



Glenrock Town Council Meeting AGENDA

February 24, 2025 – 5:30PM

- I. WELCOME / PLEDGE**
- II. CALL TO ORDER – ATTENDANCE**
- III. ADDITIONS / DELETIONS**
- IV. APPROVAL OF MINUTES**
February 10, 2025 Council Meeting
- V. REPORTS**
- VI. ITEMS FROM THE FLOOR**
- VII. OLD BUSINESS**
None.
- VIII. NEW BUSINESS**
None.
- IX. BILLS & CLAIMS**
- X. EXECUTIVE SESSION**
- XI. ADJOURNMENT**

Unapproved Minutes
Town Council Meeting
Glenrock Town Hall
February 10, 2025

Mayor Roumell called the council meeting to order at 5:30PM and led the Pledge of Allegiance. All elected officials were in attendance.

OATH OF OFFICE: Chief Felton performed swearing-in of new patrol officer Keith Fuqua.

ADDITIONS/DELETIONS: None.

APPROVAL OF MINUTES: CP Kincaid moved to approve minutes for January 27, 2025 Council Meeting and February 3, 2025 Work Session Minutes; seconded by CP Nunn. All ayes – MOTION CARRIED.

OLD BUSINESS:

Community Gas Project Designation: CP Nunn moved to use the Wyoming Community Gas Project money in the amount of \$6424.77 toward a handicapped swing at Town Square; seconded by CP Dalgarn. All ayes – MOTION CARRIED.

NEW BUSINESS:

Tree Grant Application – Malley: CP Kincaid moved to approve the tree grant application for the Malley's; seconded by CP Nunn. All ayes – MOTION CARRIED.

Designated Depository – Converse County Bank: CP Dalgarn moved to approve Converse County Bank as a designated depository; seconded by BP Kincaid. All ayes – MOTION CARRIED.

Vistabeam Letter of Support: CP Nunn moved to approve the letter of support to Vistabeam; seconded by CP Dalgarn. All ayes – MOTION CARRIED.

Resolution 2025-3: A Resolution Providing for the Appropriation of Unappropriated Surplus Funds. CP Dalgarn moved to approve Resolution 2025-3; seconded by CP Nunn. All ayes – MOTION CARRIED.

BILLS & CLAIMS: Bills/Claims Approved February 10, 2025

5 Aces Printing 2471.00; Town of Glenrock 1042.05; Wyoming Machinery 259.37; Hawkins, Inc. 468.44; Grainger 41.64; Dana Kepner 9990.00; Tree Bees Arboriculture 4000.00; Energy Laboratories 264.00; Menards 470.16; Coca Cola Bottling 43.75; Renegade Off Road 118.09; Crossroads Vet Services 308.00; Gary's Locksmithing 40.00; Alsco 241.98; PDS 804.00; Western Skies Technology 12000.00; Berls Commercial Supply 1663.20; Price Cleaning Services 1420.00; Graves Consulting 1000.00; Dooley Oil 1879.95; Mountain West 67.95; Uline 591.50; Identification International 637.92; Heritage Landscape Supply 20.28; 307 Shirts & More 189.00; Process Power & Control 2391.00; Converse County Special Projects 2029.67; Century Link 177.73; Century Link 526.02; Home Depot Credit 113.02; Verizon 731.89; Vyve

382.41; John Deere Financial 164.97; Glenrock Super Foods 85.97; Converse County EMA 172.17; Glenrock Hardware Hank 300.64; Staples 425.78; Homax 2260.47; Converse County Bank/Visa 4519.40; CEPI 69894.21. 40 Claims totaling \$124,207.63. CP Kincaid moved to approve bills & claims; seconded by CP Nunn. Treasurer asked that two checks be added – one to Rocky Mountain Power for \$21,653.90 and one to Glenrock Main Street for \$500,000. CP Kincaid moved to amend motion to include the two additional checks; seconded by CP Nunn. All ayes – MOTION CARRIED.

At 6:04PM, CP Kincaid moved to adjourn the meeting; seconded by CP Colling. All ayes – MOTION CARRIED.

ADJOURNMENT: 6:04PM.

