

Public Hearing – Conditional Use Permit – Craig and Sue Dills

Glenrock Town Council Meeting AGENDA

June 9, 2025 – 5:30PM

- I. WELCOME / PLEDGE**
- II. CALL TO ORDER – ATTENDANCE**
- III. ADDITIONS / DELETIONS**
- IV. APPROVAL OF MINUTES**
May 12, 2025 Council Meeting
June 2, 2025 Work Session
- V. REPORTS**
- VI. ITEMS FROM THE FLOOR**
- VII. OLD BUSINESS**
Ordinance 754: FY 2025/26 Budget – Second Reading
Ordinance 755: Planning and Zoning Commission Amendment – Second Reading
- VIII. NEW BUSINESS**
South Rec Event – Central Wyoming Abate
Open Container Permit – Wyoming Central Abate

24-Hour Catering Permit – Four Aces – Deer Creek Days
Conditional Use Permit – Sue Dills
Conditional Use Permit – Sherri Dyck
Conditional Use Permit - Steve Levin
Conditional Use Permit – Sue Dills
Tree Grant Application – Jon Pasko
Tree Grant Application – Scott Pratt
Resolution 2025-7: Hilltop as Designated Depository
Resolution 2025-8: Appropriation of Unappropriated Surplus Funds
Rolling Hills Law Enforcement & Animal Control Agreements

IX. BILLS & CLAIMS

X. ADJOURNMENT

Unapproved Minutes
Town Council Meeting
Glenrock Town Hall
May 12, 2025

PUBLIC HEARING ON BUDGET ORDINANCE: At 5:30PM, Mayor Roumell opened public hearing. No public comments. Closed public hearing at 5:31PM.

Mayor Roumell called the council meeting to order at 5:31PM and led the Pledge of Allegiance. All elected officials were in attendance.

ADDITIONS/DELETIONS: None.

APPROVAL OF MINUTES: CP Nunn moved to approve minutes for April 28, 2025 Council Meeting and May 5, 2025 Work Session; seconded by CP Dalgarn. All ayes – MOTION CARRIED.

OLD BUSINESS:

None.

NEW BUSINESS:

Open Container Permit – Tad Anderson. CP Nunn moved to approve the Open Container Permit for Tad Anderson; seconded by CP Kincaid. All ayes – MOTION CARRIED.

24-Hour Catering Permit and Resolution 2025-5: Blanket Open Container for Deer Creek Days. CP Kincaid moved to approve the 24-Hour Catering Permit for Deer Creek Lounge and Resolution 2025-5: Blanket Open Container Permit for Deer Creek Days; seconded by CP Nunn. All ayes – MOTION CARRIED.

Resolution 2025-6: Cancelling Council Meeting. CP Dalgarn moved to approve Resolution 2025-6; seconded by CP Nunn. All ayes – MOTION CARRIED.

Ordinance 754 – Budget Ordinance for FY 25/26. CP Nunn moved to approve Ordinance 754; seconded by CP Dalgarn. CP Colling nay, all others ayes - MOTION CARRIED.

Ordinance 755 – Changing Number of Members of Planning and Zoning Commission. CP Dalgarn moved to approve Ordinance 755; seconded by CP Kincaid. Discussion ensued. CP Dalgarn amended motion to approve Ordinance 755 with the understanding that some changes may take place before next reading; seconded by CP Kincaid. All ayes – MOTION CARRIED.

BILLS & CLAIMS: Bills/Claims Approved May 12, 2025. 5 Aces Printing 2271.00; Valli Information Systems 809.09; Town of Glenrock 1081.77; Staples 184.19; AlSCO 282.59; Amazon Capital Services 596.29; Overhead Door 21464.25; Menards 561.65; Price Cleaning Service 1420.00; NAPA 614.28; Glenrock Hardware Hank 445.98; Industrial Chem Labs 596.10; Cues Inc. 29.07; Hawkins 20.00; Core & Main 7422.00; Grainger 209.18; Crum Electric 168.34; Converse County Weed & Pest 1436.69; Wyoming Machinery 398.56; Energy Laboratories 340.00; Verizon 1601.19; It's the Little Things in Life 540.00; Crossroads 32.00; Rocky Mountain Power 6966.00; Mountain West 67.95; PDS 843.65; Century Link 388.53; Century Link 534.04; Western Skies Technology 12000.00; Williams, Porter, Day & Neville 2037.00; Lecticon 250.00; Dell Technologies 414.70; Patriot Tire 110.00; Stormie Schiffers 999.32.

Claims totaling \$67,135.41. CP Nunn moved to amend motion to include additional check; seconded by CP Colling. All ayes – MOTION CARRIED.

At 6:05PM, CP Nunn moved to adjourn the meeting; seconded by CP Dalgarn. All ayes – MOTION CARRIED.

ADJOURNMENT: 6:05PM.

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Town Clerk

Town of Glenrock
Work Session Minutes
June 2, 2025
Glenrock Town Hall

PRESENT:

Mayor Roumell
CP Nunn
CP- Colling
Kelly Lewis – Treasurer

Tammy Taylor - Clerk
CP Dalgarn
CP Kincaid

At 5:05PM, work session began.

Council addressed some budget questions. Discussed Planning and Zoning Commission Ordinance.

Next meeting will be July 7, 2025. Will discuss project updates.

ADJOURNMENT: 5:51PM

Bruce Roumell, Mayor

Tammy Taylor, Clerk

ORDINANCE NO. 754

AN ORDINANCE APPROPRIATING MONEY OF THE TOWN OF GLENROCK, CONVERSE COUNTY, WYOMING FOR THE PURPOSES NECESSARY TO CONDUCT THE MUNICIPAL GOVERNMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2026.

BE IT ORDAINED by the Governing Body of Town of Glenrock, Converse County, Wyoming that:

SECTION I

The anticipated Budget of the Town of Glenrock, Wyoming, is as shown on the copies of Exhibit "A-1" & "A-2" attached to and made part of this Ordinance.

The appropriations mentioned in the Budget are hereby made, for the fiscal year beginning July 1, 2025.

SECTION II

The Town Treasurer and Town Council shall have this Budget as their guide in the expenditures of the Town's finances during the ensuing fiscal year.

SECTION III

After deducting all cash and other estimated value, it is necessary that the following amounts be raised in general taxation; and in order to raise such sums of money, it is necessary that levies be made for Fiscal Year 2024-2025 as shown opposite such funds:

GENERAL FUND: 8 MILLS ON THE TOTAL ASSESSED VALUATION

It shall be the duty of the Town Clerk to mail a copy of this statement to the Clerk of Converse County, Wyoming for her guidance.

PASSED AND APPROVED ON FIRST READING THIS 12th DAY OF MAY, 2025.

PASSED AND APPROVED ON SECOND READING THIS 9th DAY OF JUNE, 2025.

PASSED, APPROVED AND ADOPTED ON THIRD READING THIS 23rd DAY OF JUNE, 2025.

TOWN OF GLENROCK
A Municipal Corporation

By: _____
Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Town Clerk

REVENUES
FY 2025-2026
Exhibit A-1

	Actual <u>2023-24</u>	Projected <u>2024-25</u>	Requested <u>2025-26</u>
GENERAL FUND			
Current Property Tax	130269	150933	124161
Automobile Sales Tax	55884	67821	74711
Local Option Sales & Use Tax 1%	2535049	3264571	3196452
Franchise Fees	54539	63800	63100
Building Permits	12498	11500	10000
Animal Fees	105	150	60
General Licenses	7732	10000	9000
Liquor Licenses	6060	6500	6500
Election Filing Fees	n/a	150	n/a
Sales & Use Tax 4%	3405281	4233146	3920328
Cigarette Tax	6771	8500	7500
Mineral Royalties	102419	132000	132000
Severance Tax	65054	87000	87000
Gas Tax	42579	52664	54000
Special Fuels Tax	21178	25741	27130
Impact Assistance	149706	329353	534309
SLIB Grant	0	497369	3207665
Wyoming Lottery Income	20666	21000	21000
Supplemental State Distribution	220082	161350	161350
Wyoming Skill Games	14356	15000	15000
County Pest Control	41875	15000	20000
Rolling Hills Police Service	73975	73745	73745
Rolling Hills Animal Control Service	8500	8500	8500
Grave Openings	300	600	1000
Fines & Forfeitures	16127	16000	13000
Interest Income	832959	978740	837413
Equipment Sales	11414	15000	15000
Miscellaneous Revenue	10069	10000	7000
Misc. Police Revenue	3136	3500	3500
Parks & Rec	2400	4000	4000
Town Square Income	1661	32000	6050
Town Square Concessions	2599	3000	7000
Town Square Sponsorships	27250	35000	35000
Christmas Shoppe Revenue	n/a	16250	16000
QSR Funds	n/a	n/a	100000
Designated General Fund Balance	<u>90000</u>	<u>90000</u>	<u>90000</u>
TOTAL GENERAL FUND REVENUE	7963493	10439883	12888474
ENTERPRISE FUNDS			
Water	600204	1892373	2171209
Sewer	335441	913294	727512
Sanitation	<u>249837</u>	<u>297650</u>	<u>323100</u>
TOTAL ENTERPRISE FUND REVENUE	1485482	3103317	3221821

SPECIAL REVENUE FUND INCOME

Shooting Range	1079	1400	1200
Main Street Trust	111	250	150
Commerce Block	61978	79040	80450
BRC	891	1980	1200
Lincoln Building	15681	19790	19600
Miscellaneous Grants	1270	3190	3200
Wyoming Community Gas	446	7377	7000
Arts Council	<u>111</u>	<u>240</u>	<u>150</u>
TOTAL SPECIAL REV. FUND INCOME	81567	106795	112950

CAPITAL PROJECT FUND REVENUES

Capital Replacement	33798	40000	40000
Local Assessment District #1	8181	8000	8000
Local Improvement District #3	<u>570</u>	<u>780</u>	<u>700</u>
TOTAL CAP PROJECT FUND REVENUES	42549	48780	48700

TOTAL FISCAL YEAR REVENUE	<u>9573091</u>	<u>13705247</u>	<u>16271945</u>
---------------------------	----------------	-----------------	-----------------

EXPENSES
 FY 2025-2026
 Exhibit A-2

	<u>Actual</u> <u>2023-24</u>	<u>Projected</u> <u>2024-25</u>	<u>Requested</u> <u>2025-26</u>
GENERAL FUND			
Municipal Court	22891	91305	43645
Mayor & Council	36927	52234	52251
IT Department	168677	198250	372300
Finance Department	160446	243368	251675
Town Clerk	158342	217875	214240
Town Hall & Other Buildings	123432	160500	139300
Building Inspection /Code Enforcement	93491	139972	146940
Professional Services	227063	316500	1098550
General Government	37752	57000	72000
Police Department	1003942	1536732	2090880
Dispatch	478739	641740	646200
Animal Control	76592	103560	108805
Streets	779427	2624758	3230507
Pest Control	7304	17367	21445
Shop	490299	1835184	3205100
Public Assistance	173000	383000	477000
Parks	267499	945526	531806
Town Square	144310	302308	302900
Historical Commission	5735	19900	21750
Community Development	<u>83415</u>	<u>119900</u>	<u>501900</u>
TOTAL GENERAL FUND EXPENSE	4539283	10006979	13529194

ENTERPRISE FUNDS

Water	1220343	2139752	1823600
Sewer	1276140	1267143	589512
Sanitation	<u>135479</u>	<u>169923</u>	<u>202655</u>
TOTAL ENTERPRISE FUNDS EXPENSE	2631962	3576818	2615767
SPECIAL REVENUE FUNDS			
Shooting Range	n/a	250	250
Commerce Block	41131	66200	71800
BRC Grant	8800	12950	11500
Lincoln Building	28738	34860	35026
Highway Safety Grant	780	1190	2409
Wyoming Community Gas	<u>5359</u>	<u>6000</u>	<u>6000</u>
SPECIAL REVENUE FUND EXPENSES	84808	121450	126985
TOTAL FISCAL YEAR EXPENSES	<u>7256053</u>	<u>13705247</u>	<u>16271946</u>

