



# **Glenrock Town Council Meeting AGENDA**

**December 8, 2025 – 5:30PM**

- I. WELCOME / PLEDGE**
- II. CALL TO ORDER – ATTENDANCE**
- III. ADDITIONS / DELETIONS**
- IV. APPROVAL OF MINUTES**  
Council Meeting – November 24, 2025
- V. REPORTS**
- VI. ITEMS FROM THE FLOOR**
- VII. OLD BUSINESS**  
**Ordinance 755: Approving Revelyn Addition - Second Reading**
- VIII. NEW BUSINESS**  
**24 Hour Malt Beverage / Catering Permit – Deer Creek Lounge**
- IX. BILLS & CLAIMS**
- X. ADJOURNMENT**

Unapproved Minutes  
Town Council Meeting  
Glenrock Town Hall  
November 24, 2025

**PUBLIC HEARING:** At 5:30PM, Mayor Roumell opened a public hearing for Ordinance 755 approving the Revelyn Plat. There was no public comment. The public hearing was closed at 5:33PM.

Mayor Roumell called the council meeting to order at 5:34PM and led the Pledge of Allegiance. All elected officials were in attendance.

**ADDITIONS/DELETIONS:** None.

**APPROVAL OF MINUTES:** CP Colling moved to approve minutes for November 10, 2025 Council Meeting; seconded by CP Nunn. All ayes – MOTION CARRIED.

**OLD BUSINESS:**

**Ordinance 756 – Ordinance Updating Glenrock Town Code Chapter 31 – Zoning to Include Article 31.05 – Third Reading.** CP Nunn moved to approve Ordinance 756 on third and final reading; seconded by CP Kincaid. All Ayes – MOTION CARRIED.

**NEW BUSINESS:**

**Resolution 2025-18 - Resolution Approving Donation to Grandma's House:** CP Nunn moved to approve Resolution 2025-18; seconded by CP Kincaid. All ayes – MOTION CARRIED.

**Ordinance 755: Approving the Revelyn Addition – First Reading.** CP Dalgarn moved to approve Ordinance 755 on first reading; seconded by CP Kincaid. All ayes – MOTION CARRIED.

**BILLS & CLAIMS:**

Bills/Claims Approved November 24, 2025

Black Hills Energy 2102.47; Rocky Mountain Power 17907.56; Casper Tin Shop 367.70; Vector Solutions Learning 1031.38; Glenrock Health Center 118.00; 307 Shirts & More 40.00; Converse County EMA 153.10; Price Cleaning Services 1420.00; Atlas Premier Service 280.95; Great America Financial 57.00; WY Dept of Revenue 257.17; Sweetwater Music & Audio 23819.99; Glenrock Hardware Hank 198.32; NAPA/Glenrock 536.93; Glenrock Super Foods 59.48; Amazon Capital Services 75.84; Energy Laboratories 419.00; Hawkins 2536.50; Jonah Bank of WY 26210.21; CEPI 43897.25; Converse County Bank/Visa 3563.89; Team Laboratory Chemical 1021.00; Core & Main 3609.76; Loenbro 362.50; NAPA/Casper 51.98; Intermountain Motor Sales 2161.23; Torgerson's Equipment 5694.58; Century Link 245.27; All Trees 5700.00; Verizon 1496.53; Insight Public Sector 4756.40; Converse County Bank/Visa 2849.41; Vyve

983.38; Renegade Off Road 226.53; Brittany Elliott 115.20; The Sudz Shack 231.33; Rags to Stitches 1832.00. 37 Claims totaling \$156,389.84.

CP Nunn moves to approve bills and claims; seconded by CP Colling. All ayes – MOTION CARRIED.

At 6:23PM, CP Nunn moved to close meeting; seconded by CP Kincaid. All ayes – MOTION CARRIED.

