



Glenrock Town Council Meeting AGENDA

July 28, 2025 – 5:30PM

- I. WELCOME / PLEDGE**
- II. CALL TO ORDER – ATTENDANCE**
- III. ADDITIONS / DELETIONS**
- IV. APPROVAL OF MINUTES**
July 14, 2025 Council Meeting
July 21, 2025 Work Session
- V. REPORTS**
- VI. ITEMS FROM THE FLOOR**
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**
Tree Grant Application – Connie Wood
Resolution 2025-10: Awarding Bid for Glenrock Water Replacement Project
- IX. BILLS & CLAIMS**
- X. ADJOURNMENT**

Unapproved Minutes
Town Council Meeting
Glenrock Town Hall
July 14, 2025

PUBLIC HEARING ON 2025-2026 LIQUOR LICENSE RENEWALS: Mayor Roumell called the public meeting to order at 5:30PM. No public comment. Meeting closed at 5:30PM.

Mayor Roumell called the council meeting to order at 5:31PM and led the Pledge of Allegiance. All elected officials were in attendance.

OATH OF OFFICE: New patrol officer was sworn in by Mayor Roumell.

ADDITIONS/DELETIONS: None.

APPROVAL OF MINUTES: CP Nunn moved to approve minutes for June 23, 2025 Council Meeting; seconded by CP Kincaid. All ayes – MOTION CARRIED.

OLD BUSINESS:

None.

NEW BUSINESS:

Tree Grant - Rizer: CP Nunn moved to approve the tree grant; seconded by CP Dalgarn. All ayes - MOTION CARRIED.

Tree Grant – Christ Episcopal Church: CP Kincaid moved to approve the tree grant; seconded by CP Colling. All ayes – MOTION CARRIED.

Open Container Permit – Sheepherder’s Rendezvous. CP Nunn moved to approve the open container permit; seconded by CP Dalgarn. All aye – MOTION CARRIED.

Resolution 2025-9: Approving Pathway Extension Grant. Mayor Roumell asked for public comment. There was none. CP Nunn moved to approve Resolution 2025-9; seconded by CP Kincaid. All ayes - MOTION CARRIED.

Liquor License Renewals. CP Dalgarn moved to approve the liquor license renewals with the understanding that Cowboy State Brewing would have filed on production of 50+ barrels to the Liquor Division; seconded by CP Nunn. All ayes – MOTION CARRIED.

BILLS & CLAIMS: Bills/Claims Approved July 14, 2025

5 Aces Printing 459.00; Valli Information Systems 789.83; Town of Glenrock 2649.14; Rocky Mountain Power 18337.84; Amazon Capital Services 392.90; Ruth Middleton 200.00; Also 321.46; Glenrock Lions Club 8000.00; Vyve 385.74; Merback Awards 29.05; Verizon 1603.13; Glenrock Health Center 153.00; Graves Consulting 1000.00; Price Cleaning Services 1320.00; Arete Design Group 37129.86; Dooley Oil 2143.15; Western Skies Technology 12412.50;

Mountain West 67.95; PDS 843.65; WAMCAT 300.00; Dell Marketing 958.47; Homax 1866.98; Rooter Sewer Services 334.00; Converse County EMA 150.98; Hershel Wickett 1000.00; Pepsi Cola Casper 135.50; Coca Cola Bottling 40.00; Core & Main 6601.51; Energy Laboratories 869.00; Neal Lein 25.36; All American Publishing 700.00; Rock Solid SST 5587.00; Stryker Sales 522.00; The Sudz Shack 233.15; Wastequip 1405.00; Kris Lager 1500.00; Derek Fuller 6000.00; Schmidt Brothers Entertainment 2000.00; It's The Little Things 1845.00; Intermountain Sweeper 416.00; Renegade Off Road 342.62; Gen-Tech of Colorado 6587.28; Mid-American Research Chemical 1355.86; Hawkins 20.00; Menards 908.83; Glenrock Hardware Hank 234.89; NAPA 881.02; Glenrock Super Foods 129.39; Sweetwater Music & Audio 13426.41; Century Link 182.80; Century Link 863.50; Sunny Communications 45.00; WY DEQ 550.00; Gall's 39.86. 54 Claims totaling \$146,295.61. CP Kincaid moved to pay bills and claims; seconded by CP Nunn. All ayes – MOTION CARRIED.