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Town Clerk

02/20/25
16:12:30

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 2/25

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Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10307		754 VALLI INFORMATION SYSTEMS INC.	799.45					
	SW:	online pmt maint agreement						
	WA:	online pmt maint agreement						
		98893 01/31/25 SW: online pmt maint agreeeme	399.73			242 5710 5400		1011
		98893 01/31/25 WA: online pmt maint agreeeme	399.72			241 5701 5400		1011
10310		363 AT & T MOBILITY	2,068.86					
	PD -	Phones (First Net)						
		01202025 01/12/25 PD - Phones	1,034.43			101 5101 5450		1011
		02202025 02/12/25 PD - Phones	1,034.43			101 5101 5450		1011
10311		1142 TRANSUNION RISK & ALTERNATIVE	75.00					
	PD -	Contract						
		02/20/25 PD - Contract	75.00			101 5101 5280		1011
10312		93 BLACK HILLS ENERGY	4,489.33					
		Natural Gas January 2025						
		02/10/25 Commerce Block Natural Gas	301.52			117 5540 5480		1011
		02/10/25 Shop Natural Gas	1,260.99			101 5221 5480		1011
		02/10/25 Shop Natural Gas	714.43			101 5221 5480		1011
		02/10/25 Historical Commission	249.55			101 5460 5480		1011
		02/10/25 Town Hall Natural Gas	1,263.35			101 5021 5480		1011
		02/10/25 Water Sales Nat Gas	157.06			241 5701 5480		1011
		02/10/25 Sharps Natural Gas	214.98			118 5505 5510		1011
		02/10/25 Town Square Nat Gas	327.45			101 5440 5480		1011
10363		1667 JASON WAGNER	78.71					
	WA -	Refund Deposit						
		3099-03 02/10/25 WA - Refund Deposit	78.71			241 4601		1011
10364		644 FERGUSON WATERWORKS #1116	404.15					
	WA -	Equipment						
		1583419 02/13/25 WA - Equipment	351.16			241 5701 5792		1011
		3448836 02/13/25 WA - Equipment	52.99			241 5701 5792		1011
10365		1359 VYVE BROADBAND	982.33					
	TH -	Broadband						
		02/17/25 TH - Broadband	982.33			101 5021 5480		1011

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10366		110 MENARDS	103.81					
	PC - Supplies							
		01983 02/12/25 PC - Supplies	103.81			101 5221 5580		1011
10367		45 ENERGY LABORATORIES, INC	419.00					
	WA - Analysis							
		688790 02/07/25 WA - Analysis	76.00			241 5701 5400		1011
		690710 02/10/25 SW - Effluent	343.00			242 5710 5400		1011
10368		772 BLACK MOUNTAIN SOFTWARE	25,765.00					
	FN - Annual Software Contract							
		INV-02526 02/01/25 FN - Annual Contract	25,765.00			101 5007 5230		1011
10369		22 CEPI	7,156.75					
	CD - Engineering							
		25-110-01 01/31/25 CD - Engineering - corners	1,516.75			101 5510 5230		1011
		25-111-01 01/31/25 CD - Danaher	3,660.00			101 5510 5230		1011
		19-099-047 01/31/25 CD - Planning	1,980.00			101 5510 5230		1011
10370		134 CENTURY LINK	402.00					
	Monthly Statements							
		02/01/25 SH - 9539	342.02			101 5221 5480		1011
		02/07/25 HC - 5480	59.98			101 5460 5450		1011
10371		1164 DELL MARKETING LP	1,670.82					
	IT & TC - Hardware							
		831916 02/10/25 IT- Hardware	835.41			101 5004 5545		1011
		831916 02/10/25 TC - Hardware	835.41			101 5019 5790		1011
10372		1357 GREAT AMERICA FINANCIAL SVCS	109.00					
	PD - Copier							
		38464874 02/03/25 PD - Copier	109.00			101 5101 5230		1011
10373		603 CONVERSE COUNTY E.M.A.	182.42					
	DSP - Low Level Electricity							
		21025 02/10/25 DSP - Low Level Elec.	182.42			101 5150 5802		1011
10374		200 WYOMING MACHINERY CO.	333.43					
	ST & PK - Vehicle Repairs							
		8399010 01/29/25 ST - Vehicle Repairs	28.04			101 5201 5560		1011
		8402396 01/31/25 PK - Vehicle Repairs	305.39			101 5430 5560		1011

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10375		281 ALL SERVICE PLUMBING	471.43					
	CB - Repairs							
		02/05/25 CB - Repairs	471.43			117 5540	5510	1011
10376		1015 RENEGADE OFF-ROAD & DRIVELINE	681.77					
	PD - Vehicle Repairs							
		9332 02/05/25 PD - Vehicle Repairs	681.77			101 5101	5560	1011
10377		1110 ALSCO	123.68					
	TH - Floor Mats							
		1645701 02/18/25 TH - Floor Mats	123.68			101 5021	5510	1011
10378		1593 PORTER MUIRHEAD CORNIA & HOWARD	20,000.00					
	FN - Annual Audit							
		260658 02/09/25 FN - Annual Audit	20,000.00			101 5007	5230	1011
10379		976 ATLAS PREMIER SERVICE	352.55					
	TH & PD - Copiers							
		74552 02/10/25 TH - Copier	177.22			101 5021	5510	1011
		74552 02/10/25 PD - Copiers	175.33			101 5101	5230	1011
10380		1307 DOOLEY OIL INC.	2,977.84					
	PW - Fuel							
		386677 02/13/25 PW - Fuel	2,977.84			242 5710	5570	1011
10381		87 JOHNSON CONTROLS, INC.	3,273.60					
	TH & CB - Repairs							
		781656 09/17/24 TH - Repairs	1,457.14			101 5021	5510	1011
		238978 09/21/24 TH - Repairs	529.31			101 5021	5510	1011
		802367 12/06/24 CB - Repairs	1,287.15			117 5540	5510	1011
10382		907 CREED INSPECTION	939.00					
	PK & ST - Inspections							
		4169 02/13/25 PK - Inspection	150.00			101 5430	5400	1011
		4169 02/13/25 ST - Inspections	789.00			101 5201	5400	1011
10383		1669 BONDURANT TRADING CO	189.21					
	TS - Uniforms							
		14 02/05/25 TS - Uniforms	189.21			101 5440	5110	1011