**TOWN OF GLENROCK
ORDINANCE 755**

PLANNING AND ZONING COMMISSION AMENDMENT

**AN ORDINANCE AMENDING THE GLENROCK MUNICIPAL CODE CHAPTER
2, SECTION 2.45.020 TO REDUCE THE NUMBER OF MEMBERS OF THE
PLANNING AND ZONING COMMISSION FROM SEVEN (7) TO FIVE (5).**

WHEREAS, the Governing Body of the City of Glenrock has determined that the efficient operation of the Planning and Zoning Commission can be maintained with a reduced membership; and

WHEREAS, reducing the number of members from seven (7) to five (5) will streamline decision-making processes and improve administrative efficiency; and

WHEREAS, the Governing Body finds it in the best interest of the public to amend the Glenrock Municipal Code to reflect this change;

NOW THEREFORE, be it ordained by the Council of the Town of Glenrock, in the State of Wyoming, as follows:

SECTION 1:**AMENDMENT** “2.45.020 Membership, Term, Removal From Office” of the Town of Glenrock Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

2.45.020 Membership, Term, Removal From Office

The Town Planning and Zoning Commission shall consist of seven (7) members to be appointed by the Mayor subject to the approval of the Council. All members of the Commission shall either be electors residing within the Town or shall reside within a two (2) mile peripheral of the town limits and shall serve without compensation. No more than one (1) member of the Commission shall hold any other Town or County office. The term of each member shall be for three (3) years or until his successor takes office; however, the appointment shall be made in such a manner that the terms of office are staggered. The Commission shall consist of two (2) members appointed for terms of three (3) years each, three (3) members appointed for terms of two (2) years each and two (2) members appointed for a term of one (1) year. All vacancies occurring in the membership of the Commission, otherwise than through expiration of terms, shall be filled for the unexpired portion of the term. Any member of the Commission may, after public hearing, be removed by the Mayor and Council for inefficiency, neglect of duty or malfeasance in office. The Mayor and Council shall file a written statement of the reasons for such removal upon request.

AFTER AMENDMENT

2.45.020 Membership, Term, Removal From Office

The Town Planning and Zoning Commission shall consist of ~~five (5)~~ ~~seven (7)~~ members to be appointed by the Mayor subject to the approval of the Council. All members of the Commission shall either be electors residing within the Town or shall reside within a two (2) mile peripheral of the town limits and shall serve without compensation. ~~No more than one (1) member of the Commission shall hold any other Town or County office or a seat on the town council.~~ The ~~term of each member shall be for three (3) years or until his successor takes office; however, the~~ appointments shall be made in such a manner that the terms of office are staggered. The Commission shall consist of ~~three (3)~~ ~~two (2)~~ members appointed for terms of three (3) years each ~~and two (2), three (3) members appointed for terms of two (2) years each, and two (2) members appointed for a term of one (1) year.~~ All vacancies occurring in the membership of the Commission, otherwise than through expiration of terms, shall be filled for the unexpired portion of the term. Any member of the Commission may, after public hearing, be removed by the Mayor and Council for inefficiency, neglect of duty or malfeasance in office. The Mayor and Council shall file a written statement of the reasons for such removal upon request.

PASSED AND ADOPTED BY THE TOWN OF GLENROCK COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Russ Dalgarn	_____	_____	_____	_____
Bruce Roumell	_____	_____	_____	_____
Roy Kincaid	_____	_____	_____	_____
Margaret Nunn	_____	_____	_____	_____
Judi Colling	_____	_____	_____	_____

Presiding Officer

Attest

Bruce Roumell, Mayor, Town of
Glenrock

Tammy Taylor, Clerk, Town of
Glenrock



South Rec Blanket Event Application

Submission Date: 4-30-25

Contact Name: Danyelle MacCallum Phone Number: 307-359-0867

Company/ Organization: Wyoming Central Abate

Billing Address: P.O. Box 2264

Mailing Address: Glenrock, WY 82637

Email: dleach338@gmail.com

Applicant Signature: Danyelle MacCallum Date: 4-30/25

South Recreation Venue Request

Food Offered/Sold

Alcohol Offered/Sold

Street Closures

Concession Stand Use

Arena Dirt Work Request

Water Delivery

Public Restroom use

Use Deer Creek Park

Use of Electrical outlets * see fees

Use of Sound System/PA * see fees

Additional Trash Service * see fees

Law Enforcement Assistance

Use of Tents

Use of Extra benches/ Tables

Describe: Food trucks

Do you have permits? _____

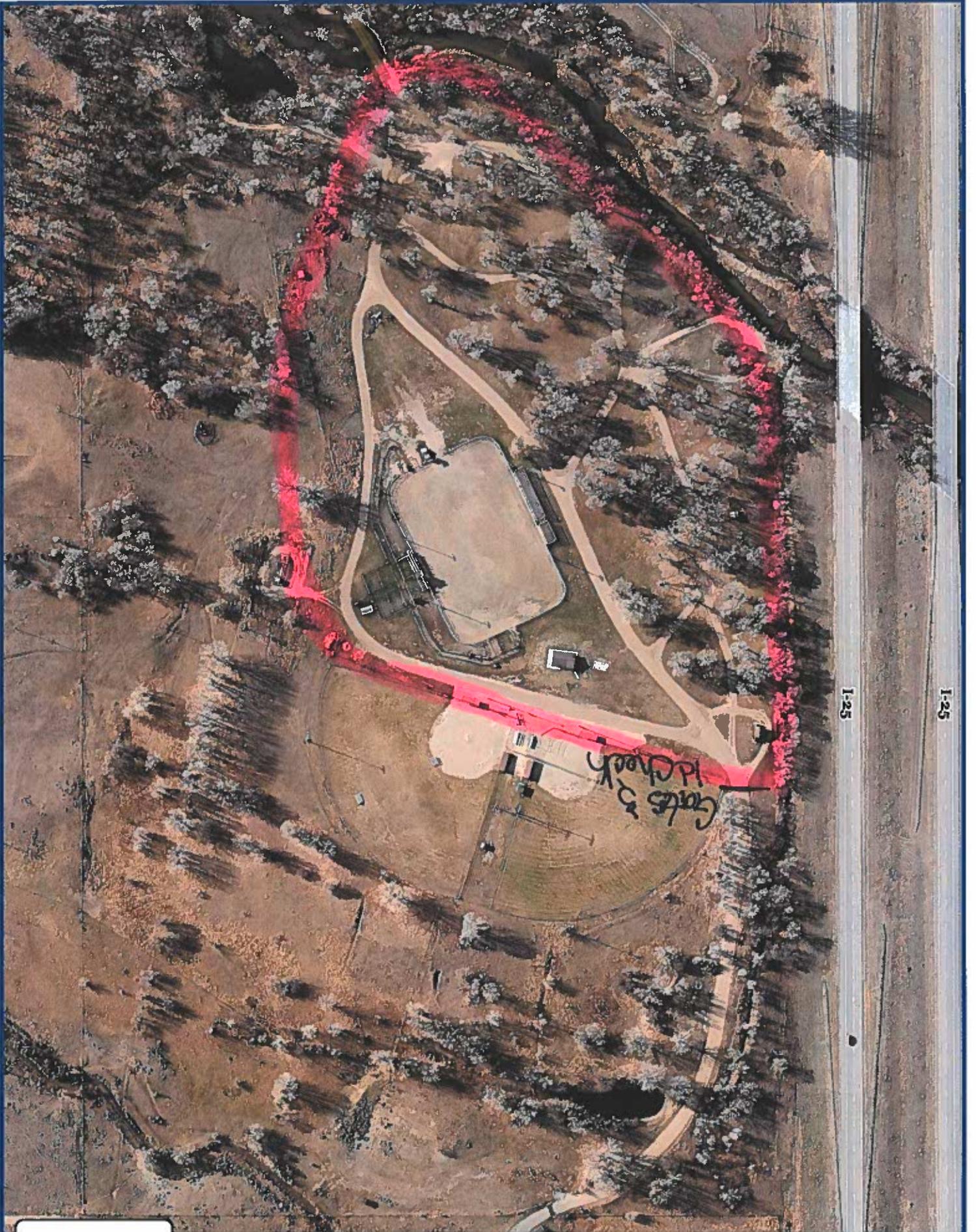
Been Applied for? _____



Town of Glenrock ~ South Recreation Complex

Event Use Agreement

1. WICA (organization) requests the use of Glenrock South Recreation Complex during the following dates: July 25th, 26th & 27th
2. The facility will be used for: Battle of the Bands
3. Approximate number of individual attending: 500-700
4. The applicant, in using the facility, understands that the Town of Glenrock is simply permitting use of the facility and is not in any way sponsoring, endorsing, or participating in any of the activities for which the facilities are made available. Applicant is solely responsible for the uses made of the premises and accepts the use of the premises after careful inspection, without any representation of its condition or fitness for said use either expressed or implied. Additionally, applicant agrees as follows:
 - a. Check for and report to the Town of Glenrock, any damages to the facility prior to its use.
 - b. To supervise the event or activities, including participants, spectators, and other on the premises during applicant's use
 - c. To provide first aid and make arrangements for medical care, if needed
 - d. To take care of and maintain equipment and facilities, and to reimburse the Town of Glenrock for any loss or damage, thereto. An inspection will be made after applicant is finished, and applicant will be assessed for any damage or clean up the applicant caused by its use
 - e. To clean up the trash left following its use
 - f. **TO INDEMNIFY AND HOLD THE TOWN OF GLENROCK HARMLESS FOR ANY AND ALL LIABILITY FOR DAMAGES TO PERSONS OR PROPERTY WHICH MAY OCCUR IN CONNECTION WITH THE ACTIVITY OR EVENT.**
 - g. No later than (10) days prior to the scheduled commencement of the activity or event, the applicant will source:
 - i. Liability insurance for the scheduled activities, event, naming the Town of Glenrock as an additional insured, in such form and amounts as may be required by the Town of Glenrock, or
 - ii. A written waiver of the foregoing insurance requirement approved by the Town of Glenrock. The securing of such insurance coverage shall not relieve the applicant of the obligation to indemnify and hold the Town of Glenrock harmless for liability as provided under subparagraph (f) above.
 - h. To comply with established policies on the use of the facilities and special written instructions or requirements of the Town of Glenrock.
 - i. The scheduled event or activities may be canceled:



1-25

1-25

Town of Glenrock

<input checked="" type="checkbox"/> Open Container Permit (Waiver)	(\$25.00)
--	-----------

Check the appropriate box indicating the type of permit being requested. The fee is required for each request being made.

Name of Applicant: Danyelle MacCallum
Business Organization: Wyoming Central Abate
Address: P.O. Box 2764
Glenrock, WY
Telephone: 307-859-0867 82637

Other information necessary to process the application:

Type of Event: Battle of the Bands
Location: South Rec.
Date & Hours of Activity: July 25th - July 27th 2025
Estimated Number Attending: 500-700

In making this application, the undersigned agrees to:

- 1) Comply fully with the laws and regulation of the State of Wyoming, County of Converse, and the Town of Glenrock regulating the license requested and issued
- 2) Area designated for the consumption of alcohol must be clearly marked.
- 3) Applicant further agrees that if the activity takes place on town owned or controlled property to:
 - a) Have no glass containers;
 - b) Make a \$125 deposit which will be returned if the area is cleaned to the town's satisfaction. May be waived upon request.

Approved by: _____ Date _____

4/30/25 _____ Date
[Signature] _____ Signature of Applicant

APPLICATION FOR 24 HR MALT BEVERAGE/CATERING PERMIT

Licensing Authority: _____

Name of Event: Deer Creek Days

Permit From: 06/27/25 To: 06/27/25 Local Permit Number: _____

Number of Days Permitted: 1 Fee per day: _____ Total Fee: _____

Applicant: Four Aces Billie Songe D/B/A: Four Aces

Contact Person: Billie Songe Phone: (307) 529-1234

Company Location: 316 W Birch St City: Glenrock State: WY Zip: 82637

Mailing Address: P.O. Box 820 City: Glenrock State: WY Zip: 82637

Business Phone: (307) 529-1234 Residence Phone: (985) 312-4250

Location of Sales: Side Parking lot area

Applicants that are receiving anything of value (i.e. money, goods and/or services) from any industry representative must answer the following:

As an applicant for a 24 hour malt beverage or catering permit, are you:

A nonprofit corporation organized under the laws of this state; YES NO

Qualified as a tax exempt organization under the Internal Revenue Code; YES NO

And have been in continuous operation for not less than two (2) years. YES NO

FILING AS (CHOOSE ONLY ONE)

INDIVIDUAL PARTNERSHIP CORPORATION LLC LLP

NOTE: Individual and Partnership filers must be domiciled residents of Wyoming for at least one year and not claimed residence in any other state in the last twelve months.

