101 5460	5450	1011
10137		1409 PRICE CLEANING SERVICES	1,550.00					
		TH & CB - Cleaning Service						
		78 12/02/24 TH - Cleaning	900.00			101 5021	5510	1011
		78 12/02/24 CB - Cleaning	650.00			117 5540	5510	1011
10138		1568 PATRIOT TIRE AND AUTO LLC	75.00					
		SA - Tire Repair						
		4800 12/02/24 SA - Tire Repair	75.00			243 5720	5560	1011
10139		1152 ROCKY MOUNTAIN WASH, LLC	27.00					
		PD - Vehicle Maint						
		67291 12/01/24 PD - Vehicle Maint	27.00			101 5101	5560	1011
10140		1358 AMAZON CAPITAL SERVICES	19.90					
		TC - Supplies						
		3VH9 12/02/24 TC - Supplies	19.90			101 5019	5580	1011

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11:25:16

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 12/24

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Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10141		187 GLENROCK SUPER FOODS	76.04					
		Monthly Statement						
		12/01/24 ACO - Supplies	76.04			101 5160	5590	1011
10142		359 NAPA - CASPER	31.49					
		SH - Vehicle Maint						
		192260 11/14/24 SH - Vehicle Maint	31.49			101 5221	5560	1011
10143		1650 ERIC & MONICA FARRINGTON	57.74					
		WA - Refund Deposit						
		9018-00 12/04/24 WA - Deposit Refund	57.74			241 4601		1011
10144		1506 GRAVES CONSULTING, LLC	4,000.00					
		TC - HR Support						
		20241212 12/01/24 TC - HR Support	4,000.00			101 5019	5230	1011
10145		978 WILLIAMS, PORTER, DAY & NEVILLE,	4,076.00					
		PS - Legal Fees						
		16057 11/19/24 PS - Legal Fees	630.50			101 5025	5201	1011
		16058 11/19/24 PS - Legal Fees	3,445.50			101 5025	5201	1011
		# of Claims 28	Total: 53,257.00					

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TOWN OF GLENROCK
Fund Summary for Claims
For the Accounting Period: 12/24

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Fund/Account	Amount
101 GENERAL FUND	
1010 Cash - Checking	1,653.00
1011 Money Market 800-461-6	50,229.76
117 COMMERCE BLOCK	
1011 Money Market 800-461-6	761.83
118 BRC GRANT	
1011 Money Market 800-461-6	152.99
119 BRONCO BUILDING	
1011 Money Market 800-461-6	204.31
241 WATER FUND	
1011 Money Market 800-461-6	57.74
242 SEWER FUND	
1011 Money Market 800-461-6	122.37
243 SANITATION FUND	
1011 Money Market 800-461-6	75.00
Total:	53,257.00

12/05/24
11:25:17

TOWN OF GLENROCK
Claim Approval Signature Page
For the Accounting Period: 12 / 24

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We the undersigned affirm that the charges are true and correct and accurately reflect the charges due to the Town of Glenrock this 9th day of December, 2024.

Mayor Bruce Roumell

Council Member Judi Colling

Council Member Roy Kincaid

Council Member John Moulton

Council Member Margaret Nunn

Treasurer Kelly Lewis