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10384		1668 EARL & CHERYL MALLEY	600.00					
	PK - Tree Grant							
		02/10/25 PK - Tree Grant	600.00			101 5430	5530	1011
10385		1670 DOLLAR GENERAL	6.35					
	PD - Restitution							
		02/13/25 PD - Restitution	6.35			101	4401	1011
10386		437 NAPA - GLENROCK	3,793.71					
	Monthly Statement							
		SW - Supplies	107.27			242	5710 5590	1011
		ST - Supplies	76.82			101	5201 5590	1011
		ST - Vehicle Maint	1,238.96			101	5201 5560	1011
		ST - Minor Equip	64.59			101	5201 5540	1011
		PK - Vehicle Maint	16.45			101	5430 5570	1011
		WA - Vehicle Maint	44.14*			241	5701 5560	1011
		SH - Vehicle Maint	350.14			101	5221 5560	1011
		PD - Supplies	45.65			101	5101 5590	1011
		ST - Equipment	165.74			101	5201 5550	1011
		SW - Vehicle Maint	1,551.29			242	5710 5560	1011
		ACO - Vehicle Maint	19.58			101	5160 5560	1011
		WA - Supplies	31.16			241	5701 5590	1011
		PK - Supplies	26.99			101	5430 5590	1011
		SH - Equipment	54.93			101	5221 5790	1011
10387		20 CONVERSE CO. BANK/VISA	6,518.44					
	Monthly Statements							
		01/25/25 SH - Supplies	107.88			101	5221 5590	1011
		01/26/25 SH - Supplies	56.46			101	5221 5580	1011
		01/27/25 ST - Training	106.00			101	5201 5470	1011
		01/23/25 TC - Training	195.00			101	5019 5470	1011
		01/30/25 M/C - Travel	129.34			101	5002 5470	1011
		01/24/25 FN - Travel/Training	516.34			101	5007 5470	1011
		01/24/25 M/C - Travel/Training	874.72			101	5002 5470	1011
		02/02/25 FN - IT Subs	20.99			101	5007 5601	1011
		02/10/25 FN - Supplies	195.00			101	5007 5601	1011
		02/11/25 FN - Postage	151.11			101	5007 5360	1011
		01/13/25 M/C - Projects	271.55			101	5002 5600	1011
		01/14/25 PD - Fuel	17.94			101	5101 5570	1011
		01/23/25 PD - Retention	81.01			101	5101 5300	1011
		01/24/25 PD - Travel/Training	1,263.60			101	5101 5470	1011
		01/23/25 PD - Uniforms	691.96			101	5101 5110	1011
		01/16/25 DSP - Supplies	146.17			101	5150 5580	1011
		01/22/25 DSP - Training	80.00			101	5150 5470	1011

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	01/22/25	DSP - Supplies	7.07			101 5150	5580	1011
	01/24/25	PD - Postage	14.65			101 5101	5360	1011
	01/25/25	DSP - Equipment	216.94			101 5150	5790	1011
	01/30/25	DSP - Training	13.13			101 5150	5470	1011
	01/30/25	DSP - Supplies	3.00			101 5150	5580	1011
	01/17/25	SH - Supplies	77.81			101 5221	5590	1011
	01/29/25	PK - Supplies	658.35			101 5430	5590	1011
	02/04/25	SW - Supplies	376.20			242 5710	5590	1011
	02/04/25	TH - Repairs	228.00			101 5021	5510	1011
	02/10/25	ST - Supplies	16.22			101 5201	5590	1011
		# of Claims	29	Total:				84,967.64

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TOWN OF GLENROCK
Fund Summary for Claims
For the Accounting Period: 2/25

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Fund/Account	Amount
101 GENERAL FUND	
1011 Money Market 800-461-6	75,746.29
117 COMMERCE BLOCK	
1011 Money Market 800-461-6	2,060.10
118 BRC GRANT	
1011 Money Market 800-461-6	214.98
241 WATER FUND	
1011 Money Market 800-461-6	1,190.94
242 SEWER FUND	
1011 Money Market 800-461-6	5,755.33
Total:	84,967.64

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TOWN OF GLENROCK
Claim Approval Signature Page
For the Accounting Period: 2 / 25

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We the undersigned affirm that the charges are true and correct and accurately reflect the charges due to the Town of Glenrock this 24th day of February, 2025.

Mayor Bruce Roumell

Council Member Judi Colling

Council Member Roy Kincaid

Council Member Russ Dalgarn

Council Member Margaret Nunn

Treasurer Kelly Lewis