If a corporation, LLC or LLP list the full names and residence address of all the officers and directors and of all shareholders owning jointly or severally ten percent (10%) or more of the stock of the corporation, LLC or LLP. Use back of form if additional space is needed.

For Corp, LLC, LLP Applicants Legal Name	Date of Birth	DO NOT LIST PO BOXES Residence Address, Street, City, State & Zip	Residence Phone Number	No of years in corp or LLC	% of Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Billie Songe	08/02/75	115 South 1st Glenrock, WY 82637	(985) 312 4250			YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, complete in identical form, on a separate piece of paper and attach to this application.)

By filing this application, I agree to operate in Wyoming under the requirements of **W.S.12-4-502** and all other applicable Wyoming laws and rules, and to file required sales tax reporting documents and taxes.

By signing this application, I acknowledge for Four Aces
(Business Name) that all of the information provided is true and correct, and that I agree to meet the Wyoming operating conditions specified above. This application must be signed by an owner, partner, corporate officer or LLC/LLP member.

VERIFICATION OF APPLICATION

(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, **TWO (2)** Corporate Officers/Directors, or **TWO (2)** Club Officers.) W.S.12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

Dated this 13 day of May, 2025. Billie Sengle
Applicant

Applicant

Signature of Licensing Authority Official

Title / /
Date



Town of Glenrock

Building Department

219 S 3rd ST, PO Box 417, Glenrock, WY, 82637

P. 307-436-9294 F. 307-436-5753 www.glenrock.org

Conditional Use Permit Application

Owner of Record Information	
Name: <i>Craig + Sue Dills</i>	Date: <i>10-18-2024</i>
Street Address: <i>202 N. 4th St</i>	
Block #: <i>3</i>	Lot #: <i>25</i>
Subdivision: <i>Jones</i>	
Type of Use Requested: <i>Park a 2024, 45', 5th wheel trailer on established, fenced lot. Meets minimum trailer size requirements. Will be skirted.</i>	

will be paid upon receipt of confirmation of amount due

Requirements			
Fee Amount Paid: <i>25.00</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Receipt #: <i>Batch 10779 Trans 61</i>	Date: <i>10-18-24</i>
Petition of Property Owner Presented: Yes <input type="checkbox"/> No <input type="checkbox"/>			

Accompanying Documents			
List of Names of Property Owners within 150' Presented:		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Plans: <i>N/A</i>		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Maps:		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Other Drawings: <i>N/A</i>		Yes <input type="checkbox"/>	No <input type="checkbox"/>

Miscellaneous Items of Consideration:
<i>Lot has been used for this purpose in the past. Lot has been advertised for rent for over 30 day, receiving 5 inquiries, all of which have been from people wanting (needing) a space to rent. All of which have been RV owners.</i>

Signature of Applicant: <i>Craig Dills Sue Dills</i>
--

DATE: *10-18-2024*





Conditional Use Permit Application pg.2

Action - APPROVED

Planning Commission

Date of Commission Meeting:	11/6/2024
Commission Recommendations	Proposed CUP to allow 45' 5th Wheel at 202 N. 4th St. was approved by the Planning Commission.

Signature Planning Chairman _____

Date of Signature 11/6/2024

Town Council

Public Hearing Date:	Click or tap to enter a date. 6/9/25		
Council Action Taken:	Approved <input type="checkbox"/>	Rejected <input type="checkbox"/>	Other <input type="checkbox"/>
Date of Action Taken:	Click or tap to enter a date.		
Conditions of Approval:	Click or tap here to enter text.		

Major Signature _____

Date of Signature _____

Signature of Zoning Officer _____

Date of Signature Click or tap to enter a date.



Lighthouse Worship Center 201 N 3rd Per 7th Avenue

Allan Dike 209 N 3rd Allan Dike

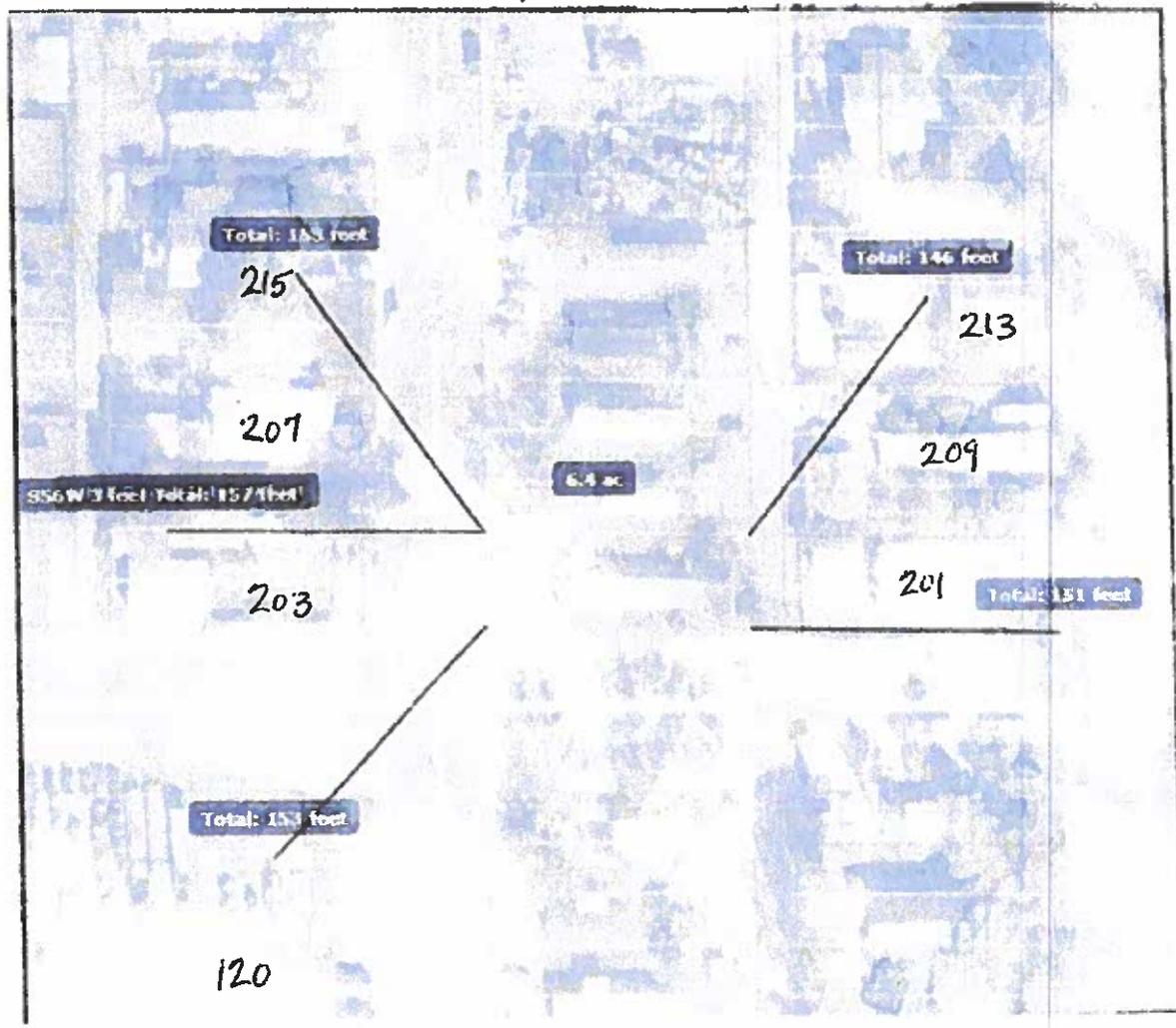
Sara Mooney 213 N 3rd Sara Mooney

Rusty Henderson 203 N 4th Rusty Henderson

Kendra Hodges 207 N 4th Kendra Hodges

Herman Heinrich 215 N 4th Herman Heinrich

Short Powerline 120 N 4th Short Powerline





Town of Glenrock

219 S 3rd ST, PO Box 417, Glenrock, WY, 82637

Building Department

P. 307-436-9294 | F. 307-436-5753 | www.glenrock.org

Conditional Use Permit Application

Owner of Record Information	
Name: Sherri Dyck	Date: Click or tap to enter a date. <u>4/29/25</u>
Street Address: 100 N. 8th St.	
Block #: 10	Lot #: 14
Subdivision: Arnold	
Type of Use Requested: Request to allow an RV in a Mobile Home Zone for Dwayne Dyck located at 100 N. 8th St. on a Mobile Home lot owned by Sherri Dyck. This will be a temporary permit that allows Dwayne Dyck to reside in his RV at 100 N. 8th St. until he leaves for any reason. When Dwayne Dyck is gone, the RV MUST NOT BE OCCUPIED. No other resident is allowed to stay in RV after Dwayne Dyck is gone.	

Requirements			
Fee Amount Paid	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Receipt #: Click or tap here to enter text.	Date: Click or tap to enter a date. <u>4/29/25</u>
Petition of Property Owner Presented: Yes <input type="checkbox"/> No <input type="checkbox"/>			

Accompanying Documents	
List of Names of Property Owners within 150' Presented:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Plans:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Maps:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Other Drawings:	Yes <input type="checkbox"/> No <input type="checkbox"/>

Miscellaneous Items of Consideration: Temporary Conditions:

Signature of Applicant: <u>Sherri Dyck</u>
--

DATE: Click or tap to enter a date.





Conditional Use Permit Application pg.2

Action

Planning Commission

Date of Commission Meeting:	Click or tap to enter a date.
Commission Recommendations	Click or tap here to enter text.

Mary Leigh Williams

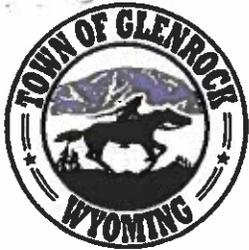
Town Council

Public Hearing Date:	Click or tap to enter a date.		
Council Action Taken:	Approved <input type="checkbox"/>	Rejected <input type="checkbox"/>	Other <input type="checkbox"/>
Date of Action Taken:	Click or tap to enter a date.		
Conditions of Approval:	Click or tap here to enter text.		

Signature of Zoning Officer

Date of Signature Click or tap to enter a date.





Town of Glenrock

Building Department

219 S 3rd ST, PO Box 417, Glenrock, WY, 82637

P. 307-436-9294 | F. 307-436-5753 | www.glenrock.org

Conditional Use Permit Application

Owner of Record Information	
Name: Steve Levin	Date: Click or tap to enter a date.
Street Address: 230 N 6th St	
Block #: 5	Lot #: 39
Subdivision: McDonald	
Type of Use Requested: Request to allow an RV in a Mobile Home Zone for Alonzo Blackwood (renter) located at 206 N. 4th St. on a Mobile Home lot owned by Steve Levin. This will be a temporary permit that allows Alonzo Blackwater to reside in his RV at 230 N. 6th St. until he leaves for any reason. When Alonzo Blackwater is gone, the RV MUST BE REMOVED FROM THE SITE. NO OTHER RV WILL BE ALLOWED AT THIS ADDRESS. No other resident is allowed to stay in RV after Alonzo Blackwater is gone.	

