



Glenrock Town Council Meeting AGENDA

April 14, 2025 – 5:30PM

- I. WELCOME / PLEDGE**
- II. CALL TO ORDER – ATTENDANCE**
- III. ADDITIONS / DELETIONS**
- IV. APPROVAL OF MINUTES**
 - Council Meeting – March 24, 2025
 - Work Session – April 7, 2025
 - Council Special Meeting – April 9, 2025
 - Executive Session – April 9, 2025
- V. REPORTS**
- VI. ITEMS FROM THE FLOOR**
- VII. OLD BUSINESS**
 - Ordinance 752 – An Ordinance Adding Minor Boundary Changes – Third Reading**
- VIII. NEW BUSINESS**
 - Resolution 2025-4: Donation of Town Vehicle
- IX. BILLS & CLAIMS**
- X. ADJOURNMENT**

Unapproved Minutes
Town Council Meeting
Glenrock Town Hall
March 24, 2025

Mayor Roumell called the council meeting to order at 5:30PM and led the Pledge of Allegiance. All elected officials were in attendance.

ADDITIONS/DELETIONS: None.

APPROVAL OF MINUTES: CP Kincaid moved to approve minutes for March 10, 2025 Council Meeting as presented; seconded by CP Nunn. All ayes – MOTION CARRIED.

OLD BUSINESS:

Ordinance 752 – An Ordinance Adding Minor Boundary Adjustments – Second Reading: CP Nunn moved to approve Ordinance 752; seconded by CP Dalgarn. All AYES – MOTION CARRIED.

NEW BUSINESS:

WYDOT Special Event Application – Elevate: CP Kincaid moved to approve the WYDOT Special Event Permit; seconded by CP Colling. All AYES – MOTION CARRIED.

BILLS & CLAIMS:

Bills/Claims Approved March 24, 2025. Transunion 75.00; Converse County Bank/Visa 3689.75; Staples 509.68; John Deere Financial 214.97; Crown Construction 112050.00; Amazon Capital Services 162.39; Dell Marketing LP 113.32; Extreme Truck Outfitters 30680.15; Rock Solid SST 1537.93; Firinne Polygraph 250.00; Glenrock High School 315.00; Jesse Richard 12.48; Coca Cola Bottling 52.50; Great America Financial Services 192.00; Converse County EMA 165.52; Porter, Muirhead, Cornia & Howard 25000.00; Century Link 59.98; Atlas Premier Service 401.64; Converse County Clerk 87.00; Gen-Tech of Colorado 5294.00; Dooley Oil 1543.81; Crossroads Vet Service 155.00; Lezlie Maret 100.00; Saltus Technologies 3277.51; Mid-American Research Chemical 297.02; Menards 64.76; Dusty Cox 69.97; Desert Mountain 5590.94; Energy Laboratories 343.00; Vyve Broadband 982.33; Alsco 123.68; Williams, Porter, Day & Neville 1666.00; Morghan Pittsley 110.00; Ragnar Defense LLC 7000.00; Blue to Gold LLC 790.00; The Sudz Shack LLC 236.79. 36 claims totaling \$203,214.12. CP Dalgarn moved to approve bills & claims; seconded by CP Kincaid. All ayes – MOTION CARRIED.

At 6:02PM CP Nunn moved to adjourn the meeting; seconded by CP Kincaid. All ayes – MOTION CARRIED.

ADJOURNMENT: 6:02PM.

Bruce Roumell, Mayor

Town of Glenrock
Work Session Minutes
April 7, 2025
Glenrock Town Hall

PRESENT:

Mayor Roumell
CP Nunn
CP- Colling

Clerk Taylor
CP Dalgarn
Lyle Hunt

At 5:05PM, work session began.

Council discussed allocation requests.

ADJOURNMENT: 6:15PM

Bruce Roumell, Mayor

Tammy Taylor, Clerk

Unapproved Minutes
Town Council Special Meeting
Glenrock Town Hall
April 9, 2025

Mayor Roumell called the council meeting to order at 5:00PM and led the Pledge of Allegiance. CP Kincaid was absent. All other elected officials were in attendance.

At 5:01 CP Nunn moved to adjourn to executive session for legal purposes; seconded by CP Colling. All ayes – MOTION CARRIED.

At 6:08, CP Dalgarn moved to close executive session; seconded by CP Nunn. All ayes – MOTION CARRIED.

At 6:09, CP Nunn moved to adjourn meeting; seconded by CP Dalgarn. All ayes – MOTION CARRIED.

ADJOURNMENT: 6:09PM.