At 6:22PM, CP Kincaid moved to adjourn the meeting; seconded by CP Nunn. All ayes – MOTION CARRIED.

ADJOURNMENT: 6:22PM.

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Town Clerk

Town of Glenrock
Work Session Minutes
July 21, 2025
Glenrock Town Hall

At 5:00PM, work session began.

Council discussed :

Updates on Projects

Renew and Update Town Forms

Liquor License

Tree Trim and Removal Form (Tree grant)

Planning Commission Recommendations

Land Usage Agreements

Greens Area Expansion

Fruit Trees

Underground Garden

Learning Center / Food Distribution Center

Sand Storage at Golf Course

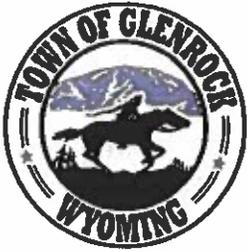
MOU for Water for Greens Department

Next Meeting is August 13, 2025 at 5:00PM.

ADJOURNMENT: 5:52PM

Bruce Roumell, Mayor

Tammy Taylor, Clerk



Town of Glenrock

Building Department

219 S 3rd ST, PO Box 417, Glenrock, WY, 82637
P. 307-436-9294 | F. 307-436-5753 | www.glenrock.org

TREE GRANT APPLICATION

NAME:

Connie Wood

MAILING ADDRESS:

P.O. Box 4 Glenrock, WY 82637

TELEPHONE:

307-258-4939

LOCATION ADDRESS:

832 S. 1st GLENROCK, WY

DESCRIPTION:

In

Detail

With

Pictures

TREES AT 826 S. 1st line the whole property, they ARE badly over grown. EVERY YEAR they break off they HAVE destroyed some of my property. She refuses to trim them. They HAVE RUINED my yard & now I CAN'T get my internet BECAUSE them. EVERY ARBORIST who has looked at them SAY it's not if they ARE going to come down it's just a matter of when. They will be on my house.

Total Low Bid:

\$ 1800

(Please attach two Contractor's Estimates w/detailed breakdown of the costs)

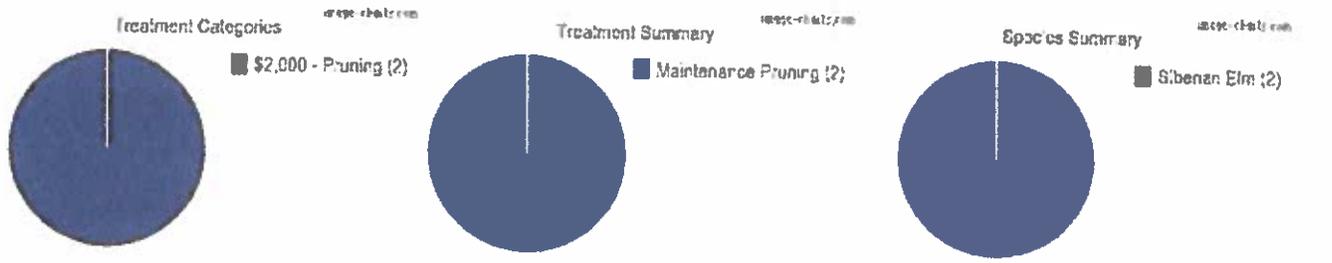


PROPOSAL FOR CONNIE WOOD

Tree care
 Proposal #: 389518
 Contact: Connie Wood (connwoodchip@gmail.com)
 Address: 892 S 1st St, Warrenton, WY 82637

SALES REP
 Keith Fulton
 keith@treebeesarb.com
 2075544077

Total: \$2,000.00
 Created: 2025-07-18 15:45:42



General Tree Care & Plant Health Care Estimate

Tree	Line	Notes	Treatment	Bid (\$)
	1	Siberian Elm (Ulmus pumila) Q. 30-36" ♥ Good Remove lead hanging into yard	Maintenance Pruning Notes: Remove large lead over yard	\$1,000.00
	2	Siberian Elm (Ulmus pumila) Q. 42+" ♥ Fair Remove large lead over house	Maintenance Pruning Notes: Remove large lead over house back to trunk	\$1,000.00
Subtotal				\$2,000.00