**ADJOURNMENT: 6:23PM.**

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Bruce Roumell, Mayor

ATTEST:

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Tammy Taylor, Town Clerk

# APPLICATION FOR 24 HR MALT BEVERAGE/CATERING PERMIT

Licensing Authority: Town of Glenrock

Name of Event: Ducks Unlimited

Permit From: 1 117 126 To: 1 117 126 Local Permit Number: \_\_\_\_\_

Number of Days Permitted: 1 Fee per day: 50 Total Fee: 50

Applicant: Travis Taylor D/B/A: Taylor's Deer Creek

Contact Person: Tammy Short Phone: (307) 247-5212

Company Location: 13 S 3rd City: Glenrock State: WY Zip: 82637

Mailing Address: P.O. Box 583 City: Evansville State: WY Zip: 82636

Business Phone: 307-434-9909 Residence Phone: \_\_\_\_\_

Location of Sales: Rec Center

**Applicants that are receiving anything of value (i.e. money, goods and/or services) from any industry representative must answer the following:**

As an applicant for a 24 hour malt beverage or catering permit, are you:

- A nonprofit corporation organized under the laws of this state; YES  NO
- Qualified as a tax exempt organization under the Internal Revenue Code; YES  NO
- And have been in continuous operation for not less than two (2) years. YES  NO

**FILING AS (CHOOSE ONLY ONE)**

- INDIVIDUAL     PARTNERSHIP     CORPORATION     LLC     LLP

**NOTE: Individual and Partnership filers must be domiciled residents of Wyoming for at least one year and not claimed residence in any other state in the last twelve months.**

If a corporation, LLC or LLP list the full names and residence address of all the officers and directors and of all shareholders owning jointly or severally ten percent (10%) or more of the stock of the corporation, LLC or LLP. Use back of form if additional space is needed.

For Corp, LLC, LLP Applicants Legal Name	Date of Birth	DO NOT LIST PO BOXES Residence Address, Street, City, State & Zip	Residence Phone Number	No of years in corp or LLC	% of Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
<u>Tammy Short</u>	<u>1/19/75</u>					YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
<u>Travis Taylor</u>		<u>13 S 3rd Glenrock</u>		<u>15</u>	<u>100</u>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, complete in identical form, on a separate piece of paper and attach to this application.)

By filing this application, I agree to operate in Wyoming under the requirements of **W.S.12-4-502** and all other applicable Wyoming laws and rules, and to file required sales tax reporting documents and taxes.

By signing this application, I acknowledge for Taylor's Deer Creek  
(Business Name) that all of the information provided is true and correct, and that I agree to meet the Wyoming operating conditions specified above. This application must be signed by an owner, partner, corporate officer or LLC/LLP member.

**VERIFICATION OF APPLICATION**

(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, **TWO (2)** Corporate Officers/Directors, or **TWO (2)** Club Officers.) W.S.12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

Dated this 1 day of December, 2025. Jammy Short  
Applicant

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Signature of Licensing Authority Official

