



# **Glenrock Town Council Meeting AGENDA**

**January 27, 2025 – 5:30PM**

- I. WELCOME / PLEDGE**
- II. CALL TO ORDER – ATTENDANCE**
- III. ADDITIONS / DELETIONS**
- IV. APPROVAL OF MINUTES**  
January 13, 2025 Council Meeting
- V. REPORTS**
- VI. ITEMS FROM THE FLOOR**
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**  
Community Gas Project Designation
- IX. BILLS & CLAIMS**

Unapproved Minutes  
Town Council Meeting  
Glenrock Town Hall  
January 13, 2025

Mayor Roumell called the council meeting to order at 5:30PM and led the Pledge of Allegiance. All elected officials were in attendance.

**OATH OF OFFICE:** New councilperson Russ Dalgarn was sworn in by Mayor Roumell.

**ADDITIONS/DELETIONS:** None.

**APPROVAL OF MINUTES:** CP Colling moved to approve minutes for December 23, 2024 Council Meeting and January 8, 2025 Work Session; seconded by CP Kincaid. All ayes – MOTION CARRIED.

**ITEMS FROM THE FLOOR:** Glenrock Main Street presented final plans for the veteran's memorial and asked the town for \$500,000 as a down payment. CP Nunn moved to approve the \$500,000; seconded by CP Colling. All aye – MOTION CARRIED.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

**Tree Grant Application – Steve Kruhmin:** CP Nunn moved to approve tree grant application; seconded by CP Kincaid. All ayes – MOTION CARRIED.

**Resolution 2025-1: Budget Amendment.** CP Kincaid moved to approve Resolution 2025-1; Seconded by CP Dalgarn. All ayes - MOTION CARRIED.

**Resolution 2025-2: Awarding Bid for Glenrock RV Dump & Fill Station.** CP Nunn moved to approve Resolution 2025-2; seconded by CP Dalgarn. All ayes – MOTION CARRIED.

**BILLS & CLAIMS:** Bills/Claims Approved January 13, 2025

Orkin Pest Control 232.00; 5 Aces Printing 782.00; Valli Information Systems 812.61; Town of Glenrock 1081.77; Transunion 75.00; Rocky Mountain Power 20126.76; Alsco 361.52; Mountain West 67.95; Rocky Mountain Wash 32.00; PDS 804.00; Vyve 3.67; Sagebrush Marketing 100.00; Judy Berst 253.80; Jeanette Matovich 366.30; Felicia Kinghorn 103.05; Robert Kron 845.10; Kelsey James 269.10; Isabelle Anderson 835.51; Debra Preston 35.10; Rita Redig 199.80; Sharon Davies 382.05; Cheryl Feedback 578.17; Kathy Patceg 432.90; Shirley Orszulak 604.80; Rick Mezger 650.00; Verizon Wireless 731.78; Century Link 177.61; Century Link 525.44; John Deere Financial 194.98; WY Water Quality & Pollution 90.00; Home Depot Credit 280.39; Menards 16.99; NAPA Casper 23.09; Dana Kepner Company 9441.60; Grainger 14.28; Energy Laboratories 1527.00; Hawkins 20.00; Industrial Chem Lab 687.75; Dooley Oil 5995.50; Hose & Rubber Supply 68.52; Smith Psychological Services 400.00; Extreme Truck Outfitters 30656.23; Glenrock Motorsports 405.46; Casper Winair Supply 13.10; Stotz Equipment 540.00; Casper Tire 1725.00; Process Power & Control 588.00; Renegade Off Road

639.63; NAPA Glenrock 2323.82; Glenrock Hardware Hank 771.41; Price Cleaning Services 1220.00; Converse County Bank/Visa 2707.92; Graves Consulting 1000.00; Coca Cola Bottling 43.75; Homax 2411.35; Mark McRann 750.00; Colling Commercial Roofing 23300.00; Glenrock Super Foods 40.95; Knife River 632474.47; Tree Bees Arboriculture 500.00. 60 Claims totaling \$752,340.98. CP Nunn moved to approve bills and claims; seconded by CP Kincaid. All ayes – MOTION CARRIED.

At 5:50PM, CP Kincaid moved to adjourn the meeting; seconded by CP Nunn. All ayes – MOTION CARRIED.

CP Kincaid raised the issue of donating money to the High School Culinary Team. CP Colling moves to donate \$3,000; seconded by CP Dalgarn. Discussion ensued. CP Colling amended her motion to donate \$4,500; seconded by CP Dalgarn. All ayes – MOTION CARRIED.

Mayor Roumell addressed the council about the high school senior banners. CP Nunn moved to approve the town to pay for the senior banners; seconded by CP Dalgarn. All ayes – MOTION CARRIED.