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Town Clerk

ORDINANCE NO. 752

AN ORDINANCE ADDING MINOR BOUNDARY ADJUSTMENTS

WHEREAS, the governing body of the Town of Glenrock wishes to simplify the process of minor boundary changes; and

WHEREAS, the Planning and Zoning Commission has approved the following verbiage to be added to Glenrock Town Code;

BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF GLENROCK, WYOMING:

Article 30.06 MINOR BOUNDARY ADJUSTMENTS

30.06.010 Purpose.

To create an administrative process that establishes minimum procedures and informational requirements to expedite the preparation, review and approval of minor subdivision boundary adjustments that meet the applicability standards in Section 30.06.020. No public hearing shall be required.

30.06.020 Applicability standards.

- A. The minor boundary adjustment plat shall not affect, create or alter more than two lots, and shall not be used to adjust boundaries of more than two lots or tracts at a time.
- B. Only those boundaries specified below that are currently platted may be changed as minor boundary adjustments. All other boundary adjustments shall comply with Section 30.05.040, Preliminary Plats and Section 30.05.050, Final Plats of this title.
 - 1. The division of previously platted property into no more than two lots. All lots must be in conformance with the applicable zoning district regulations and the requirements of this title and Title 31 of this code.
 - 2. An adjustment for encroachment, right-of-way width change, or setback violation, on a lot size and boundary dispute.
 - 3. An adjustment to combine with an adjacent lot or tract. The adjustment of the boundary of a lot or tract for the purpose of combining portions of it with an adjacent lot or tract within the same subdivision subject to the following:
 - a. Merge divided portion. The divided portion shall be totally merged with and combined with the adjoining lot or tract so that no additional lots are created, and the resulting lot or tract shall be established as a single lot or tract for all purposes, by means of an acceptable recorded instrument.

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- b. Conformance with zoning district. Each of the resulting lots shall conform to the requirements of this chapter and Chapter 31 of this code, and the degree of any nonconformity of either lot shall not be increased.
 - 4. Easements. Recording of public easements and the dedication and/or release of public easements.
 - C. The Zoning Officer shall determine whether or not any minor boundary adjustment application is submitted with the intent of, or having the effect of, avoiding preliminary and/or final plat procedures and requirements. If it is determined that the minor boundary adjustment plat application circumvents preliminary and/or final plat procedures, the Zoning Officer shall reject the application submitted under this section and require the applicant to submit a preliminary plat meeting all the provisions of Section [30.05.040](#), Preliminary Plats and Section [30.05.050](#), Final Plats of this chapter.
 - D. A minor boundary adjustment shall not be approved by the Zoning Officer if it proposes variances and/or exceptions to any provision contained within this chapter, nor if the minor boundary adjustment would require a variance and/or exception pursuant to Chapter 31, Zoning.
 - E. The subject property adjustment does not require, under these regulations, the design or construction of any public improvements except sidewalk.
 - F. The minor boundary adjustment procedure as set forth in this section may not be used more than two times in five calendar years on any piece of property.

30.06.030 Preapplication meeting.

- A. Persons desiring minor boundary adjustments to property may meet with the Zoning Officer, prior to submitting an application for minor boundary adjustment. The purpose of the meeting shall be to review the proposal and the requirements and procedures for minor boundary adjustments.
- B. The Zoning Officer shall have the authority to prepare forms requiring supporting information for minor boundary adjustments.

30.06.040 Application—Contents—Fee.

A complete minor boundary adjustment application must be submitted to the Zoning Officer. A complete application shall consist of:

- A. Two copies of a minor boundary adjustment plat and one transparency containing all items required in Section [30.05.060](#).
- B. A completed minor boundary adjustment application.
- C. The original of the minor boundary adjustment plat application.
- D. A nonrefundable review fee, established by the council, must be paid at time of submission.
- E. Proof of ownership of the land in question, such as a title policy, a letter from a title company certifying ownership, or an attorney's title opinion.

30.06.050 Preparation and required information.

A minor boundary adjustment plat must be prepared by a registered Wyoming land surveyor and be clearly drawn on a transparent, stable base material, and shall include the following:

- A. The name of the subdivision, legal description, name and signature(s) of owner(s), developer(s) and engineer, placed on the plat;
- B. Space for the filing record of the clerk's office;
- C. Dedication and acknowledgement statement executed by the owners of all legal and equitable interests in the property being subdivided, with corporate seal when appropriate. The dedication shall be in a form approved by the town attorney and in accordance with state law;
- D. Date of preparation, written scale, graphic scale (one-inch equals fifty feet or a multiple thereof) and north arrow designated as a true north;
- E. Location of land other than roads intended to be conveyed or reserved for public use or reserved in the deeds for the use of all property owners in the proposed subdivision. Such land shall be identified by a lot and block or tract number;
- F. Certification in the form required by law by a Wyoming land surveyor to the effect that the layout represents a survey made by him or under his supervision, and that all dimensional and other details are correct;
- G. Exact closure, which shall be in excess of one foot in ten thousand feet, along with a copy of computations as follows:
 - 1. Parcel closure report of the boundary of the parcel to be platted showing all courses, computations, areas and closure of the parcel.
 - 2. Parcel closure report of all lots and parcels showing all courses, computations, areas and closures of the parcels.
- H. Signature blocks for use, after approval by the Zoning Officer, town engineer and town surveyor, and county clerk;
- I. Any differences between bearings (azimuths) and distances of other adjoining surveys, in written notations;
- J. The basis of bearings (azimuths) and distances of other adjoining surveys, in written notations;
- K. A layout including the following:
 - 1. Boundary lines with accurate distances and bearings, and the exact location and width of all existing or recorded streets intersecting the boundary of the property,
 - 2. Where applicable, curve data, so labeled, showing the radii, central angles, arc length, notation of nontangent curves, and location of points of curvatures and intersections,
 - 3. Location of existing and proposed easements (including, but not limited to drainage, access and utility easements), designated as to use and size,
 - 4. The right-of-way lines, widths, locations and street names of all existing streets or roads within the proposed subdivision,
 - 5. The location and amount of land to be dedicated for public facilities, if such dedication has been agreed upon in writing by the town;

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6. All monuments found and set are to be shown on the plat with a graphic symbol on the map and in the legend.
 7. A note shall be on the plat stating that all distances are ground distances.
 - L. The names of abutting subdivisions, or an indication that abutting property is unplatted;
 - M. A vicinity map indicating the location of the subdivision with respect to a recognizable larger area, at a scale of one inch equals six hundred feet unless written approval of the Zoning Officer is obtained for another scale;
 - N. A size conforming to one of the following:
 1. Eight and one-half by eleven inches,
 2. Eight and one-half by fourteen inches,
 3. Eleven by seventeen inches,
 4. Twenty-four by thirty-six inches.
 - O. Upon approval of the boundary adjustment and prior to its recording, the applicant shall submit a digital format of the plat per Section 30.05.060.

30.06.060 Application—Zoning Department—Preview procedures.

- A. Within ten working days of submittal, the Zoning Officer shall review the application for conformance with the application requirements.
 - B. If the application does not conform to the requirements of Section 30.06.040, the application will be returned to the applicant within the ten working day period. Zoning Officer shall notify the owner, in writing, if the application is determined to be incomplete. The written notice shall document the reasons upon which the determination was made and shall list items needed for the application to be complete. Applicant shall have thirty working days from the date of written notice to make corrections to the application and otherwise fully conform to the requirements. This time period may be extended because of caseload and complexity of applications at the sole discretion of the Zoning Officer. If the applicant fails to bring the application into full conformance with the requirements within thirty days from the date of written notice, and an extension is not granted, the Zoning Officer shall deny the application.
 - C. Upon determination by the Zoning Officer that the application is complete, and otherwise fully conforms to the application requirements, the staff shall furnish the following town of Glenrock agencies and offices with a copy of such minor boundary adjustment plat and relating supporting documents for review and comment:
 1. Public services department;
 2. Building inspection division;
 3. Fire department (or other applicable fire district);
 4. Town attorney.
 - D. If Zoning Officer determines that other agencies and offices may be affected by or interested in the minor boundary adjustment plat, staff may furnish the following agencies and offices with a copy of such minor boundary adjustment plat and supporting documents for review and comment:
 1. Wyoming Department of Transportation;
 2. Natural gas companies;
 3. Electric power companies;
 4. Telephone and communication companies;
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5. Cable television companies;
 6. Adjacent municipalities;
 7. Converse County development office;
 8. Converse County road and bridge;
 9. Other interested agencies and offices.
- E. All such reviewing agencies and offices will be requested to review the application and required supporting documents within five working days from the date of distribution of the minor boundary adjustment plat to make any objections or comments to the Zoning Officer. This time period may be extended because of caseload and complexity of applications at the sole discretion of the Zoning Officer. The Zoning Officer shall include a summary of comments received on the minor boundary adjustment plat, along with Town Engineer recommendations, in a written report which shall be presented to the Zoning Officer for consideration of the minor boundary adjustment plat. Said report may be presented in an informal, verbal or email format at Zoning Officer's discretion.
- F. The Zoning Officer and the town engineer or their designees shall hold a review in the office of the Zoning Officer within five working days from receipt of the staff report as determined by the Zoning Officer, to approve, approve with conditions, or deny the proposed minor boundary adjustment plat.
- G. In taking action on a minor boundary adjustment plat, the Zoning Officer and the town engineer shall consider any comments received from agencies or offices receiving copies of the minor boundary adjustment plat. If the Zoning Officer and town engineer determine that the minor boundary adjustment plat is in conformance with the provision of this article, as well as the zoning regulations applicable to the zoning of the subject property, the Zoning Officer and the town engineer shall approve the minor boundary adjustment plat. If the Zoning Officer and the town engineer determine that the minor boundary adjustment plat, as proposed, may be detrimental to the public health, safety, or welfare, or does not meet the applicability standards in this section, or involves factors which should not be reviewed by the planning and zoning commission and town council, the Zoning Officer and the town engineer shall deny the application or shall treat it as a final plat, under Glenrock Municipal Code, Section 30.05.050. When treated as a final plat, the applicant shall pay such additional fees and provide additional required materials as may be required for processing the final plat under said article, or the applicant may withdraw the application at applicant's sole discretion.
- H. The decision of the Zoning Officer and the town engineer on the minor boundary adjustment plat shall be considered final.
- I. After the Zoning Officer and the town engineer have approved the minor boundary adjustment plat, said acceptance shall be shown by their signatures on the transparency copy of the plat.
- J. After the Zoning Officer and the town engineer have approved and signed the minor boundary adjustment plat, applicant shall enter into an improvement agreement with the town of Glenrock, or a contract agreeing to construct the required sidewalk, if any, as shown in plans, plats and supporting documents. Improvement guarantees in the form of a cash deposit, performance bond, irrevocable letter of credit or joint certificate of deposit in an amount and form satisfactory to the town shall be required.
- K. No minor boundary adjustment plat shall be recorded by the Converse County clerk prior to signing by the Zoning Officer and the town engineer. If improvements are required, no minor boundary adjustment plat shall be recorded by the Converse County clerk prior to the execution of an improvement agreement between the Town of Glenrock and the applicant. The Zoning Officer shall have the authority to make and execute improvement agreements for minor boundary adjustments on behalf of the town of Glenrock.
- L. After the Zoning Officer and the town engineer have approved and signed the minor boundary adjustment plat, and an improvement agreement, if any, has been executed:
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1. The applicant shall pay the application fee established by the Glenrock town council.
 2. The applicant shall make a check payable to the Converse County treasurer for the amount of the recording fees and deliver it to the Zoning Officer.
 3. The Zoning Officer, upon payment of the required fees by the applicant, will record the plat and improvement agreement, if any, with the Converse County Clerk's Office.