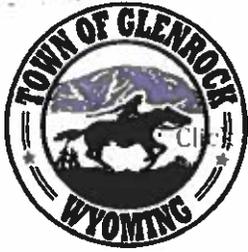
Requirements			
Fee Amount Paid	Yes <input type="checkbox"/> No <input type="checkbox"/>	Receipt #: Click or tap here to enter text.	Date: Click or tap to enter a date.
Petition of Property Owner Presented: Yes <input type="checkbox"/> No <input type="checkbox"/>			

Accompanying Documents		
List of Names of Property Owners within 150' Presented:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Plans:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Maps:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Other Drawings:	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Miscellaneous Items of Consideration: Temporary Conditions:

Signature of Applicant: Steve Levin





Town of Glenrock

Building Department

219 S 3rd ST, PO Box 417, Glenrock, WY, 82637

P. 307-436-9294 | F. 307-436-5753 | www.glenrock.org

Conditional Use Permit Application pg.2

Action

Planning Commission

Date of Commission Meeting:	N/A or tap to enter a date.
Commission Recommendations	Click or tap here to enter text.

Mary-Leigh Williams

Town Council

Public Hearing Date:	N/A or tap to enter a date.		
Council Action Taken:	Approved <input type="checkbox"/>	Rejected <input type="checkbox"/>	Other <input type="checkbox"/>
Date of Action Taken:	Click or tap to enter a date.		
Conditions of Approval:	Click or tap here to enter text.		

Signature of Zoning Officer

Date of Signature Click or tap to enter a date.





Town of Glenrock

Building Department

219 S 3rd ST, PO Box 417, Glenrock, WY, 82637

P. 307-436-9294 | F. 307-436-5753 | www.glenrock.org

Conditional Use Permit Application

Owner of Record Information	
Name: Sue Dills	Date: 4/21/2025
Street Address: 206 N. 4th St	
Block #: 3	Lot #: 27
Subdivision: Click or tap here to enter text.	
Type of Use Requested: Request to allow an RV in a Mobile Home Zone for Judy Butcher (renter) located at 206 N. 4th St. on a Mobile Home lot owner by Craig & Sue Dills. This will be a temporary permit that allows Judy Butcher to reside in her RV at 206 N. 4th St. until she leaves for any reason. When Judy Butcher is gone, the RV MUST BE REMOVED FROM THE SITE. NO OTHER RV WILL BE ALLOWED AT THIS ADDRESS. No other resident is allowed to stay in RV after Judy Butcher is gone.	
<i>unless aproved by an new Conditional use permit in the future.</i>	

Requirements			
Fee Amount Paid	Yes <input type="checkbox"/> No <input type="checkbox"/>	Receipt #: Click or tap here to enter text.	Date: Click or tap to enter a date.
Petition of Property Owner Presented: Yes <input type="checkbox"/> No <input type="checkbox"/>			

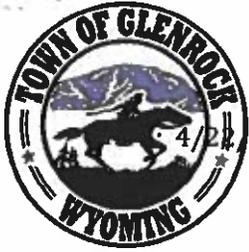
Accompanying Documents		
List of Names of Property Owners within 150' Presented:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Plans:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Maps:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Other Drawings:	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Miscellaneous Items of Consideration: Temporary Conditions:

Received From Sue Dills - 4/30/25 [Signature]

Signature of Applicant: <u>Sue Dills - Dills Trailer Park</u>





Town of Glenrock

2025
Building Department

219 S 3rd ST, PO Box 417, Glenrock, WY, 82637
P. 307-436-9294 | F. 307-436-5753 | www.glenrock.org

Conditional Use Permit Application pg.2

Action

Planning Commission

Date of Commission Meeting:	N/A or tap to enter a date.
Commission Recommendations	Click or tap here to enter text.

Mary Leigh Williams

Town Council

Public Hearing Date:	N/A or tap to enter a date.		
Council Action Taken:	Approved <input type="checkbox"/>	Rejected <input type="checkbox"/>	Other <input type="checkbox"/>
Date of Action Taken:	Click or tap to enter a date.		
Conditions of Approval:	Click or tap here to enter text.		

Signature of Zoning Officer

Date of Signature Click or tap to enter a date.





Town of Glenrock

Building Department

219 S. 3rd St, P.O. Box 412, Glenrock, WY, 82637

P. 307.436.9294 | F. 307.436.5753 | www.glenrock.org

TREE GRANT APPLICATION

NAME:

Jon Pasko

MAILING ADDRESS:

P.O. Box 203

TELEPHONE:

307-554-0017

LOCATION ADDRESS:

534 S. 4th St.

DESCRIPTION:

In

Detail

With

Pictures

1) Trim tree hanging over Fr. St. One big limb is hanging into the street and if it fell it would cause damage to property (street).

2) Large Cedar almost leaning on house. The tree needs trimmed back away from the house to prevent damage in the future.

3) Trim tree hanging into library parking lot. Having this trimmed back will save possible damage to cars parked in the lot.

Total Low Bid:

\$ 1000.00 JP

\$ 1,100.00

(Please attach two Contractor's Estimates w/detailed breakdown of the costs)



TREE CARE / LAWN ANALYSIS & ESTIMATE



577-5205

TREE SERVICE

933 Horseshoe Road
Casper, WY 82604-2010
officeelk@aol.com

Name: John Pastor
Address: 534 S 9th
City/State/Zip: Wyo/Rock
Customer Email: john.pastor@wyoming.com
Special Instructions: Red, white, green
San Luis

Phone (Home): 307-534-0017
Phone (Work): _____
Date: 11/12/07
Accepted By: _____ (Signature)

SERVICES PROVIDED

- Tree Trimming/Removal
- Deep Root Fertilization
 - With Seasonal Insecticides
- Fruit Control/Ornamentals
- Cotton Control
- Disease Control
- Fungus Control

TREE DISEASES

- Canker.....
- Fire Blight.....
- Blight.....
- Mountain Pine Beetles.....
- Pine Needle Disease.....
- Dutch Elm Disease.....
- Bacterial Wilt.....
- Tip Blight.....

TREE INSECTS

- Elm Beetles.....
- Aphids.....
- Borers.....
- Text Caterpillars.....
- General Mites/Spiders.....
- Scale.....

Deep Root Feed / Insecticide
(Includes vigorous growth, high stress and disease and repels fruit tree insects at same time)

Amount \$ _____

Tree Injections for: _____

Amount \$ _____

Spray/Tr for: _____

Amount \$ _____

Tree & Shrub Trimming Estimate due & payable when work is completed unless other arrangements are made. No cash except Visa, MasterCard, Discover & Amex. All other methods of payment are subject to credit review.

1. Clean up / yard work
2. Take limb off tree limb above 100 ft. high
3. Take limb off tree limb above 100 ft. high
4. Take limb off tree limb above 100 ft. high
5. Take limb off tree limb above 100 ft. high
6. Take limb off tree limb above 100 ft. high
7. Take limb off tree limb above 100 ft. high
8. Take limb off tree limb above 100 ft. high

I want stump ground \$ _____ Yes No Not Sure

(Billed separately when finished)

Prepared By: Josh Biler TOTAL COST \$ 1,000

Completion Date: _____

ALL INVOICES DUE AFTER 30 DAYS MAY BE SUBJECT TO A \$20 LATE FEE

Office Copy - White
Customer Copy - Yellow



Invoice

Tree Bees Arboriculture LLC

710 west deer street

Po box 2124

Glenrock Wyo 82637

US

3075544077

TreeBeesARB@gmail.com

BILL TO
 Jon pasko
 534 sth 4th
 Glenrock Wyo 82637
 integrityelectricwy@gmail.com
 3075540017

Invoice # 108
Date May 29, 2025
Due date Jun 5, 2025

Item	Quantity	Price	Amount
Ash on south side of house Reduce large branch over road, reduce dead	1	\$600.00	\$600.00
Reduce cedar tree Reduce and Prune cedar away from house	1	\$300.00	\$300.00
Ash on north side Lift lower canopy of ash on north side of house, on the library side.	1	\$250.00	\$250.00

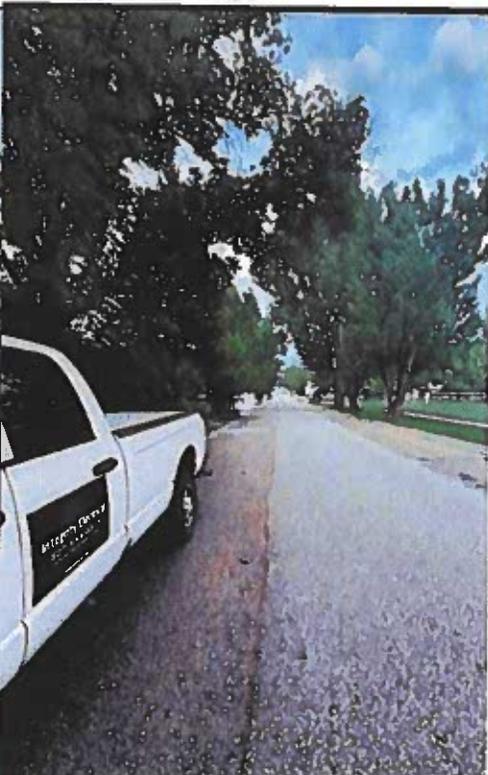
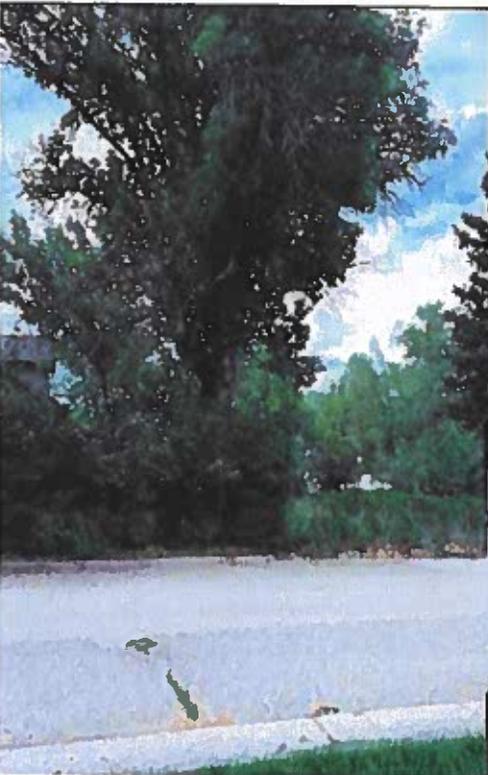
Subtotal \$1,150.00

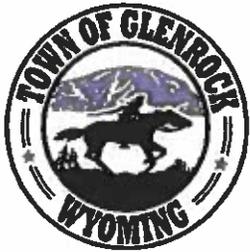
Total \$1,150.00

Amount Due

\$1,150.00







Town of Glenrock

Building Department

219 S 3rd ST, PO Box 417, Glenrock, WY, 82637
P. 307-436-9294 | F. 307-436-5753 | www.glenrock.org

TREE GRANT APPLICATION

NAME:

SCOTT PRATT

MAILING ADDRESS:

Box 1135

TELEPHONE:

307-267-3423

LOCATION ADDRESS:

622 South 3rd

DESCRIPTION:

In

Detail

With

Pictures

Tree Removal

The tree forks and one goes to west end
up the other side goes to east end is
leaning onto the fascia of the garage
and is leaning more n more on the garage
and the west limb needs trimmed so it
don't become a issue with House and garage

Total Low Bid:

\$ 1100⁰⁰

(Please attach two Contractor's Estimates w/detailed breakdown of the costs)