Total: \$2,000.00

Approve Signature

Signature _____

Date _____

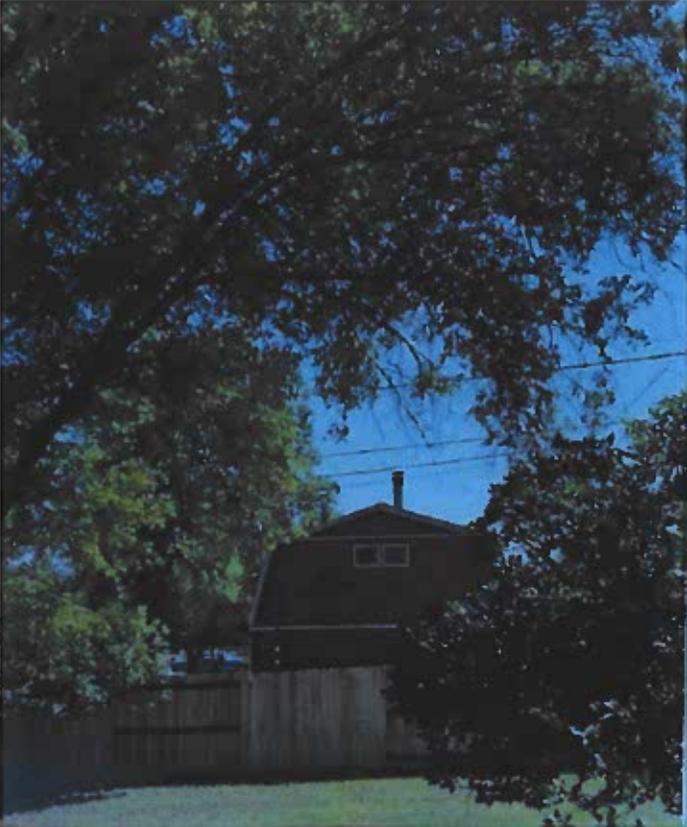
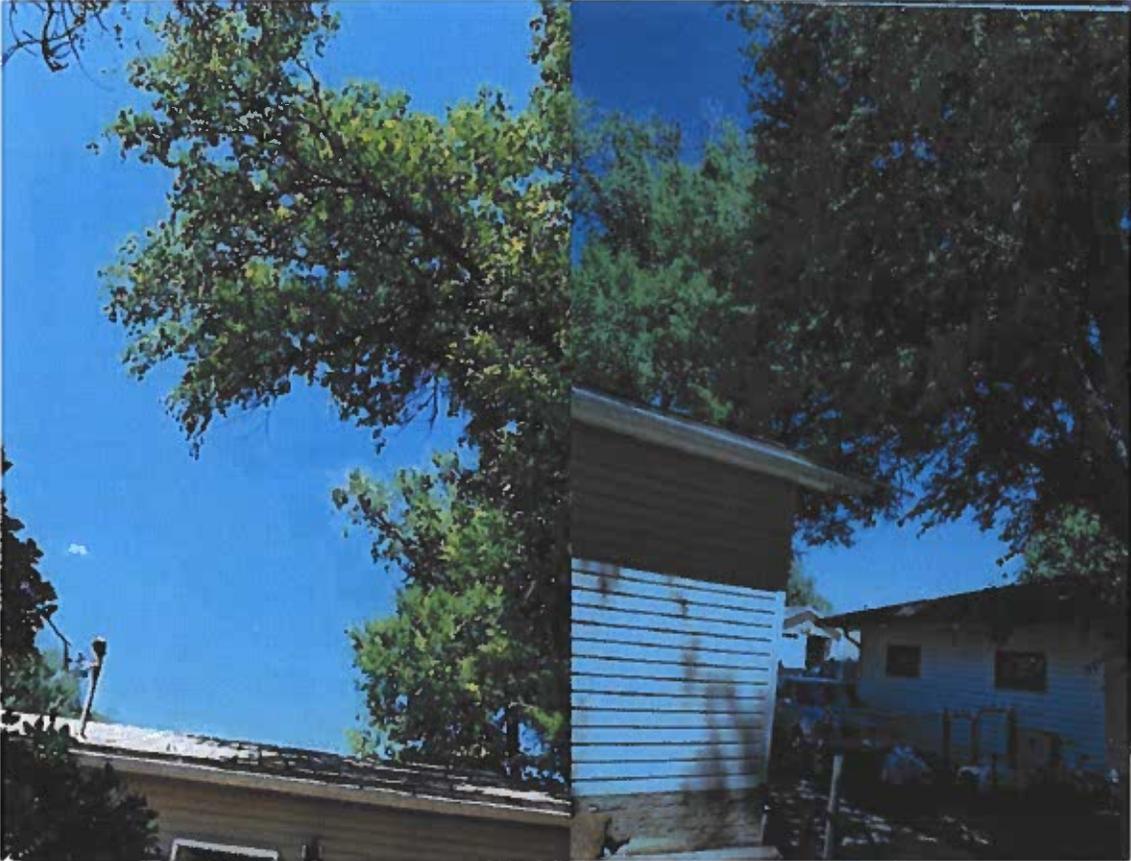
Name _____