PASSED on 1st reading this 10th day of March, 2025.

PASSED on 2nd reading this 24th day of March, 2025.

PASSED AND APPROVED on 3rd reading this 14th day of April, 2025.

TOWN OF GLENROCK
A Municipal Corporation

By: _____
Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Town Clerk

RESOLUTION NO. 2025-4
A RESOLUTION AUTHORIZING THE DONATION OF A MUNICIPAL VEHICLE TO
ELEVATE GLENROCK

WHEREAS, the Town of Glenrock is the lawful owner of a Chevy Tahoe, identified by VIN number 1GNSKDECKR166646, which has been deemed surplus to the needs of the municipality; and

WHEREAS, Elevate Glenrock, a registered 501(c)(3) nonprofit organization located in Glenrock, Wyoming, provides services associated with a Chamber of Commers and Economic Development, thereby serving the residents and improving the quality of life in the community; and

WHEREAS, the Town Council has determined that the donation of this surplus vehicle will serve a public purpose by supporting the valuable work carried out by Elevate Glenrock; and

NOW, THEREFORE, BE IT RESOLVED by the Glenrock Town Council as follows:

1. **Approval of Donation.** The Town Council hereby authorizes the donation of the Chevy Tahoe, VIN 1GNSKDECKR166646, to Elevate Glenrock for use in their community service operations.
2. **As-Is Condition.** The vehicle shall be transferred in "as-is" condition, without any warranties or guarantees, express or implied.
3. **Execution of Documents.** The Mayor, Town Clerk, or other authorized official is hereby authorized to execute any and all documents necessary to effectuate the donation and transfer of ownership.
4. **Effective Date.** This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 14th day of April 2025.