Invoice

Tree Bees Arboriculture LLC

710 west deer street

Po box 2124

Glenrock Wyo 82637

US

3075544077

TreeBeesARB@gmail.com

BILL TO

Scott pratt

buckinstock@yahoo.com

3072673423

Invoice #

45

Date

Aug 8, 2024

Item

Silver poplar removal off garage, lift limbs

Remove lead over garage and haul off, with large limbs removed over house 2500

Drop and leave 1800

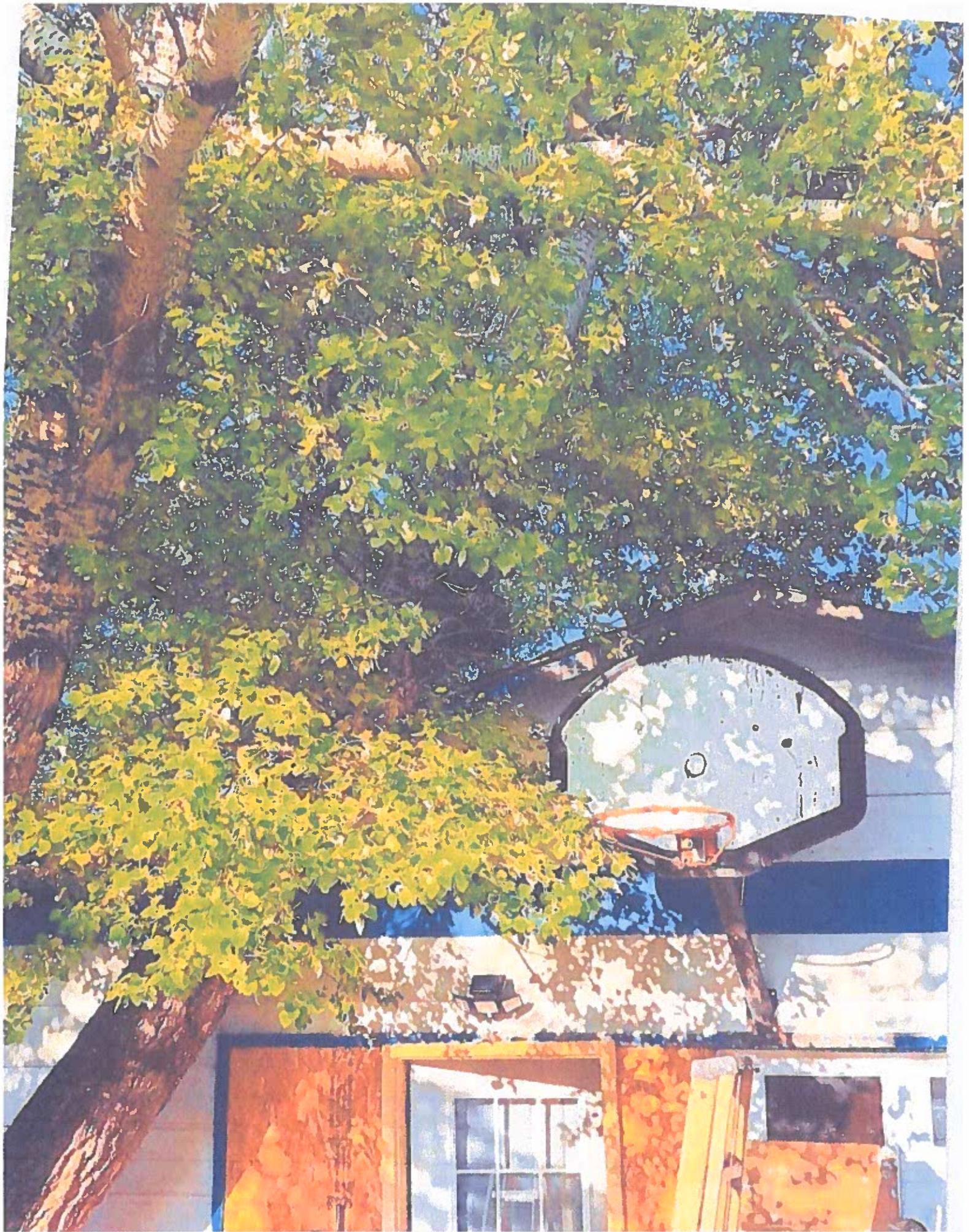
Quantity	Price	Amount
1	\$2,500.00	\$2,500.00