Mayor Roumell appoints CP Dalgarn as his mayor pro-tempore to replace CP Moulton.

**ADJOURNMENT: 6:37PM.**

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Bruce Roumell, Mayor

ATTEST:

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Tammy Taylor, Town Clerk



## Community Project Designations

Every year Wyoming Community Gas makes a distribution of earnings to member communities. This year our Board of Directors would like you to designate the project(s) your City or Town wants the money used for before we issue the check. This will give Wyoming Community Gas more direct exposure to the citizens in each community.

Please return this form as soon as possible, preferably by December 31, 2024.

### Town of Glenrock

\$ 6,424.77

The Town of Glenrock has designated the distribution from Wyoming Community Gas as follows:

<u>Project</u>	<u>Amount</u>	<u>Check Designee</u>

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Please return the completed form by EMAIL to Natalie Flood at [natalie.flood@constellation.com](mailto:natalie.flood@constellation.com), or by FAX to 877-382-8787

01/22/25  
09:49:04

TOWN OF GLENROCK  
Claim Approval List  
For the Accounting Period: 1/25

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Report ID: AP100

Hilltop National Bank  
\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10206		363 AT & T MOBILITY	1,034.43					
		PD - Phones (First Net)						
		1202025 01/12/25 PD - Phones	1,034.43			101 5101	5450	1011
10208		93 BLACK HILLS ENERGY	3,917.61					
		Natural Gas December 2024						
		01/11/25 Commerce Block Natural Gas	276.11			117 5540	5480	1011
		01/11/25 Shop Natural Gas	1,108.89			101 5221	5480	1011
		01/11/25 Shop Natural Gas	587.50			101 5221	5480	1011
		01/11/25 Historical Commission	219.45			101 5460	5480	1011
		01/11/25 Town Hall Natural Gas	1,216.97			101 5021	5480	1011
		01/11/25 Water Sales Nat Gas	130.64			241 5701	5480	1011
		01/11/25 Sharps Natural Gas	85.90			118 5505	5510	1011
		01/11/25 Town Square Nat Gas	292.15			101 5440	5480	1011
10265		368 CHASE ANFINSON	25.00					
		TS - Refund rental fee						
		01/06/25 TS - Refund Rental Fee	25.00			101 5440	5806	1011
10266		976 ATLAS PREMIER SERVICE	346.42					
		PD & TH - Copiers						
		73397 01/10/25 PD - Copiers	188.16			101 5101	5230	1011
		73397 01/10/25 TH - Copier	158.26			101 5021	5510	1011
10267		1110 ALSCO	241.45					
		TH - Floor Mats						
		1625525 10/15/24 TH - Floor Mats	117.77			101 5021	5510	1011
		1641236 10/21/25 TH - Floor Mats	123.68			101 5021	5510	1011
10268		134 CENTURY LINK	230.99					
		Monthly Statements						
		01/07/25 HC - 5480	59.98			101 5460	5450	1011
		01/01/25 SH - 9539	171.01			101 5221	5480	1011
10269		1358 AMAZON CAPITAL SERVICES	79.98					
		TC - Office Supplies						
		RNKD 01/10/25 TC - Supplies	79.98			101 5019	5580	1011
10270		33 HERITAGE LANDSCAPE SUPPLY GROUP	225.35					
		WA & SH - Equipment						
		18978143 01/08/25 WA - Equipment	40.09			241 5701	5790	1011
		18978143 01/08/25 WA - Equipment	27.86			241 5701	5790	1011
		18978143 01/08/25 SH - Equipment	157.40			101 5221	5790	1011