TOWN OF GLENROCK
A Municipal Corporation

By: _____

Bruce Roumell, Mayor

04/10/25
13:18:33

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 4/25

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Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10470		1590 5 ACES PRINTING LLC	153.00					
Acct 18935		5621 03/31/25 TC advertising	153.00			101 5019	5210	1010
10472		754 VALLI INFORMATION SYSTEMS INC.	812.11					
SW:		online pmt maint agreement						
WA:		online pmt maint agreement						
		99765 03/31/25 SW: online pmt maint agreeeme	406.05			242 5710	5400	1011
		99765 03/31/25 WA: online pmt maint agreeeme	406.06			241 5701	5400	1011
10474		161 TOWN OF GLENROCK	1,094.73					
Monthly Utilities								
		03/21/25 1049 PK - Pioneer	23.10			101 5430	5480	1011
		03/21/25 11581 SH - New Shop	63.48			101 5221	5480	1011
		03/21/25 1071 PK - Tot Lot	23.10			101 5430	5480	1011
		03/21/25 1075 PK - Rookstool	23.10			101 5430	5480	1011
		03/21/25 1131 - PK - Triangle	23.10			101 5430	5480	1011
		03/21/25 11387 - CB - Commerce Bldg	111.83			117 5540	5480	1011
		03/21/25 11027 - TS - Town Square	51.98			101 5440	5480	1011
		03/21/25 6226 - PK - Ballfield	23.10			101 5430	5480	1011
		03/21/25 11357 - PK - Dorsey	23.10			101 5430	5480	1011
		03/21/25 1021 - SH - Shop	63.48			101 5221	5480	1011
		03/21/25 5001 - PK - Shelter Area	23.10			101 5430	5480	1011
		03/21/25 5003 - LB - Lincoln Bldg	220.51			119 5550	5480	1011
		03/21/25 5004 - TH - City Hall	111.83			101 5021	5480	1011
		03/21/25 11580 - PW - Wash Bay	63.48			101 5221	5480	1011
		03/21/25 1154 - PK - Doerkin #2	15.75			101 5430	5480	1011
		03/21/25 40001 - PK - Doerkin #1	15.75			101 5430	5480	1011
		03/21/25 11194 - PK - Concession Stand	23.10			101 5430	5480	1011
		03/21/25 11011 - PK - 303 W Birch	15.75			101 5430	5480	1011
		03/21/25 1189 - PK - Pathway Irrigation	23.10			101 5430	5480	1011
		03/21/25 11056 - SH - 111 S 8th	15.75			101 5221	5480	1011
		03/21/25 11400 - BRC - Sharps	111.83			118 5505	5510	1011
		03/21/25 11404 - BRC - Irrigation	25.41			118 5505	5510	1011
10477		93 BLACK HILLS ENERGY	2,451.43					
Natural Gas March 2025								
		04/09/25 Commerce Block Natural Gas	89.16			117 5540	5480	1011
		04/09/25 Shop Natural Gas	628.55			101 5221	5480	1011
		04/09/25 Shop Natural Gas	353.41			101 5221	5480	1011
		04/09/25 Historical Commission	160.31			101 5460	5480	1011
		04/09/25 Town Hall Natural Gas	885.97			101 5021	5480	1011
		04/09/25 Water Sales Nat Gas	138.67			241 5701	5480	1011
		04/09/25 Town Square Nat Gas	195.36			101 5440	5480	1011

04/10/25
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TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 4/25

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Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10478		126 ROCKY MOUNTAIN POWER	18,608.76					
	March 2025 statements							
	04/03/25 56433581-001-1 sewer electrici		2,327.48			242 5710	5480	1011
	04/03/25 70983688-001-9 Parks elec		414.71			101 5430	5480	1011
	04/03/25 70983688-001-9Historical Commi		67.88			101 5460	5480	1011
	04/03/25 70983688-002-7 Commerce Bldg		1,624.87			117 5540	5480	1011
	04/03/25 56433581-002-9 town hall		1,490.24			101 5021	5480	1011
	04/04/25 56433581-003-7 Parks		28.15			101 5430	5480	1011
	04/04/25 56433581-003-7 Water		891.12			241 5701	5480	1011
	04/03/25 56433581--004 5 Town Shop		357.18			101 5221	5480	1011
	04/04/25 56433581-005-2 Town Park		757.28			101 5430	5480	1011
	04/03/25 56433581 006 0 Town Park		27.84			101 5430	5480	1011
	04/03/25 56433581 018 5 Street lights		2,923.44			101 5201	5480	1011
	04/03/25 56433581 019-3 Town Hall		74.99			101 5021	5480	1011
	04/04/25 56433581 025-0 Water		4,476.94			241 5701	5480	1011
	04/04/25 56433581 026-8 WAtEr		31.84			241 5701	5480	1011
	04/03/25 56433581 027-6 Bronco Building		2,273.37			119 5550	5480	1011
	04/04/25 56433581-029-2 Street		32.16			101 5201	5480	1011
	04/03/25 70983688-006 8 Pathway Lights		120.77			101 5201	5480	1011
	04/03/25 56433581-034 2 Town Square		688.50			101 5440	5480	1011
		*** Claim from another period (3/25) ****						
10479		171 VERIZON WIRELESS	869.32					
	Monthly Statement							
	6108133185 03/10/25 TC - Phone		51.60			101 5019	5450	1011
	6108133185 03/10/25 PD - Cameras		161.50			101 5101	5450	1011
	6108133185 03/10/25 BI - Phone/Tablet		81.48			101 5023	5450	1011
	6108133185 03/10/25 PK - Camera		40.01			101 5430	5480	1011
	6108133185 03/10/25 CD - Phone		41.47			101 5510	5450	1011
	6108133185 03/10/25 WA - Salesman, Tablet		80.02			241 5701	5480	1011
	6108133185 03/10/25 FN - Phones		82.94			101 5007	5450	1011
	6108133185 03/10/25 SH - Phones		82.94			101 5221	5480	1011
	6108133185 03/10/25 M/C - Phones, Tablet		247.36			101 5002	5450	1011
		*** Claim from another period (3/25) ****						
10480		122 ONE CALL OF WYOMING	8.40					
	WA - February Tickets							
	74699 03/07/25 WA - Febr Tickets		8.40			241 5701	5400	1011
		*** Claim from another period (3/25) ****						
10481		110 MENARDS	149.13					
	PK - South Rec							
	03588 03/14/25 PK - South Rec		149.13			101 5430	5812	1011