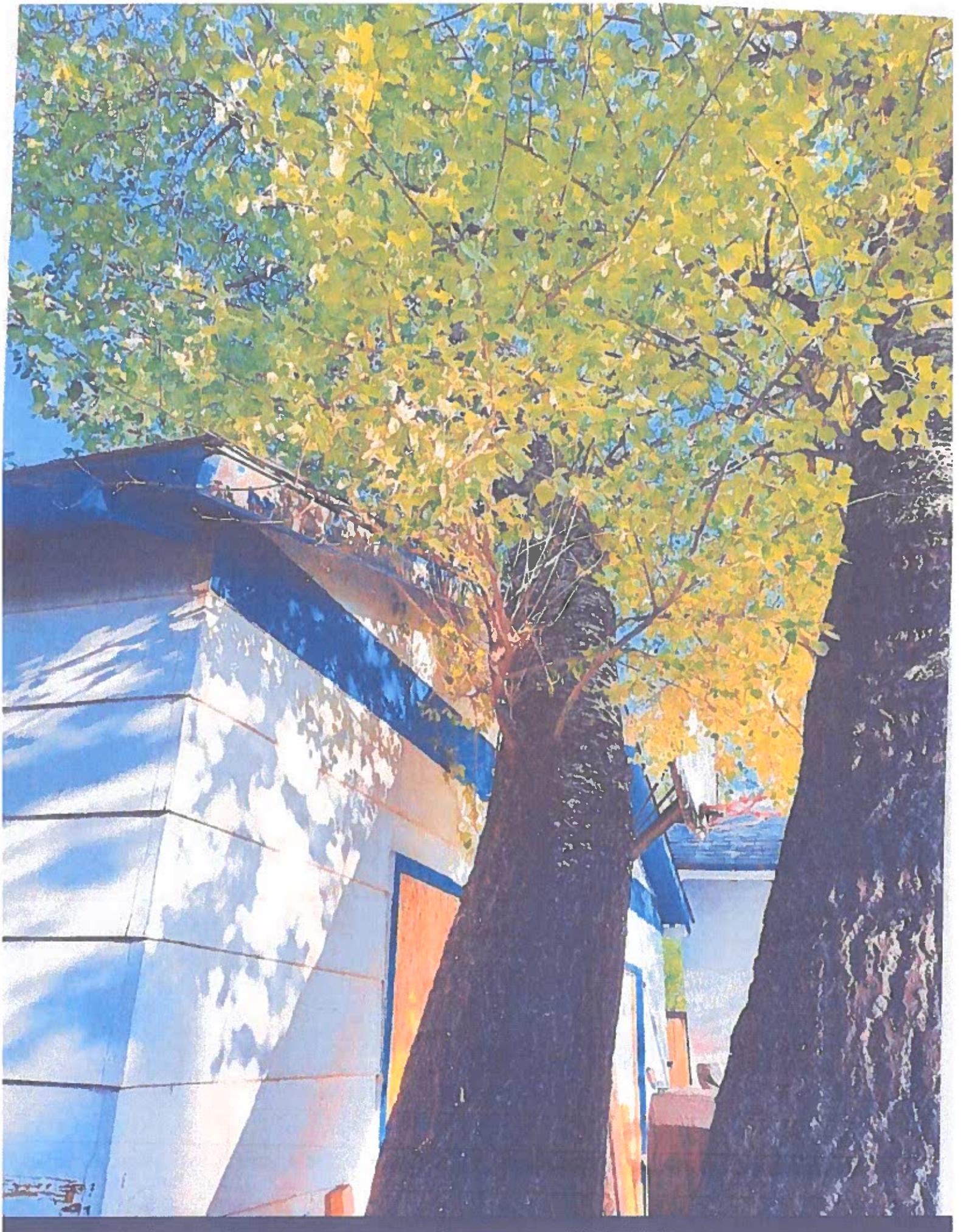
Subtotal \$2,500.00

Total \$2,500.00

Amount Due

\$2,500.00

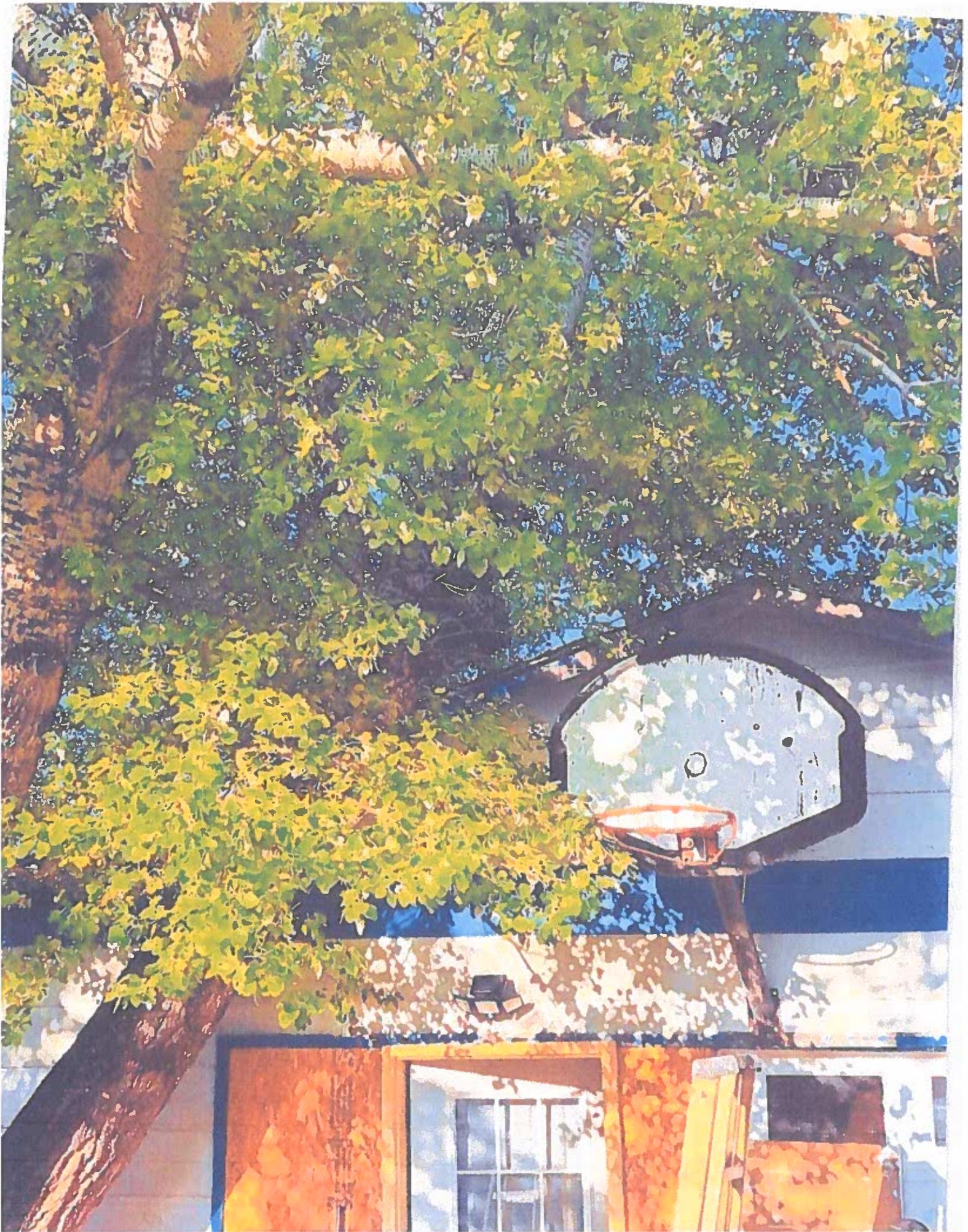


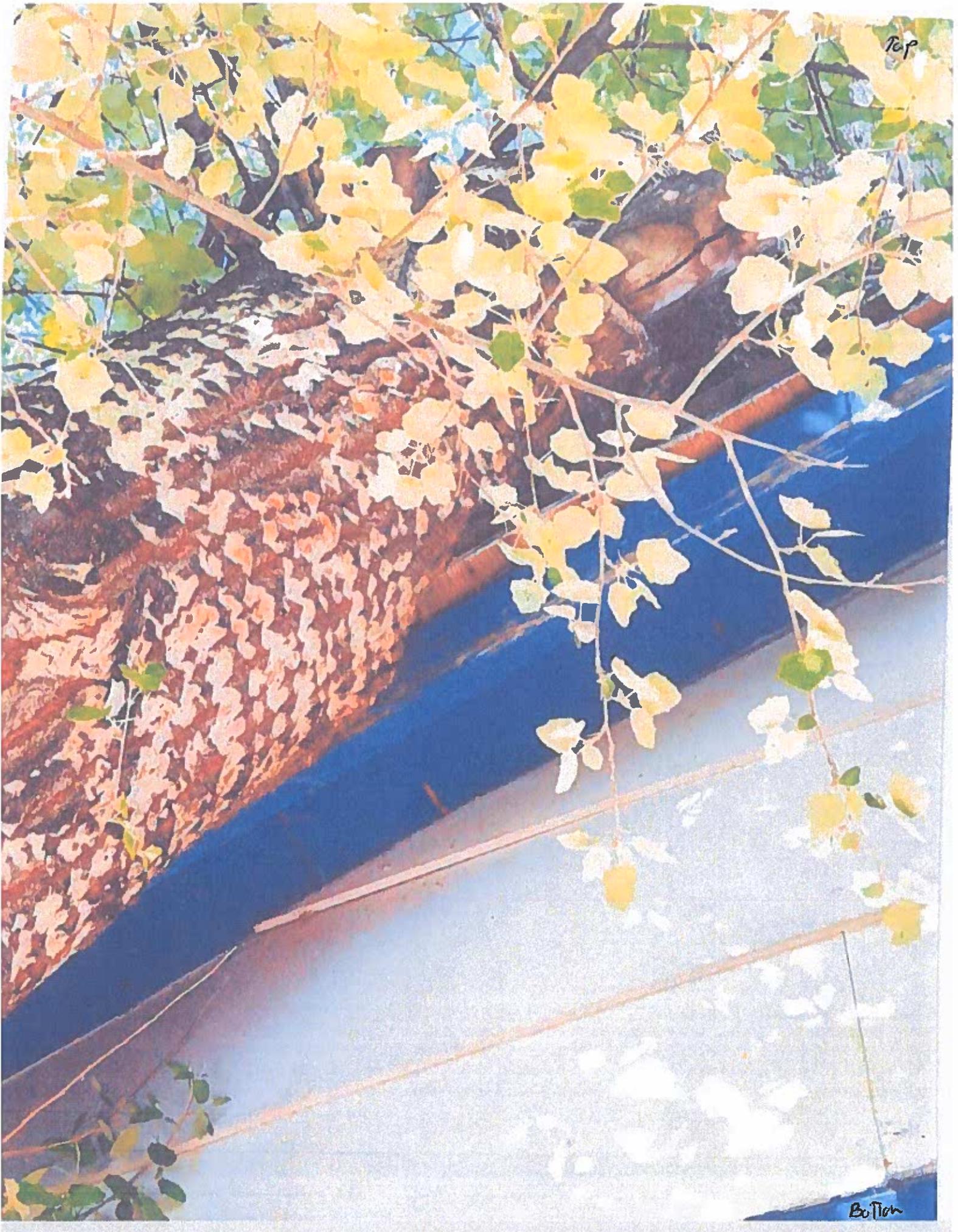


Top



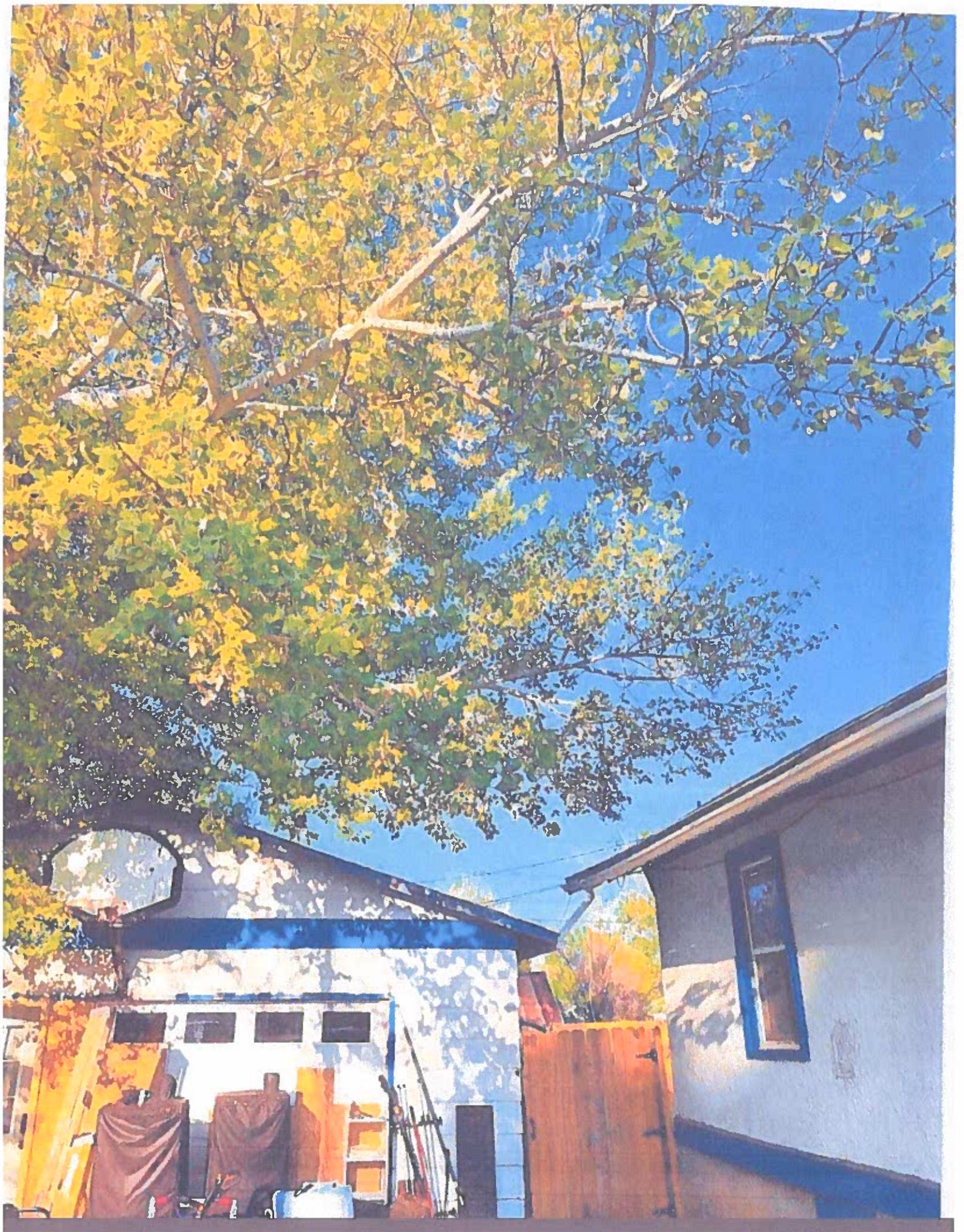
Bottom

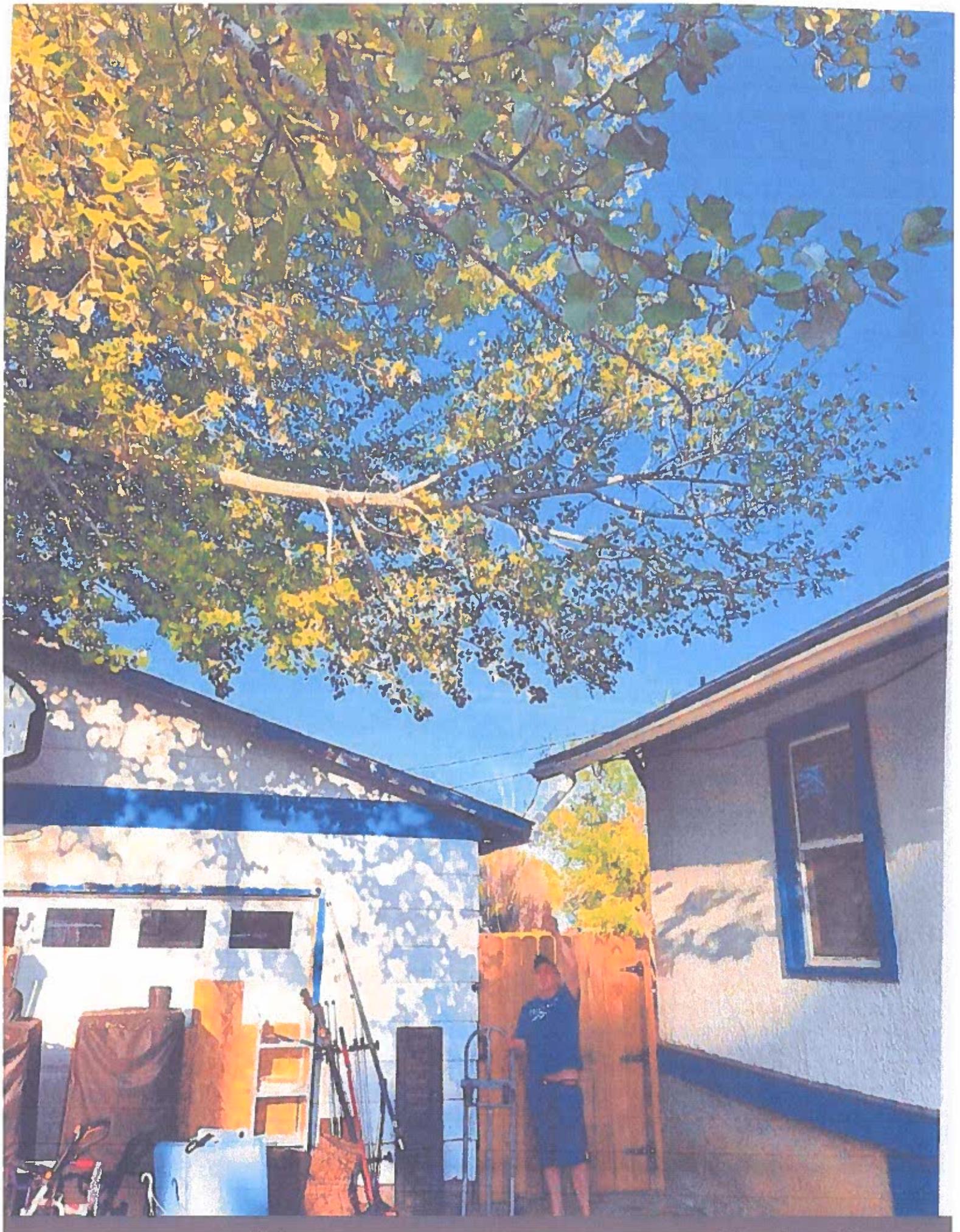


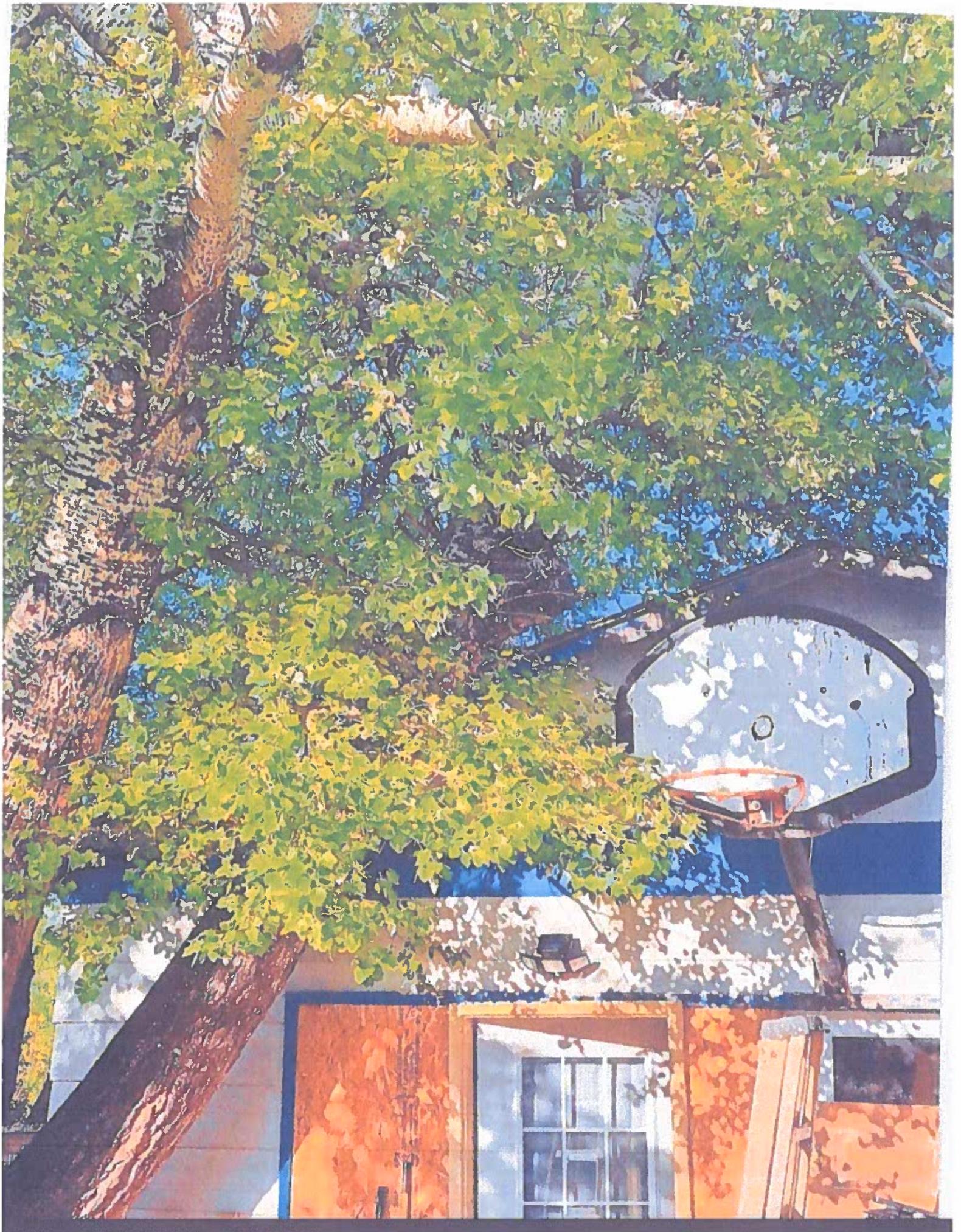


Top

Bottom







RESOLUTION 2025-7

A RESOLUTION DESIGNATING HILLTOP BANK AS A DEPOSITORY FOR TOWN FUNDS AND AUTHORIZING THE TOWN TREASURER TO DEPOSIT FUNDS IN THE DEPOSITORY.

WHEREAS, the Town of Glenrock has received application from Hilltop Bank to be a depository for town funds; and

WHEREAS, Hilltop Bank is qualified to act as a depository for town funds as set forth in Section 9-4-817, Wyoming Statutes 1977, as amended; and

WHEREAS, Hilltop Bank has read the Town of Glenrock's Statement of Investment Policy and a Statement of Compliance has been completed and is on file with the Town Treasurer,

NOW THEREFORE BE IT FURTHER RESOLVED, by the Governing Body of the Town of Glenrock that Hilltop Bank is hereby designated as a depository for town funds and the Town Treasurer is authorized to deposit town funds to the extent that such deposits are fully insured by the Federal Deposit Insurance Corporation or secured by pledge of assets as provided by law.

PASSED, APPROVED AND ADOPTED this 9th day of June, 2025.

TOWN OF GLENROCK
A Municipal Corporation

Bruce Roumell, Mayor

Attest:

Tammy Taylor, Town Clerk

RESOLUTION 2025-8

A RESOLUTION PROVIDING FOR THE APPROPRIATION OF UNAPPROPRIATED SURPLUS FUNDS

WHEREAS, it appears that it is necessary for the budget of the Town of Glenrock to be amended for the fiscal year July 1, 2024 to June 30, 2025, taking into account certain unappropriated surplus funds.

IT IS THEREFORE HEREBY RESOLVED BY THE GOVERNING BODY OF THE TOWN OF GLENROCK, WYOMING, AS FOLLOWS:

- 1) Sewer Fund Account 242.5710.5791 (Sewer Fund, Sewer Department, Other Equipment - Vehicles increased by the sum of \$616,779.11, the source of which is unappropriated surplus funds.

This is specific to the purchase of a 900-ECO 9 yard Combination Sewer Cleaner Unit with 9 yard tandem.

These funds will be replaced as Impact Assistance Funds are received, coming from the Settler Wind Farm.

PASSED, APPROVED AND ADOPTED this 9th day of June, 2025.

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Clerk

LAW ENFORCEMENT AGREEMENT

THIS AGREEMENT, made by and between the Town of Glenrock, Wyoming, hereinafter referred to as "Glenrock" and the Town of Rolling Hills, Wyoming, hereinafter referred to as "Rolling Hills," each acting through their respective Mayors and Governing Bodies,

WHEREAS, Glenrock maintains an operating police force; and,

WHEREAS, Rolling Hills desires to contract for law enforcement services; and,

WHEREAS, it would be economically beneficial to both parties to share the cost of law enforcement.

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. SERVICES.

- a. Glenrock will provide the services of a police officer to respond to any and all calls pertaining to the enforcement of the ordinances of Rolling Hills and Wyoming State Statutes. Such enforcement will include, but is not limited to, patrol, investigation, arrests, issuing citations and providing testimony in hearings or trials.
- b. Rolling Hills will provide a copy of all ordinances to be enforced to Glenrock, and will provide copies of all newly adopted ordinances upon final reading.
- c. Any law enforcement personnel assigned to Rolling Hills will present such citations, complaints, affidavits or other writings necessary to the enforcement and prosecution of any affidavits or other writings necessary to the enforcement and prosecution of any and all criminal actions within Rolling Hills.
- d. Glenrock will provide an average of two hours of contact within the boundaries of Rolling Hills per day and at least one of those hours will be spent patrolling the public streets and property of Rolling Hills. Said hours will vary, and the majority will be between 5am and 11pm.
- e. A log of such contact will be kept and presented to Rolling Hills on a monthly basis.
- f. Rolling Hills will submit a quarterly review of the above services to Glenrock.
- g. Rolling Hills will provide dispositions of court proceedings to Glenrock within five days of receiving said disposition from the Judge.

2. EQUIPMENT AND TRAINING. Glenrock will furnish all equipment necessary for the Law Enforcement Officer to accomplish his/her regular duties including, but not limited to, vehicles, fuel, uniforms, training, supplies, capital projects and dispatch costs. Rolling Hills will pay all charges for prisoner care including, but not limited to, prisoner housing, medical and psychological treatments for those individuals charged through municipal court.

3. COMPENSATION. Rolling Hills will pay the sum of Seventy Three Thousand Seven Hundred Forty Four and 96/100 Dollars (\$73,744.96) per year as compensation for said law enforcement services, which compensation will be paid in four equal installments of Eighteen Thousand Four Hundred Thirty Six and 24/100 Dollars (\$18,436.24). Payments will be made in August, October, January and April of the contract year. Glenrock will be responsible for wages,

benefits, federal or state withholding, Worker's Compensation, unemployment compensation, or any other tax or surcharge relative to the employment of the Law Enforcement Officer.

Additionally, Rolling Hills will pay the sum of Three Thousand Dollars (\$3,000.00) with its first installment as outlined above to assist with the purchase of traffic cameras.

Further, Rolling Hills may purchase one or more radar signs and will pay one-half of any subscription cost related to those signs.