Definition of Treatment:

• **Maintenance Pruning** - Necessary pruning to improve tree health and structure, includes: hazard reduction pruning, removing deadwood, and crown raising the tree as needed. Objective: To promote the health of the tree, to prevent decay when possible, to improve the aesthetics, and to provide good clearance where needed. All pruning will conform to ANSI A300 - Part 1 Pruning.



832 S. 1st St. – Connie Wood – Tree Pics



RESOLUTION 2025-10

A RESOLUTION APPROVING AWARD OF BID FOR THE GLENROCK WATER REPLACEMENT PROJECT

WHEREAS, the Town of Glenrock has approved the Glenrock Water Replacement Project;

WHEREAS, request for bids for the Glenrock Water Replacement was published June 25, 2025, July 2, 2025 and July 9, 2025; and

WHEREAS, a mandatory pre-bid meeting was held on July 9, 2025 at 10:00 AM at Glenrock Town Hall; and

WHEREAS, five bids were received and opened by Ray Catellier, Engineer on July 23, 2025 at 10:00AM at Glenrock Town Hall and were as follows:

Grizzly Excavating and Construction for \$4,350,787.00
Knife River, Inc. for \$4,633,222.85
Andreen Hunt Construction for \$4,756,980.00
71 Construction for \$4,873,917.87
Ofedal Construction, Inc. for \$5,454,685.00

NOW, THEREFORE, BE IT RESOLVED, that the Town of Glenrock awards the bid as follows:

Grizzly Excavating and Construction for \$4,350,787.00

PASSED, APPROVED AND ADOPTED this 28th day of July, 2025.

TOWN OF GLENROCK
A Municipal Corporation

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Town Clerk

07/25/25
15:46:49

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 7/25

Page: 1 of 8
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10733		363 AT & T MOBILITY	2,175.26					
		PD - Phones (First Net)						
		07202025 07/12/25 PD - Phones	2,175.26			101 5101	5450	1011
10734		1142 TRANSUNION RISK & ALTERNATIVE	75.00					
		PD - Contract						
		07/25/25 PD - Contract	75.00			101 5101	5280	1011
10735		93 BLACK HILLS ENERGY	456.55					
		Natural Gas June 2025						
		07/11/25 Commerce Block Natural Gas	34.16			117 5540	5480	1011
		07/11/25 Shop Natural Gas	33.75			101 5221	5480	1011
		07/11/25 Town Hall Natural Gas	261.69			101 5021	5480	1011
		07/11/25 Sharps Natural Gas	42.25			118 5505	5510	1011
		07/11/25 Town Square Nat Gas	84.70			101 5440	5480	1011
10792		1075 SHERWIN WILLIAMS CO	179.42					
		TH - Maintenance						
		8386-2 07/14/25 TH - Maintenance	179.42			101 5021	5510	1011
10793		1492 IT'S THE LITTLE THINGS IN LIFE	540.00					
		TS - Concessions						
		16 07/02/25 TS - Concessions	540.00			101 5440	5807	1011
10794		1704 MUNICIPAL E-911	22,532.00					
		DSP - Flex Fee						
		2034 07/03/25 DSP - Flex Fee	22,532.00			101 5150	5802	1011
10795		174 WYOMING ASSN OF MUNICIPALITIES	3,657.00					
		M/C - Dues						
		18316 07/07/25 M/C - Dues	3,657.00			101 5002	5280	1011
10796		110 MENARDS	129.04					
		TS - Maint						
		09470 07/14/25 TS - Maint	129.04			101 5440	5510	1011
10797		271 MODERN MARKETING	1,320.37					
		PD - Comm Policing						
		MMI162885 05/12/25 PD - Comm Policing	1,320.37			101 5101	5475	1011