04/10/25
13:18:33

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 4/25

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Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		*** Claim from another period (3/25) ****						
10482		575 PROCESS POWER & CONTROL	4,038.75					
	SW - Repairs							
		413617-31 02/27/25 SW - Repairs	435.00			242 5710	5790	1011
		414727-31 03/28/25 WA - Repairs	410.00			241 5701	5510	1011
		414726-31 03/28/25 WA - Repairs	3,193.75			241 5701	5790	1011
		*** Claim from another period (3/25) ****						
10483		115 JOHN DEERE FINANCIAL	299.97					
	PW - Uniforms							
		03/16/25 PW - Uniforms	299.97			241 5701	5110	1011
		*** Claim from another period (3/25) ****						
10484		1075 SHERWIN WILLIAMS CO	123.90					
	PK - South Rec							
		0665-5 03/14/25 PK - South Rec	123.90			101 5430	5812	1011
		*** Claim from another period (3/25) ****						
10485		75 HOME DEPOT CREDIT SERVICES	451.50					
	PK - South Rec							
		70637 03/14/25 PK - South Rec	451.50			101 5430	5812	1011
		*** Claim from another period (3/25) ****						
10486		1378 WY DEPT OF AGRICULTURE	100.00					
	TS - Concession Stand License							
		47XX-59BB 03/14/25 TS - License	100.00			101 5440	5590	1011
		*** Claim from another period (3/25) ****						
10487		1618 TREE BEES ARBORICULTURE LLC	4,000.00					
	PK - Tree Removal							
		105 03/21/25 PK - Tree Removal	4,000.00			101 5430	5530	1011
		*** Claim from another period (3/25) ****						
10488		198 WY CONF. OF MUNICIPAL COURTS	150.00					
	MC - Conference							
		03/24/25 MC - Conference	150.00			101 5001	5470	1011
		*** Claim from another period (3/25) ****						
10489		1359 VYVE BROADBAND	378.74					
	TS - Broadband							
		03/17/25 TS - Broadband	378.74			101 5440	5480	1011
		*** Claim from another period (3/25) ****						
10490		78 HOODS EQUIPMENT & SPRINKLER	285.08					
	PK - Equipment							
		109871 03/25/25 PK - Equipment	142.54			101 5430	5400	1011
		109870 03/25/25 PK - Equipment	142.54			101 5430	5400	1011

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		*** Claim from another period (3/25) ****						
10491		424 CRUM ELECTRIC SUPPLY CO.	170.53					
ST - Supplies								
	2639423	03/25/25 ST - Supplies	170.53			101 5201	5590	1011
		*** Claim from another period (3/25) ****						
10492		1311 WY FIRST AID & SAFETY	75.93					
SH - Supplies								
	80009902	03/25/25 SH - Supplies	75.93*			101 5221	5590	1011
		*** Claim from another period (3/25) ****						
10493		1028 JOHN FUNK	50.40					
SW - Supplies (Reimbursement)								
	17626	03/20/25 SW - Supplies	50.40*			242 5710	5590	1011
		*** Claim from another period (3/25) ****						
10494		1584 FROST SOLUTIONS LLC	6,180.00					
ST - Weather Stations								
	2409	03/19/25 ST - Weather Stations	6,180.00			101 5201	5790	1011
		*** Claim from another period (3/25) ****						
10495		171 VERIZON WIRELESS	731.89					
PW - Phones/Tablets								
	6108993415	03/20/25 PW - Phones/Tablets	731.89			101 5221	5480	1011
10496		1573 STAPLES	324.86					
BI, TC & FN - Office Supplies								
	6027403377	03/17/25 BI - Supplies	8.28			101 5023	5590	1011
	6027403377	03/17/25 TC - Supplies	39.32			101 5019	5580	1011
	6027403378	03/25/25 FN - Supplies	277.26			101 5007	5601	1011
10497		925 DOUGLAS BUSINESS CENTER	136.50					
DSP - Notary Stamps								
	15639	03/12/25 DSP - Notary Stamps	136.50			101 5150	5590	1011
10498		1268 DARKTRACE HOLDINGS LIMITED	17,137.66					
IT - Contract								
	1012956	04/30/25 IT - Contract	17,137.66			101 5004	5281	1011
10499		134 CENTURY LINK	533.71					
Monthly Statements								
	03/22/25	SW - 3454	135.73			242 5710	5480	1011
	03/22/25	TH - 5753	334.81			101 5021	5480	1011
	03/22/25	PD - 1643429	63.17			101 5101	5450	1011