4. **TERM.** This Agreement will be in effect from July 1, 2025, through June 30, 2026. This agreement may be renewed on a year-to-year basis, with the mutual consent of both parties.

5. **AGENCY AND DIRECTION.** The Law Enforcement Officer will not be an agent of Rolling Hills but will have his/her activities and duties controlled exclusively by Glenrock. Glenrock will maintain liability insurance covering the acts and omissions of the Law Enforcement Officer. Should Rolling Hills have a complaint or input concerning the activities or performance of the Law Enforcement Officer, Rolling Hills will communicate with the Glenrock Chief of Police.

6. **MODIFICATION.** This Agreement may be modified in writing by the mutual consent of both parties.

7. **TERMINATION.** Either party may terminate this Agreement upon the failure of either party to comply with any term or condition of this Agreement or for any other reason, so long as notice of such termination is given in writing by certified mail thirty (30) days prior to the effective date of termination. If Glenrock should elect to terminate the Agreement for any reason other than nonperformance by Rolling Hills, any prepaid compensation will be refunded on a daily pro rata basis. If Rolling Hills should elect to terminate the Agreement due to nonperformance by Glenrock, any prepaid compensation will be refunded on a daily pro rata basis.

8. **TOTAL AGREEMENT.** This writing represents the Total Agreement between the parties and no oral representations of the parties, or their agents, will amend or affect the terms herein.

IN WITNESS WHEREOF Glenrock and Rolling Hills, by and through their appropriate officials, have executed this Agreement on the dates set forth below.

TOWN OF ROLLING HILLS, WYOMING

TOWN OF GLENROCK, WYOMING

Jon O. Maines, Mayor

Date: _____

Bruce Roumell, Mayor

Date: _____

ATTEST:

ATTEST:

Teresa Montgomery, Clerk / Treasurer

Tammy Taylor, Town Clerk

ANIMAL CONTROL AGREEMENT

THIS AGREEMENT, made by and between the Town of Glenrock, Wyoming, hereinafter referred to as "Glenrock" and the town of Rolling Hills, Wyoming, hereinafter referred to as "Rolling Hills";

WHEREAS, Glenrock maintains an operating Animal Control Officer; and,

WHEREAS, Rolling Hills desires to contract for animal control services; and,

WHEREAS, it would be economically beneficial to both parties to share the cost of animal control.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. **SERVICES.** Glenrock shall provide the services of an Animal Control Officer to respond to any and all calls pertaining to domestic dogs and cats, chickens and fowl, and such large animal units as reasonable, consistent with the established procedure relative to the enforcement of the ordinances of Rolling Hills. The Animal Control Officer shall remove and impound stray or dangerous animals, investigate nuisances or complaints and summons, and shall testify in aid of prosecution, pursuant to the ordinances of Rolling Hills. The Animal Control Officer shall not be responsible for Wyoming statutory authority assigned to the Livestock Board or Game & Fish Department. The Animal Control Officer shall be obligated to conduct regular patrols of two (2) hours per week within the corporate boundaries of Rolling Hills and provide a monthly patrol log.

2. **EQUIPMENT AND FACILITIES.** Glenrock shall furnish all equipment necessary for the Animal Control Officer to accomplish his/her regular duties including, but not limited to vehicles and housing facilities. Glenrock shall provide animal care facilities, provided that such may be accomplished pursuant to the existing agreements between Glenrock and third parties for housing and destruction of stray or abandoned animals. Rolling Hills will pay the proportionate charges for animal care or destruction of each and every animal from Rolling Hills.

3. **COMPENSATION.** Rolling Hills will pay the sum of Eight Thousand Five Hundred Dollars and 00/100 (\$8,500.00) in August for one year of service of the Animal Control Officer and the use of equipment facilities. Glenrock will be responsible for the wages, benefits, federal or state withholding, Worker's Compensation, unemployment compensation or any other tax or surcharge relative to the employment of the Animal Control Officer.

4. **TERM.** This Agreement shall be in effect from July 1, 2025, through June 30, 2026. This Agreement may be renewed on a year-to-year basis with the mutual consent of both parties.

5. **AGENCY AND DIRECTION.** The Animal Control Officer shall not be an agent of Rolling Hills but shall have his/her activities and duties controlled exclusively by the executive officer of Glenrock. Glenrock shall maintain liability insurance covering the acts and omissions of the Animal Control Officer. Should Rolling Hills have complaints or input concerning the activities or performance of the Animal Control Officer, Rolling Hills shall communicate with the Glenrock Chief of Police.

6. **MODIFICATION.** This Agreement may be modified in writing by the mutual consent of both parties.

7. **TERMINATION.** Either party may terminate this Agreement upon the failure of either party to comply with any term or condition of this Agreement, or for any other reason, so long as a notice of such termination is given, in writing, by certified mail thirty (30) days prior to the effective date of termination. If Glenrock should elect to terminate the Agreement for any reason other than non-performance by Rolling Hills, any pre-paid compensation shall be refunded on a daily pro rata basis. If Rolling Hills should elect to terminate the Agreement due to non-performance by Glenrock, any pre-paid compensation shall be refunded on a daily pro rata basis.