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TOWN OF GLENROCK
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10798		722 PRO FORCE LAW ENFORCEMENT	1,816.00					
		PD - Training						
	576540	06/23/25 PD - Training	1,816.00			101 5101	5470	1011
10799		1275 ROCK SOLID SST / RICHARD CRAYS	2,850.00					
		PD - Uniforms						
	062825gpd	06/28/25 PD - Uniforms	2,650.00			101 5101	5110	1011
	060525gpd	06/05/25 PD - Uniforms	200.00			101 5101	5110	1011
10800		1284 SMITH PSYCHOLOGICAL SERVICES LLC	400.00					
		PD - Prof Services						
	13030	07/03/25 PD - Prof Svcs	400.00			101 5101	5230	1011
10801		1664 307 SHIRTS & MORE LLC	117.60					
		PD - Uniforms						
	1347	07/08/25 PD - Uniforms	117.60			101 5101	5110	1011
10802		1128 BEARCOM	21,710.00					
		PD - Equipment						
	5873200	03/31/25 PD - Equipment	21,710.00			101 5101	5791	1011
10803		1015 RENEGADE OFF-ROAD & DRIVELINE	184.97					
		PD - Vehicle Repair						
	9577	06/10/25 PD - Vehicle Repair	184.97			101 5101	5560	1011
10804		644 FERGUSON WATERWORKS #1116	106.32					
		LB - Repairs						
	3827734	07/02/25 LB - Repairs	56.29			119 5550	5510	1011
	1626540	07/23/25 SH - Supplies	50.03			101 5221	5590	1011
10805		1538 ATOMIC MUSIC GROUP	2,250.00					
		TS - Events (Not Greenday)						
	08/01/25	TS - Events	2,250.00			101 5440	5806	1011
10806		45 ENERGY LABORATORIES, INC	695.00					
		Monthly Invoices						
	721904	07/18/25 WA - Analysis	63.00			241 5701	5400	1011
	721762	07/18/25 SW - Influent/Effluent	368.00			242 5710	5400	1011
	722948	07/22/25 SW - Effluent	132.00			242 5710	5400	1011
	723460	07/24/25 SW - Effluent	132.00			242 5710	5400	1011

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10807		894 ECONO SIGNS LLC	202.18					
	ST - Signs							
		10-997357 07/10/25 ST - Signs	202.18			101 5201	5550	1011
10808		1701 WASTEQUIP	4,675.00					
	SA - Equipment							
		768880 07/15/25 SA - Equipment	4,675.00*			243 5720	5540	1011
10809		69 HAWKINS, INC.	473.33					
	TS - Supplies							
		7114028 06/27/25 TS - Supplies	473.33			101 5440	5590	1011
10810		33 HERITAGE LANDSCAPE SUPPLY GROUP	863.56					
	PK - Supplies							
		21886261 07/03/25 PK - Supplies	863.56			101 5430	5590	1011
10811		79 HOSE & RUBBER SUPPLY	39.68					
	WA - Supplies							
		645571 07/22/25 WA - Supplies	39.68			241 5701	5590	1011
10812		1630 RDO EQUIPMENT CO.	469.79					
	ST - Vehicle Repairs							
		10813 07/22/25 ST - Vehicle Repairs	469.79			101 5201	5560	1011
10813		1307 DOOLEY OIL INC.	5,324.99					
	ST - Fuel							
		406301 07/22/25 ST - Fuel	5,324.99			101 5201	5570	1011
10814		1656 SCHMIDT BROTHERS ENTERTAINMENT	150.00					
	TS - Events							
		08/15/25 TS - Events	150.00			101 5440	5806	1011
10815		901 Wyoming Dept of Revenue	134.65					
	TS - Sales Tax							
		291529 07/24/25 TS - Sales Tax	134.65			101 5440	5807	1011
10816		1707 KEITH FUQUA	250.00					
	PD - Reimbursement - Training							
		07/04/25 PD - Training	250.00			101 5101	5470	1011