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10500		1525 CENTURY LINK	177.73					
	Monthly Statement							
		03/22/25 HC - 2810	177.73			101 5460	5450	1011
10501		1506 GRAVES CONSULTING, LLC	1,000.00					
	TC - HR Contract							
		20250424 04/01/25 TC - HR Contract	1,000.00			101 5019	5230	1011
10502		507 MOUNTAIN WEST/WERCS COMM. INC.	67.95					
	HC - Internet							
		20250401-1 04/01/25 HC - Internet	67.95			101 5460	5450	1011
10503		1110 ALSCO	301.66					
	TH & TS - Floor Mats							
		1652484 04/01/25 TH - Floor Mats	123.68			101 5021	5510	1011
		1652480 04/01/25 TS - Floor Mats	59.68			101 5440	5510	1011
		1647979 03/04/25 TS - Floor Mats	59.15			101 5440	5510	1011
		1650191 03/18/25 TS - Floor Mats	59.15			101 5440	5510	1011
10504		989 PDS	804.00					
	IT - Software							
		11398 04/01/25 IT - Software	804.00			101 5004	5281	1011
10505		1679 LEZLIE MARET	50.00					
	ACO - Vet Services							
		04/02/25 ACO - Vet Services	50.00			101 5160	5230	1011
10506		251 ULINE	755.23					
	PW - Supplies							
		190536538 03/19/25 PW - Supplies	755.23*			101 5221	5590	1011
10507		158 TEAM LABORATORY CHEMICAL, LLC	8,895.50					
	PC - Supplies							
		45654 03/27/25 PC - Supplies	2,906.50			101 5220	5590	1011
		45546 03/24/25 ST - Maintenance	1,104.50			101 5201	5400	1011
		45608 03/25/25 PK - Maintenance	4,884.50*			101 5430	5510	1011
10508		69 HAWKINS, INC.	10.00					
	WA - Chlorine							
		7013656 03/15/25 WA - Chlorine	10.00			241 5701	5400	1011

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10509		1217 GEN-TECH OF COLORADO, LLC	5,294.00					
	TH - Maintenance/Repair Generator							
		130625-1 03/11/25 TH - Maintenance/Repair	5,294.00			101 5021 5800		1011
10510		110 MENARDS	48.97					
	PW - Supplies							
		04549 04/03/25 SH - Supplies	30.41*			101 5221 5590		1011
		04458 04/01/25 PK - South Rec	18.56			101 5430 5812		1011
10511		75 HOME DEPOT CREDIT SERVICES	63.57					
	PD - Maintenance							
		05671 04/03/25 PD - Maintenance	63.57			101 5101 5590		1011
10512		1275 ROCK SOLID SST / RICHARD CRAYS	538.00					
	PD - Training							
		031825gpd 03/18/25 PD - Training	538.00			101 5101 5470		1011
10513		213 PEDEN'S INC.	335.70					
	DSP - Uniforms							
		16212 03/10/25 DSP - Uniforms	335.70			101 5150 5110		1011
10514		1307 DOOLEY OIL INC.	1,664.06					
	PW - Fuel							
		393323 04/04/25 PW - Fuel	1,664.06			101 5201 5570		1011
10515		1409 PRICE CLEANING SERVICES	1,550.00					
	TH & CB - Cleaning							
		116 04/07/25 TH - Cleaning	900.00			101 5021 5510		1011
		116 04/07/25 CB - Cleaning	650.00			117 5540 5510		1011
10516		45 ENERGY LABORATORIES, INC	76.00					
	WA - Analysis							
		698977 04/04/25 WA - Analysis	76.00			241 5701 5400		1011
10517		1358 AMAZON CAPITAL SERVICES	79.38					
	PD - Supplies							
		9VJR 04/04/25 PD - Supplies	79.38			101 5101 5580		1011
10518		153 WY STATE LAND & INVESTMENT BOARD	3,548.18					
	WA - Lease (SU-00499)							
		04/01/25 WA - Lease	3,548.18			241 5701 5203		1011