8. **TOTAL AGREEMENT.** This writing represents the total agreement between the parties and no oral representations of the parties, or their agents, shall amend or affect the terms herein.

IN WITNESS WHEREOF Glenrock and Rolling Hills, by and through their appropriate officials, have executed this Agreement on the dates set forth below.

TOWN OF ROLLING HILLS, WYOMING

TOWN OF GLENROCK, WYOMING

Jon O. Maines, Mayor

Date: _____

Bruce Roumell, Mayor

Date: _____

ATTEST:

ATTEST:

Teresa Montgomery, Clerk / Treasurer

Tammy Taylor, Town Clerk

06/05/25
15:22:31

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 6/25

Page: 2 of 9
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		6113990270 05/20/25 PW - Phones, Tablets	731.87*			101 5221 5480		1011
		*** Claim from another period (5/25) ****						
10634		134 CENTURY LINK	594.17					
		Monthly Statements						
	05/07/25	HC - 5480	60.01*			101 5460 5450		1011
	05/22/25	SW - 3454	135.93*			242 5710 5480		1011
	05/22/25	TH - 5753	335.06*			101 5021 5480		1011
	05/22/25	PD - 1643429	63.17			101 5101 5450		1011
		*** Claim from another period (5/25) ****						
10635		174 WYOMING ASSN OF MUNICIPALITIES	520.00					
		M/C, PD - Training						
	18230 05/19/25	M/C - Training	260.00			101 5002 5470		1011
	18229 05/19/25	PD - Training	260.00			101 5101 5470		1011
		*** Claim from another period (5/25) ****						
10636		1427 WY LOCAL GOVT LIAB. POOL JPB	26,298.00					
		Annual Policy Premium						
	16059 05/21/25	Policy Premium	17,383.44			101 5026 5290		1011
	16059 05/21/25	Policy Premium	8,914.56			101 5510 5230		1011
		*** Claim from another period (5/25) ****						
10637		20 CONVERSE CO. BANK/VISA	5,440.50					
		Monthly Statements						
	04/15/25	SH - Minor Equipment	184.30			101 5221 5540		1011
	04/16/25	ST - Travel	162.80			101 5201 5470		1011
	04/22/25	PK - Rodeo Arena	50.83			101 5430 5804		1011
	05/02/25	ST - Supplies	309.00			101 5201 5590		1011
	05/03/25	PK - Rodeo Arena	682.49			101 5430 5804		1011
	05/07/25	PK - Minor Equipment	161.05*			101 5430 5540		1011
	04/30/25	MC - Travel	71.28			101 5001 5470		1011
	04/14/25	BI - Fuel	75.00			101 5023 5570		1011
	04/16/25	TC - Travel/Training	260.16			101 5019 5470		1011
	04/29/25	TH - Vehicle Maint	63.76			101 5021 5560		1011
	04/29/25	TH - Supplies	10.90			101 5021 5590		1011
	04/28/25	WA - Postage	458.80			241 5701 5360		1011
	05/02/25	FN - IT Subscription	20.96			101 5007 5601		1011
	05/07/25	FN - Travel	274.59			101 5007 5470		1011
	05/09/25	TH - Supplies	110.00			101 5021 5590		1011
	04/14/25	WA - Training	89.00			241 5701 5470		1011
	05/02/25	PK - Supplies	1,360.83			101 5430 5790		1011
	05/01/25	SH -Minor Equipment	78.70			101 5221 5540		1011
	05/02/25	DSP - Equipment	361.61			101 5150 5790		1011
	05/09/25	DSP - IT Subscription	251.87			101 5004 5281		1011
	04/22/25	PD - Travel/Training	402.57			101 5101 5470		1011

06/05/25
15:22:31

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 6/25

Page: 4 of 9
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	05/22/25	11580 - PW - Wash Bay	65.51*			101 5221 5480		1011
	05/22/25	1154 - PK - Doerkin #2	15.75			101 5430 5480		1011
	05/22/25	40001 - PK - Doerkin #1	15.75			101 5430 5480		1011
	05/22/25	11194 - PK - Concession Stand	23.10			101 5430 5480		1011
	05/22/25	11011 - PK - 303 W Birch	15.75			101 5430 5480		1011
	05/22/25	1189 - PK - Pathway Irrigation	23.10			101 5430 5480		1011
	05/22/25	11056 - SH - 111 S 8th	15.75			101 5430 5480		1011
	05/22/25	11400 - BRC - Sharps	111.83			118 5505 5510		1011
	05/22/25	11404 - BRC - Irrigation	25.41			118 5505 5510		1011
10655		1110 ALSCO	271.88					
		TH - Floor Mats						
	1661660	05/27/25 TH - Floor Mats	123.68			101 5021 5510		1011
	1661657	05/27/25 TS - Floor Mats	74.10			101 5440 5510		1011
	1659366	05/13/25 TS - Floor Mats	74.10			101 5440 5510		1011
		*** Claim from another period (5/25) ****						
10656		1525 CENTURY LINK	0.07					
		TS - 2810						
	05/22/25	TS - 2810	0.07*			101 5460 5450		1011
		*** Claim from another period (5/25) ****						
10657		1688 COLE PETTY	20.50					
		WA - Refund Overpayment						
	7115-09	05/28/25 WA - Refund Overpayment	20.50			241 4601		1011
		*** Claim from another period (5/25) ****						
10658		115 JOHN DEERE FINANCIAL	299.99					
		PC - Equipment						
	05/22/25	PC - Equipment	299.99			101 5220 5540		1011
		*** Claim from another period (5/25) ****						
10659		78 HOODS EQUIPMENT & SPRINKLER	187.08					
		PK - Vehicle Maint						
	111382	05/20/25 PK - Vehicle Maint	45.05			101 5430 5560		1011
	111383	05/20/25 PK - Vehicle Maint	142.03			101 5430 5560		1011
		*** Claim from another period (5/25) ****						
10660		1568 PATRIOT TIRE AND AUTO LLC	328.60					
		PK - Vehicle Maint						
	5131	05/28/25 PK - Vehicle Maint	142.33			101 5430 5560		1011
	5123	05/22/25 PK - Vehicle Maint	186.27			101 5430 5560		1011
		*** Claim from another period (5/25) ****						
10661		1397 CIVICPLUS LLC	1,260.00					
		TC - Municode						
	331419	05/01/25 TC - Municode	1,260.00*			101 5019 5400		1011

06/05/25
15:22:31

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 6/25

Page: 5 of 9
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (5/25) ****								
10662		507 MOUNTAIN WEST/WERCS COMM. INC.	67.95					
	HC - Internet	20250601-1 06/01/25 HC - Internet	67.95*			101 5460	5450	1011
10663		1645 WESTERN SKIES TECHNOLOGY LLC	12,000.00					
	IT - Contract	25019 06/02/25 IT - Contract	12,000.00			101 5004	5230	1011
10664		989 PDS	843.65					
	IT - Software	11780 06/01/25 IT - Software	843.65			101 5004	5281	1011
10665		24 GLENROCK HARDWARE HANK	368.83					
	Monthly Statement							
		TS - Maintenance	26.63			101 5440	5510	1011
		SW - Supplies	31.96*			242 5710	5590	1011
		SR - Maintenance	53.24			115 5560	5510	1011
		PK - Supplies	30.60			101 5430	5590	1011
		SH - Supplies	2.99*			101 5221	5590	1011
		PK - Maintenance	31.85*			101 5430	5510	1011
		TS - Supplies	71.18			101 5440	5590	1011
		ACO - Minor Equipment	1.80			101 5160	5540	1011
		PC - Supplies	38.64			101 5220	5590	1011
		CB - Supplies	14.99			117 5540	5590	1011
		WA - Supplies	64.95			241 5701	5590	1011
10666		1689 ARLENE TIENSVOLD	500.00					
	PK - Tree Grant	06/02/25 PK - Tree Grant	500.00			101 5430	5530	1011
10667		1122 SHANE PIERCE	25.12					
	PD - Reimbursement	05/31/25 PD - Reimbursement	25.12			101 5160	5540	1011
10668		1291 COCA COLA BOTTLING	87.00					
	DSP - Supplies	5079578 05/28/25 DSP - Supplies	87.00			101 5150	5580	1011
10669		1366 WY LAW ENFORCEMENT ACADEMY	790.00					
	DSP - Training	C-12590 05/23/25 DSP - Training	790.00			101 5150	5470	1011

06/05/25
15:22:31

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 6/25

Page: 6 of 9
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account	
10670		1409 PRICE CLEANING SERVICES	1,550.00						
	TH & CB	- Cleaning Service							
	134	06/03/25 TH - Cleaning	900.00			101 5021 5200		1011	
	134	06/03/25 CB - Cleaning	650.00			117 5540 5510		1011	
10672		1690 CHAD BEER	2,036.00						
	CD	- Replat of Danøher Court Addition							
		06/03/25 CD - Replat (Reimbursement)	2,036.00			101 5510 5230		1011	
10673		644 FERGUSON WATERWORKS #1116	10.00						
	WA	- Supplies							
		1609959 05/23/25 WA - Supplies	10.00			241 5701 5590		1011	
10674		33 HERITAGE LANDSCAPE SUPPLY GROUP	69.93						
	PK	- Equipment							
		21015320 05/22/25 PK - Equipment	69.93*			101 5430 5540		1011	
10675		1429 ALL TREES LLC	1,800.00						
	PK	- Tree Removal							
		17012 06/02/25 PK - Tree Removal	1,800.00			101 5430 5530		1011	
10676	E	1691 ONLY DINOSAURS INC.	4,800.00						
	TS	- Equipment							
		20250604-1 06/04/25 TS - Equipment	4,800.00			101 5440 5790		1011	
10677		1692 DAWSON INFRASTRUCTURE SOLUTIONS	616,779.11						
	SW	- Sewer Cleaner Vehicle							
		215518 05/28/25 SW - Sewer Vehicle	616,779.11*			242 5710 5791		1011	
10678		1506 GRAVES CONSULTING, LLC	1,000.00						
	TC	- HR Support							
		20250606 06/01/25 TC - HR Support	1,000.00			101 5019 5230		1011	
10679		252 KNIFE RIVER	4,697.75						
	ST	- Keller & 9th Project							
		21-065-9 06/04/25 ST - Keller & 9th Project	4,697.75			101 5201 5800		1011	
10680		1572 CROWN CONSTRUCTION LLC	184,202.75						
	PK	- RV Dump & Fill Station project							
		24-015-2 06/05/25 PK - RV Station Project	184,202.75			101 5430 5800		1011	
		# of Claims	43	Total:					882,553.03
			Total Electronic Claims	4,800.00	Total Non-Electronic Claims	877753.03			

06/05/25
15:22:31

TOWN OF GLENROCK
Fund Summary for Claims
For the Accounting Period: 6/25

Page: 8 of 9
Report ID: AP110

Fund/Account	Amount
101 GENERAL FUND	
1011 Money Market 800-461-6	259,333.79
115 SHOOTING RANGE	
1011 Money Market 800-461-6	53.24
117 COMMERCE BLOCK	
1011 Money Market 800-461-6	776.82
118 BRC GRANT	
1011 Money Market 800-461-6	137.24
119 BRONCO BUILDING	
1011 Money Market 800-461-6	330.67
241 WATER FUND	
1011 Money Market 800-461-6	4,329.73
242 SEWER FUND	
1011 Money Market 800-461-6	617,591.54
Total:	882,553.03

06/05/25
15:22:31

TOWN OF GLENROCK
Claim Approval Signature Page
For the Accounting Period: 6 / 25

Page: 9 of 9
Report ID: AP100A

We the undersigned affirm that the charges are true and correct and accurately reflect the charges due to the Town of Glenrock this 9th day of June, 2025.

Mayor Bruce Roumell

Council Member Judi Colling

Council Member Roy Kincaid

Council Member Russ Dalgarn

Council Member Margaret Nunn

Treasurer Kelly Lewis