\_\_\_\_\_  
Title

/ /  
Date

| storage room |

BAR SETUP

STAGE

TABLES

Bleachers

||  
main door

12/04/25  
14:11:45

TOWN OF GLENROCK  
Claim Approval List  
For the Accounting Period: 12/25

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Report ID: AP100

Hilltop National Bank  
\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11184		1590 5 ACES PRINTING LLC	510.00					
	Acct 18935							
		7438 11/30/25 TC - Advertising	442.00			101 5019	5210	1010
		7438 11/30/25 BI - Advertising	68.00			101 5023	5210	1011
11188		161 TOWN OF GLENROCK	1,215.05					
	Monthly Utilities							
		11/20/25 1049 PK - Pioneer	23.10			101 5430	5480	1011
		11/20/25 11581 SH - New Shop	83.81			101 5221	5480	1011
		11/20/25 1071 PK - Tot Lot	23.10			101 5430	5480	1011
		11/20/25 1075 PK - Rookstool	23.10			101 5430	5480	1011
		11/20/25 1131 - PK - Triangle	23.10			101 5430	5480	1011
		11/20/25 11387 - CB - Commerce Bldg	111.83			117 5540	5480	1011
		11/20/25 11027 - TS - Town Square	51.98			101 5440	5480	1011
		11/20/25 6226 - PK - Ballfield	23.10			101 5430	5480	1011
		11/20/25 11357 - PK - Dorsey	23.10			101 5430	5480	1011
		11/20/25 1021 - SH - Shop	63.48			101 5221	5480	1011
		11/20/25 5001 - PK - Shelter Area	23.10			101 5430	5480	1011
		11/20/25 5003 - LB - Lincoln Bldg	304.75			119 5550	5480	1011
		11/20/25 5004 - TH - City Hall	111.83			101 5021	5480	1011
		11/20/25 11580 - PW - Wash Bay	63.48			101 5221	5480	1011
		11/20/25 1154 - PK - Doerkin #2	15.75			101 5430	5480	1011
		11/20/25 40001 - PK - Doerkin #1	15.75			101 5430	5480	1011
		11/20/25 11194 - PK - Concession Stand	23.10			101 5430	5480	1011
		11/20/25 11011 - PK - 303 W Birch	15.75			101 5430	5480	1011
		11/20/25 1189 - PK - Pathway Irrigation	23.10			101 5430	5480	1011
		11/20/25 11047 - FD - 616 W Birch	15.75			101 5221	5480	1011
		11/20/25 11056 - SH - 111 S 8th	15.75			101 5221	5480	1011
		11/20/25 11400 - BRC - Sharps	111.83			118 5505	5510	1011
		11/20/25 11404 - BRC - Irrigation	25.41			118 5505	5510	1011
11197		1744 ERIN KATHLEEN PHOTOGRAPHY	1,102.50					
	PD - Prof Services							
		75 11/29/25 PD - Prof Services	1,102.50			101 5101	5230	1011
11198		1722 TRIMLIGHT OF CASPER	9,443.00					
	TS - Lighting							
		1130 11/21/25 TS - Lighting	9,443.00			101 5440	5800	1011

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\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11199		644 FERGUSON WATERWORKS #1116	350.27					
	WA - Supplies							
		4194548 11/21/25 WA - Supplies	350.27			241 5701	5510	1011
11200		1743 ASHLEY JOHNSON	23.24					
	WA - Refund							
		1100-03 12/01/25 WA - Refund	23.24			241	4601	1011
11201		75 HOME DEPOT CREDIT SERVICES	111.34					
	ST - Vehicle Maint							
		7020388 11/20/25 ST - Vehicle Maint	111.34			101	5201 5560	1011
11202		927 AUTO GLASS PRO, LLC	1,100.00					
	SW - Vehicle Maint							
		16551 11/21/25 SW - Vehicle Maint	1,100.00			242	5710 5560	1011
11203		79 HOSE & RUBBER SUPPLY	223.08					
	ST - Vehicle Maint							
		02139962 11/24/25 ST - Vehicle Maint	223.08			101	5201 5560	1011
11204		180 WEAR PARTS, INC.	123.50					
	SW - Maint							
		420235 11/24/25 SW - Maint	123.50			242	5710 5510	1011
11205		1729 LOENBRO, LLC	5,156.35					
	SW - Maint							
		423137-31 11/20/25 SW - Maint	5,156.35			242	5710 5400	1011
11206		61 GRAINGER	244.37					
	SW - Maint							
		1568419487 11/24/25 SW - Maint	201.97			242	5710 5400	1011
		9706601953 11/10/25 SW - Maint	42.40			242	5710 5510	1011
11207		110 MENARDS	124.27					
	ST - Vehicle Maint							
		15652 11/17/25 ST - Vehicle Maint	59.93			101	5201 5560	1011
		16324 12/01/25 SH - Supplies	64.34			101	5221 5590	1011
11208		1307 DOOLEY OIL INC.	6,424.71					
	PW - Fuel							
		422325 11/24/25 PW - Fuel	4,260.44			241	5701 5570	1011
		422542 11/25/25 PW - Fuel	2,164.27			242	5710 5570	1011