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10519		187 GLENROCK SUPER FOODS	48.21					
	Monthly Statement							
		04/04/25 SH - Supplies	24.73*			101 5221 5590		1011
		04/04/25 PK - Supplies	23.48			101 5430 5590		1011
10520		437 NAPA - GLENROCK	243.98					
	Monthly Statement							
		03/31/25 SA - Vehicle Maint	49.60			243 5720 5560		1011
		03/31/25 PK - Vehicle Maint	5.06			101 5430 5560		1011
		03/31/25 PK - Supplies	7.11			101 5430 5590		1011
		03/31/25 ST - Vehicle Maint	131.39			101 5201 5560		1011
		03/31/25 TS - Supplies	10.89			101 5440 5590		1011
		03/31/25 SH - Supplies	17.94*			101 5221 5590		1011
		03/31/25 PK - Supplies	21.99			101 5430 5590		1011
10521		24 GLENROCK HARDWARE HANK	450.96					
	Monthly Statement							
		PK - South Rec	151.54			101 5430 5812		1011
		ST - Supplies	14.32			101 5201 5590		1011
		CB - Maintenance	10.99			117 5540 5510		1011
		PK - South Rec	31.63			101 5430 5812		1011
		SH - Supplies	43.98*			101 5221 5590		1011
		LB - Maintenance	32.97			119 5550 5510		1011
		SW - Supplies	2.49*			242 5710 5590		1011
		PK - Supplies	83.61			101 5430 5590		1011
		TH - Supplies	11.58			101 5021 5590		1011
		TS - Maintenance	67.85			101 5440 5510		1011
10522		20 CONVERSE CO. BANK/VISA	3,892.78					
	Monthly Statements							
		03/12/25 SW - Uniforms	57.74			242 5710 5110		1011
		PD - Travel/Training	304.04			101 5101 5470		1011
		03/12/25 PD - Vehicle Maint	82.95			101 5101 5560		1011
		03/28/25 PD - Retention	58.39			101 5101 5300		1011
		03/01/25 PD - Travel/Training	54.62			101 5101 5470		1011
		03/27/25 PD - Fuel	25.15			101 5101 5570		1011
		03/03/25 CD - IT Subscription	94.49			101 5510 5590		1011
		TS - Supplies	455.35			101 5440 5590		1011
		TS - Events	450.99			101 5440 5806		1011
		TS - Concessions	492.88			101 5440 5807		1011
		SH - Supplies	294.00			101 5221 5580		1011
		WA - Supplies	122.00			241 5701 5590		1011
		TS - Supplies	236.02			101 5440 5590		1011
		WA - Training	22.25			241 5701 5470		1011

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		SA - Supplies	416.22			243 5720	5590	1011
		BI - Fuel	75.00			101 5023	5570	1011
		BI - Dues	250.00			101 5023	5280	1011
		BI - IT Supplies	251.87			101 5023	5601	1011
		ACO - Supplies	47.24			101 5160	5540	1011
		PD - Uniforms	91.98			101 5101	5110	1011
		PD - Postage	9.60			101 5101	5360	1011
10523		1514 MERRILY JOHNSON	100.00					
TS - Events								
		031125 03/11/25 TS - Events (Deposit)	100.00			101 5440	5806	1011
10524		603 CONVERSE COUNTY E.M.A.	159.99					
DSP - Low Level Electricity								
		4-9-25 04/09/25 DSP - Low Level Electricity	159.99			101 5150	5802	1011
10525		1684 LOGAN KENKEL	110.00					
WA - Refund Deposit								
		7056-02 04/10/25 WA - Refund Deposit	110.00			241 4601		1011
# of Claims 52			Total: 89,582.15					

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Fund Summary for Claims
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Fund/Account	Amount
101 GENERAL FUND	
1010 Cash - Checking	153.00
1011 Money Market 800-461-6	66,572.30
117 COMMERCE BLOCK	
1011 Money Market 800-461-6	2,486.85
118 BRC GRANT	
1011 Money Market 800-461-6	137.24
119 BRONCO BUILDING	
1011 Money Market 800-461-6	2,526.85
241 WATER FUND	
1011 Money Market 800-461-6	13,825.20
242 SEWER FUND	
1011 Money Market 800-461-6	3,414.89
243 SANITATION FUND	
1011 Money Market 800-461-6	465.82
Total:	89,582.15

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We the undersigned affirm that the charges are true and correct and accurately reflect the charges due to the Town of Glenrock this 14th day of April, 2025.

Mayor Bruce Roumell

Council Member Judi Colling

Council Member Roy Kincaid

Council Member Russ Dalgarn

Council Member Margaret Nunn

Treasurer Kelly Lewis