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TOWN OF GLENROCK  
Claim Approval List  
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Hilltop National Bank  
\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10271		190 WY WATER DEVELOPMENT COMMISSIO	250.00					
	WA - Lease							
		2025-01 01/02/25 WA - Lease	250.00			241 5701	5203	1011
10272		644 FERGUSON WATERWORKS #1116	132.00					
	SW - Supplies							
		1580943 01/09/25 SW - Supplies	132.00			242 5710	5590	1011
10273		39 DESERT MOUNTAIN CORPORATION	5,236.07					
	ST - Ice Slicer							
		24-121271 12/15/24 ST - Ice Slicer	5,236.07			101 5201	5610	1011
10274		29 CONVERSE COUNTY CLERK	4,024.36					
	CD - ACT Program - July thru December 2024							
		17-CC-ACT 01/13/25 CD - ACT Program	4,024.36			101 5510	5230	1011
10275		1357 GREAT AMERICA FINANCIAL SVCS	109.00					
	PD - Copier Lease							
		38235803 01/01/25 PD - Copier Lease	109.00			101 5101	5230	1011
10276		1618 TREE BEES ARBORICULTURE LLC	2,400.00					
	PK - Tree Trimming and Removal							
		99 01/20/25 PK - Tree Work	2,400.00			101 5430	5530	1011
10277		1307 DOOLEY OIL INC.	1,674.48					
	SA - Fuel							
		383224 01/17/25 SA - Fuel	1,674.48			243 5720	5570	1011
10278		1217 GEN-TECH OF COLORADO, LLC	2,925.00					
	TH - Generator Repairs							
		05-126393- 02/16/25 TH - Generator Repairs	2,925.00			101 5021	5510	1011
10279		1359 VYVE BROADBAND	982.33					
	TH - Broadband							
		01/17/25 TH - Broadband	982.33			101 5021	5480	1011
10280		22 CEPI	5,046.15					
	CD - Engineering							
		24-071-01 12/31/24 CD - Rock in the Glen Pathw	2,243.75			101 5510	5230	1011
		23-079-04C 12/31/24 CD - ECI Car Wash	2,802.40			101 5510	5230	1011

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Claim Approval List  
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Hilltop National Bank  
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10281		29 CONVERSE COUNTY CLERK	956.40					
		Election Fees						
		1152025 01/15/25 GG - Election Fees	956.40			101 5026 5350		1011
10282		1563 BMI	446.00					
		TS - Annual Fee						
		57108055 01/02/25 TS - Annual Fee	446.00			101 5440 5806		1011
10283		111 MERBACK AWARD COMPANY	140.00					
		M/C - Engraving						
		58191 01/14/25 M/C - Engraving	140.00			101 5002 5590		1011
10284		231 FIRE SUPPRESSION AUTHORITY	62,500.00					
		PS - 3rd Qtr Payment						
		01/14/25 PS - 3rd Qtr Payment	62,500.00*			101 5025 5120		1011
10285		901 Wyoming Dept of Revenue	689.06					
		TS & CD - Sales Tax						
		01/14/25 TS - Sales Tax	6.67			101 5440 5807		1011
		01/14/25 CD - Sales Tax	682.39			101 5510 5830		1011
10286		1553 GLENROCK CULINARY	4,500.00					
		M/C - Projects						
		01/13/25 M/C - Projects	4,500.00			101 5002 5600		1011
10287		1015 RENEGADE OFF-ROAD & DRIVELINE	903.73					
		PD - Vehicle Repairs						
		9285 01/07/25 PD - Vehicle Repairs	903.73			101 5101 5560		1011
10288		318 CASPER TIRE, LLC	1,050.00					
		SA - Vehicle Repairs						
		180463 01/09/25 SA - Vehicle Repairs	1,050.00			243 5720 5560		1011
10289		1662 INTERMOUNTAIN SWEEPER CO	1,102.80					
		ST - Supplies						
		79378 01/08/25 ST - Supplies	1,102.80			101 5201 5590		1011
10290		62 GREINER MOTOR CO.	2,795.10					
		WA - Vehicle Repairs						
		635280 01/11/25 WA - Vehicle Repairs	2,795.10*			241 5701 5560		1011

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TOWN OF GLENROCK  
Claim Approval List  
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Hilltop National Bank  
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10291		45 ENERGY LABORATORIES, INC	632.00					
	SW - Effluent							
	683822	01/10/25 SW - Effluent	132.00			242 5710 5400		1011
	684802	01/16/25 SW - Effluent	132.00			242 5710 5400		1011
	684496	01/15/25 SW - Effluent	368.00			242 5710 5400		1011
10292		1658 STEVE KRUMMIN	1,000.00					
	PK - Tree Grant							
		01/13/25 PK - Tree Grant	1,000.00			101 5430 5530		1011
10293		1659 TYLER WALKER	750.00					
	PK - Tree Grant							
		01/13/25 PK - Tree Grant	750.00			101 5430 5530		1011
10294		1660 KELSEY WILLIAMS	34.80					
	WA - Refund Deposit							
		7128-03 01/17/25 WA - Refund Deposit	34.80			241 4601		1011
10295		1661 HOPE WEDDLE	188.74					
	WA - Refund							
		01/17/24 WA - Refund	188.74			241 4601		1011
10296		508 SWANK MOTION PICTURES INC.	2,020.00					
	TS - Events - Date Night at the Square							
		2402966 01/21/25 TS - Events	980.00			101 5440 5806		1011
		2402961 01/21/25 TS - Events	1,040.00			101 5440 5806		1011
10297		1557 ASCAP	466.86					
	TS - Events							
		01/06/25 TS - Events	466.86			101 5440 5806		1011
10298		171 VERIZON WIRELESS	869.34					
	Monthly Statement							
		6103219193 01/10/25 TC - Phone	51.60			101 5019 5450		1011
		6103219193 01/10/25 FN - Phones	82.94			101 5007 5450		1011
		6103219193 01/10/25 BI - Phone/Tablet	81.48			101 5023 5450		1011
		6103219193 01/10/25 CD - Phone	41.47			101 5510 5450		1011
		6103219193 01/10/25 WA - Salesman, Tablet	80.04			241 5701 5480		1011
		6103219193 01/10/25 M/C - Phones, Tablet	247.36			101 5002 5450		1011
		6103219193 01/10/25 SH - Phones	82.94			101 5221 5480		1011
		6103219193 01/10/25 PK - Camera	40.01			101 5430 5480		1011
		6103219193 01/10/25 PD - Cameras	161.50			101 5101 5450		1011