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Hilltop National Bank  
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11209		1506 GRAVES CONSULTING, LLC	1,000.00					
	TC - HR Support							
	20251214	12/01/25 TC - HR Support	1,000.00			101 5019	5230	1011
11210		1164 DELL MARKETING LP	537.54					
	IT - Monitors							
	048209705	11/21/25 IT - Monitors	537.54			101 5004	5800	1011
11211		1110 ALSCO	357.76					
	TH & TS - Floor Mats							
	1689049	11/11/25 TH - Floor Mats	101.04			101 5021	5510	1011
	1691287	11/25/25 TH - Floor Mats	101.04			101 5021	5510	1011
	1689045	11/11/25 TS - Floor Mats	77.84			101 5440	5510	1011
	1691284	11/25/25 TS - Floor Mats	77.84			101 5440	5510	1011
11212		1725 AVENU INSIGHTS & ANALYTICS	2,000.00					
	MC - Software Subscription							
	INVB066441	11/14/25 MC - Software Subscription	2,000.00			101 5001	5280	1011
11213		507 MOUNTAIN WEST/WERCS COMM. INC.	67.95					
	HC - Internet							
	20251201	12/01/25 HC - Internet	67.95			101 5460	5450	1011
11214		989 PDS	845.78					
	IT - Subscription							
	12983	12/01/25 IT - Subscription	845.78			101 5004	5281	1011
11215		1173 INSIGHT PUBLIC SECTOR, INC.	1,296.37					
	MC - Scanner							
	1101329604	10/29/25 MC - Scanner	1,296.37			101 5001	5280	1011
11216		154 JANE STEARNS, MS, LPC	1,150.00					
	TH - Prof Services							
	11/28/25	TH - Prof Services	1,150.00			101 5021	5230	1011
11217		1359 VYVE BROADBAND	396.93					
	TS - Broadband							
	11/16/25	TS - Broadband	396.93			101 5440	5480	1011

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Claim Approval List  
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Hilltop National Bank  
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11218		171 VERIZON WIRELESS	732.11					
	FW - Phones/Tablets							
		6128983148 11/20/25 PW - Phones/Tablets	732.11			101 5221	5480	1011
11219		74 HOMAX	1,792.12					
	PD & ACO - Fuel							
		11/30/25 PD - Fuel	1,675.22			101 5101	5570	1011
		11/30/25 ACO - Fuel	116.90			101 5160	5570	1011
11220		22 CEPI	990.00					
	BI - Planning Services							
		19-099-52 12/01/25 BI - Planning Services	990.00			101 5510	5230	1011
11221		1377 AXON ENTERPRISE INC.	9,222.12					
	PD - Equipment							
		249329 05/15/24 PD - Equipment	4,470.84			101 5101	5800	1011
		346645 05/15/25 PD - Equipment	280.44			101 5101	5800	1011
		347098 05/15/25 PD - Equipment	4,470.84			101 5101	5800	1011
11222		797 Jerry Post Psy. D PC dba Post &	600.00					
	PD - Prof Services							
		GPD2025 03/31/25 PD - Prof Services	600.00			101 5101	5230	1011
11223		1291 COCA COLA BOTTLING	68.25					
	DSP - Supplies							
		5291724 11/25/25 DSP - Supplies	68.25			101 5150	5590	1011
11224		1015 RENEGADE OFF-ROAD & DRIVELINE	399.31					
	PD - Vehicle Service							
		9919 11/24/25 PD - Vehicle Service	212.70			101 5101	5570	1011
		9905 11/19/25 PD - Vehicle Service	186.61			101 5101	5570	1011
11225		1645 WESTERN SKIES TECHNOLOGY LLC	12,412.50					
	IT - Contract & Software							
		25057 12/01/25 IT - Contract	12,000.00			101 5004	5230	1011
		25057 12/01/25 IT - Software	412.50			101 5004	5281	1011
11226		1745 CONSOLIDATED ELECTRICAL DISTRIB.	91.12					
	PK - Maintenance							
		9701171786 08/18/25 PK - Maint	91.12			101 5430	5510	1011

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TOWN OF GLENROCK  
Claim Approval List  
For the Accounting Period: 12/25