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TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 7/25

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Hilltop National Bank
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10817		1706 SOUTHERN FRYED / RUSS BROWN	3,000.00					
	TS - Events							
		08/08/25 TS - Events	3,000.00			101 5440	5806	1011
10818		1705 ASPHALT DOCTORS LLC	4,284.47					
	ST - Parking Lot Repair							
		202593 07/18/25 ST - Parking Lot Repair	4,284.47*			101 5201	5510	1011
10819		976 ATLAS PREMIER SERVICE	258.77					
	PD & TH - Copiers							
		79801 07/10/25 PD - Copiers	148.99			101 5101	5230	1011
		79801 07/10/25 TH - Copier	109.78			101 5021	5510	1011
10820		1621 CONVERSE COUNTY TECHNICAL SVCS.	3,600.00					
	IT - Software - Antigena Email							
		2507ccts04 07/25/25 IT - Software	3,600.00			101 5004	5281	1011
10821		1387 BRENT PHILLIPS	3,700.00					
	TS - Events							
		2502 07/13/25 TS - Events	1,700.00			101 5440	5806	1011
		2511 07/19/25 TS - Events	2,000.00			101 5440	5806	1011
10822		29 CONVERSE COUNTY CLERK	7,299.86					
	CD - ACT Program							
		19cc-act 06/23/25 CD - ACT Program	7,299.86			101 5510	5230	1011
10823		176 WARM PROPERTY INSURANCE POOL	73,133.83					
	Property Premium FY26							
		1755 07/01/25 PD - Insurance	644.66			101 5101	5290	1011
		1755 07/01/25 PS - Insurance	7,000.00			101 5025	5290	1011
		1755 07/01/25 ST - Insurance	5,000.00			101 5201	5290	1011
		1755 07/01/25 PC - Insurance	700.00			101 5220	5290	1011
		1755 07/01/25 SH - Insurance	3,500.00			101 5221	5290	1011
		1755 07/01/25 GG - Insurance	37,933.83			101 5026	5290	1011
		1755 07/01/25 PK - Insurance	2,500.00			101 5430	5290	1011
		1755 07/01/25 TS - Insurance	4,000.00			101 5440	5290	1011
		1755 07/01/25 CB - Insurance	1,000.00			117 5540	5290	1011
		1755 07/01/25 LB - Insurance	1,000.00			119 5550	5290	1011
		1755 07/01/25 WA - Insurance	4,000.00			241 5701	5290	1011
		1755 07/01/25 SW - Insurance	4,000.00			242 5710	5290	1011
		1862 07/01/25 PD - Cyber Coverage	855.34			101 5101	5290	1011
		1862 07/01/25 IT - Cyber Coverage	1,000.00			101 5004	5290	1011

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TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 7/25