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TOWN OF GLENROCK  
Claim Approval List  
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Hilltop National Bank  
\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10299		20 CONVERSE CO. BANK/VISA	8,835.13					
		Monthly Statements						
		12/18/24 ST - Maint	12.56			101 5201 5510		1011
		12/18/24 ST - Signs	183.74			101 5201 5550		1011
		12/23/24 SH - Maint	19.19			101 5221 5590		1011
		12/26/24 ST - Signs	144.97			101 5201 5550		1011
		12/31/24 SW - Maint	52.50			242 5710 5510		1011
		01/02/25 ST - Maint	156.83			101 5021 5510		1011
		01/02/25 ST - Maint	1,392.26			101 5201 5510		1011
		01/07/25 SH - Vehicle Repairs	211.37			101 5221 5560		1011
		01/03/25 DSP - Supplies	168.00			101 5150 5590		1011
		01/04/25 DSP - Supplies	109.96			101 5150 5580		1011
		01/06/25 DSP - Training	391.00			101 5150 5470		1011
		01/09/25 M/C - Projects	238.04			101 5002 5600		1011
		12/12/24 SH - Training	92.93			101 5221 5470		1011
		12/13/24 SW - Training	106.00			242 5710 5470		1011
		12/26/24 SH - Supplies	4.73			101 5221 5580		1011
		12/13/24 M/C - Training	765.00			101 5002 5470		1011
		12/20/24 TC - IT Subscription	251.87			101 5019 5601		1011
		01/05/25 TC - HR Support	473.77			101 5019 5230		1011
		01/09/25 TC - Training/Travel	2,584.06			101 5019 5470		1011
		12/12/24 FN - Office Supplies	32.45			101 5007 5580		1011
		01/08/25 HC - Supplies	445.56*			101 5460 5590		1011
		12/18/24 FN - IT Subscriptions	129.94			101 5007 5601		1011
		12/18/24 PD - Comm Policing	82.95			101 5101 5475		1011
		12/19/24 PD - Retention	40.45			101 5101 5300		1011
		01/07/25 M/C - Training	745.00			101 5002 5470		1011
10300		1522 BARTH CONSTRUCTION LLC	3,825.00					
		CB - Refinish Stairs						
		375 01/21/25 CB - Refinish Stairs	3,825.00			117 5540 5800		1011
		<b># of Claims</b>	<b>38</b>					
		<b>Total:</b>	<b>122,585.58</b>					

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TOWN OF GLENROCK  
Fund Summary for Claims  
For the Accounting Period: 1/25

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Fund/Account	Amount
101 GENERAL FUND	
1011 Money Market 800-461-6	111,204.32
117 COMMERCE BLOCK	
1011 Money Market 800-461-6	4,101.11
118 BRC GRANT	
1011 Money Market 800-461-6	85.90
241 WATER FUND	
1011 Money Market 800-461-6	3,547.27
242 SEWER FUND	
1011 Money Market 800-461-6	922.50
243 SANITATION FUND	
1011 Money Market 800-461-6	2,724.48
<b>Total:</b>	<b>122,585.58</b>

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TOWN OF GLENROCK  
Claim Approval Signature Page  
For the Accounting Period: 1 / 25

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Report ID: AP100A

We the undersigned affirm that the charges are true and correct and accurately reflect the charges due to the Town of Glenrock this 27th day of January, 2024.

\_\_\_\_\_  
Mayor Bruce Roumell

\_\_\_\_\_  
Council Member Judi Colling

\_\_\_\_\_  
Council Member Roy Kincaid

\_\_\_\_\_  
Council Member Russ Dalgarn

\_\_\_\_\_  
Council Member Margaret Nunn

\_\_\_\_\_  
Treasurer Kelly Lewis