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Hilltop National Bank  
\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11227		1746 GRIFFIS QUALITY FENCING &	29,352.66					
		PD - Shooting Range Project						
		25-015-1 11/17/25 PD - Shooting Range Project	29,352.66			101 5101	5800	1011
11228		1409 PRICE CLEANING SERVICES	1,550.00					
		TH & CB - Cleaning Service						
		189 12/03/25 TH - Cleaning	900.00			101	5021 5200	1011
		189 12/03/25 CB - Cleaning	650.00*			117	5540 5200	1011
11229		45 ENERGY LABORATORIES, INC	76.00					
		WA - Analysis						
		753827 12/03/25 WA - Analysis	76.00			241	5701 5400	1011
11230		69 HAWKINS, INC.	20.00					
		WA - Chlorine						
		7257236 11/15/25 WA - Chlorine	20.00			241	5701 5400	1011
11231		177 WYOMING ASSN OF RURAL WATER	505.00					
		WA - Membership						
		20789 11/22/25 WA - Membership	505.00			241	5701 5280	1011
11232		318 CASPER TIRE, LLC	60.00					
		SA - Vehicle Repair						
		183176 12/02/25 SA - Vehicle Repair	60.00			243	5720 5560	1011
11233		1525 CENTURY LINK	216.74					
		HC - 2810						
		11/22/25 HC - 2810	216.74			101	5460 5450	1011
11234		24 GLENROCK HARDWARE HANK	625.32					
		Monthly Statement						
		SW - Supplies	35.33*			242	5710 5590	1011
		DSP - Supplies	5.39*			101	5150 5580	1011
		SH - Vehicle Maint	73.27			101	5221 5560	1011
		SH - Supplies	2.79			101	5221 5590	1011
		ST - Supplies	109.27			101	5201 5590	1011
		ST - Vehicle Maint	68.96			101	5201 5560	1011
		PK - Vehicle Maint	26.48			101	5430 5560	1011
		ST - Equipment	50.94			101	5201 5540	1011
		LB - Supplies	8.99			119	5550 5510	1011
		SR - Maintenance	60.98			115	5560 5510	1011
		TH - Supplies	25.99			101	5021 5510	1011
		PK - Supplies	32.98			101	5430 5590	1011
		TS - Maintenance	123.95			101	5440 5510	1011

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TOWN OF GLENROCK  
Claim Approval List  
For the Accounting Period: 12/25

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Hilltop National Bank  
\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11235		437 NAPA - GLENROCK	1,079.13					
		Monthly Statement						
		SH - Supplies	322.19			101 5221 5590		1011
		ST - Vehicle Maint	623.68			101 5201 5560		1011
		SW - Maintenance	89.99			242 5710 5510		1011
		SH - Supplies	31.49			101 5221 5580		1011
		SW - Supplies	11.78*			242 5710 5590		1011
		<b># of Claims</b>	<b>41</b>	<b>Total:</b>				<b>93,596.39</b>

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TOWN OF GLENROCK  
Fund Summary for Claims  
For the Accounting Period: 12/25

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Fund/Account	Amount
101 GENERAL FUND	
1010 Cash - Checking	442.00
1011 Money Market 800-461-6	77,660.06
115 SHOOTING RANGE	
1011 Money Market 800-461-6	60.98
117 COMMERCE BLOCK	
1011 Money Market 800-461-6	761.83
118 BRC GRANT	
1011 Money Market 800-461-6	137.24
119 BRONCO BUILDING	
1011 Money Market 800-461-6	313.74
241 WATER FUND	
1011 Money Market 800-461-6	5,234.95
242 SEWER FUND	
1011 Money Market 800-461-6	8,925.59
243 SANITATION FUND	
1011 Money Market 800-461-6	60.00
<b>Total:</b>	<b>93,596.39</b>

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TOWN OF GLENROCK  
Claim Approval Signature Page  
For the Accounting Period: 12 / 25

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Report ID: AP100A

We the undersigned affirm that the charges are true and correct and accurately reflect the charges due to the Town of Glenrock this 8th day of December, 2025.

\_\_\_\_\_  
Mayor Bruce Roumell

\_\_\_\_\_  
Council Member Judi Colling

\_\_\_\_\_  
Council Member Roy Kincaid

\_\_\_\_\_  
Council Member Russ Dalgarn

\_\_\_\_\_  
Council Member Margaret Nunn

\_\_\_\_\_  
Treasurer Kelly Lewis