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Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10824		29 CONVERSE COUNTY CLERK	83.00					
		CD - Plat Filing Fee						
		07/16/25 CD - Plat Filing Fee	83.00			101 5510	5230	1011
10825		1358 AMAZON CAPITAL SERVICES	635.70					
		DSP - Equipment						
		YVP7 07/16/25 DSP - Equipment	555.23			101	5150 5580	1011
		RTFD 07/11/25 TC - Supplies	15.27			101	5019 5580	1011
		TFND 07/22/25 DSP - Supplies	65.20			101	5150 5580	1011
10826		1359 VYVE BROADBAND	982.33					
		TH - Broadband						
		07/17/25 TH - Broadband	982.33			101	5021 5480	1011
10827		1357 GREAT AMERICA FINANCIAL SVCS	192.00					
		PD - Copier						
		39575092 07/02/25 PD - Copier	192.00			101	5101 5230	1011
10828		1708 ATLAS REPRODUCTION	1,264.50					
		HC - Printing						
		144290 07/14/25 HC - Printing	1,264.50			101	5460 5800	1011
10829		1709 KANSAS TURNPIKE AUTHORITY	9.78					
		PD - Travel						
		07/23/25 PD - Travel	9.78			101	5101 5470	1011
10830		133 PROCESS POWER & CONTROL	1,185.00					
		WA - Repairs						
		418394-31 07/09/25 WA - Repairs	362.50			241	5701 5400	1011
		418709-31 07/18/25 WA - Repairs	822.50			241	5701 5400	1011
10831		134 CENTURY LINK	130.67					
		HC - Phones						
		07/07/25 HC - Phones (5480)	130.67			101	5460 5450	1011
10832	E	1691 ONLY DINOSAURS INC.	4,800.00					
		TS - Equipment						
		06/04/25 TS - Equipment	4,800.00			101	5440 5800	1011

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TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 7/25

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Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10833		1110 ALSCO	96.19					
		TH - Floor Mats						
		1670761 07/22/25 TH - Floor Mats	96.19			101 5021 5510		1011
10834		22 CEPI	62,457.78					
		Monthly Invoices						
		21-065-21 06/30/25 WA - Improvements	4,646.28			241 5701 5800		1011
		23-099-17 06/30/25 CD - Engineering	2,775.00			101 5510 5230		1011
		24-015-08 06/30/25 WA - RV Dump	20,840.00			241 5701 5800		1011
		24-040-07 06/30/25 WA - 4th Street	14,844.00			241 5701 5800		1011
		24-041-05 06/30/25 SH - Storage Building	10,067.50			101 5221 5800		1011
		24-058-03 06/30/25 SH - Fire Hall	7,728.75			101 5221 5800		1011
		25-013-03 06/30/25 CD - Veterans Memorial	1,323.75			101 5510 5820		1011
		25-015-03 06/30/25 PD - Shooting Range	232.50			101 5101 5800		1011
10835		1422 PEYTON PHILLIPS	300.00					
		TS - Events						
		07/23/25 TS - Events	300.00			101 5440 5806		1011
10836		171 VERIZON WIRELESS	869.18					
		Monthly Statement						
		TC - Phone	51.58			101 5019 5450		1011
		BI - Phone/Tablet	81.47			101 5023 5450		1011
		WA - Salesman /Tablet	80.02			241 5701 5480		1011
		FN - Phones	82.92			101 5007 5450		1011
		M/C - Phones/Tablet	247.31			101 5002 5450		1011
		PD - Cameras	161.49			101 5101 5450		1011
		PK - Camera	40.01			101 5430 5480		1011
		CD - Phone	41.46			101 5510 5450		1011
		PW - Phones	82.92			101 5221 5480		1011
		# of Claims	48					
		Total:	242,060.77					
		Total Electronic Claims	4,800.00			Total Non-Electronic Claims	237260.77	

07/25/25
15:46:49

TOWN OF GLENROCK
Fund Summary for Claims
For the Accounting Period: 7/25

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Fund/Account	Amount
101 GENERAL FUND	
1011 Money Market 800-461-6	184,923.09
117 COMMERCE BLOCK	
1011 Money Market 800-461-6	1,034.16
118 BRC GRANT	
1011 Money Market 800-461-6	42.25
119 BRONCO BUILDING	
1011 Money Market 800-461-6	1,056.29
241 WATER FUND	
1011 Money Market 800-461-6	45,697.98
242 SEWER FUND	
1011 Money Market 800-461-6	4,632.00
243 SANITATION FUND	
1011 Money Market 800-461-6	4,675.00
Total:	242,060.77

07/25/25
15:46:49

TOWN OF GLENROCK
Claim Approval Signature Page
For the Accounting Period: 7 / 25

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Report ID: AP100A

We the undersigned affirm that the charges are true and correct and accurately reflect the charges due to the Town of Glenrock this 28th day of July, 2025.

Mayor Bruce Roumell

Council Member Judi Colling

Council Member Roy Kincaid

Council Member Russ Dalgarn

Council Member Margaret Nunn

Treasurer Kelly Lewis