



Glenrock Town Council Meeting AGENDA

January 26, 2026 – 5:30PM

- I. WELCOME / PLEDGE**
- II. CALL TO ORDER – ATTENDANCE**
- III. ADDITIONS / DELETIONS**
- IV. APPROVAL OF MINUTES**
Council Meeting – January 12, 2026
- V. REPORTS**
- VI. ITEMS FROM THE FLOOR**
- VII. OLD BUSINESS**
- VIII. NEW BUSINESS**
Tree Grant Application - Skillbred
- IX. BILLS & CLAIMS**
- X. ADJOURNMENT**

Unapproved Minutes
Town Council Meeting
Glenrock Town Hall
January 12, 2026

Mayor Roumell called the council meeting to order at 5:30PM and led the Pledge of Allegiance. All elected officials were in attendance.

ADDITIONS/DELETIONS: None.

APPROVAL OF MINUTES: CP Dalgarn moved to approve minutes for December 22, 2025 Council Meeting as presented; seconded by CP Nunn. All ayes – MOTION CARRIED.

OLD BUSINESS:

None.

NEW BUSINESS:

24-Hour Malt Beverage Permit – Elevate Glenrock: CP Nunn moved to approve the 24-Hour Malt Beverage Permit for Elevate Glenrock; seconded by CP Colling. All ayes – MOTION CARRIED.

Resolution 2026-1: Financial Contribution to Bridge Repair. CP Kincaid moved to approve Resolution 2026-1; seconded by CP Colling. All ayes – MOTION CARRIED.

BILLS & CLAIMS:

Bills/Claims Approved January 10, 2026. 5 Aces Printing 408.00; Valli Information Systems 833.28; Town of Glenrock 1192.80; Converse County Bank/Visa 2135.22; Dooley Oil 2654.48; Energy Laboratories 168.00; Homax 1657.95; NAPA 572.03; Glenrock Hardware Hank 196.35; Hawkins 20.00; Roumell Plumbing 886.16; WY Machinery 46.23; Tim Hiser 670.00; Loebro 1032.50; Mid American Research 1612.00; AlSCO 380.81; PDS 845.78; Mountain West 67.95; Graves Consulting 1000.00; Western Skies Technology 12412.50; WY Department of Revenue 556.84; Price Cleaning Service 1420.00; WY State Land & Investment Board 7381.44; Menards 333.75; Rick Mezger 650.00; Cheryl Feedback 43.42; Shirley Orszulak 811.80; Deb McCoy 328.50; Cheryl Feedback 545.35; Sharon Davies 599.62; Debra Preston 92.70; Kelsey James 522.90; Robert Kron 776.70; Jeanette Matovich 486.90; Judy Berst 156.60; Jody Preston 106.20; John Deere Financial 154.99; Motorola 36933.39; Rex Lungren 875.00; Shalyn Kovach 473.58; Chad Beer Construction 560.00; Home Depot 763.20; Vyve Broadband 386.55; The Sudz Shack 230.74; Century Link 181.74; Century Link 624.26; Verizon 1804.71; McCoy's Handyman Services 50.00; Glenrock Super Foods 80.16; Johnson Controls 3873.73; Crown Construction 19720.50; Smith Psychological Services 400.00; Rock Solid SST 1670.00; H. Boisich Solutions 5000.00. 54 Claims totaling \$117,387.31. Treasurer asked council to add the following checks: Black Hills Energy \$3,607.12, Rocky Mountain Power \$21,567.82, and Century Link \$180.67 as well as the \$65,000 to True Ranches approved via Resolution 2026-1. CP Colling moved to approve bills

and claims; seconded by CP Nunn. Mayor Roumell recuses himself as he has invoices on bills and claims. All ayes – MOTION CARRIED.

At **6:02PM**, CP Nunn moved to close meeting; seconded by CP Kincaid. All ayes – MOTION CARRIED.

ADJOURNMENT: 6:02PM.

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Town Clerk



Town of Glenrock

Building Department

219 S 3rd ST, PO Box 417, Glenrock, WY, 82637

P. 307-436-9294 | F. 307-436-5753 | www.glenrock.org

TREE GRANT APPLICATION

NAME: CHET SKILBRED

MAILING ADDRESS: P.O. Box 1018 GLENROCK WYO. 82637

TELEPHONE: (307) 436-9028

LOCATION ADDRESS: 517 S. 2ND ST

DESCRIPTION:

In
Detail
With
Pictures

We have contacted two tree trimming/removal services to obtain estimates for the removal of one large/tall American Elm tree located along South side of our house/drive way and one approximately ten (10 foot' tall) American Elm stump which is also located on the south side of our house/driveway. Additionally, we have asked to have the two stump base's ground down to below ground level. Both the 10' tree stump and large/tall Elm have been previously trimmed. This trimming resulted in most of the 10' tree stump upper canopy being removed because of large spits in two major branches'; the large Elm tree canopy was also trimmed to reduce the size of this tree's canopy. However, because this tall/tree is less than ten-feet from the house it is now a potential hazard to our house.

Two attached tree/removal and stump grinding bids (All Trees and Capshaw Tree Services) and a photo that depicts the tree and stump to be removed are attached with this Tree Grant Application.

Total Low Bid:

\$ 3650.00

(Please attach two Contractor's Estimates w/detailed breakdown of the costs)





01/23/26
12:30:44

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 1/26

Page: 1 of 8
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11286		363 AT & T MOBILITY	2,200.74					
	PD - Phones (First Net)							
		01202026 01/12/26 PD - Phones	2,200.74			101 5101	5450	1011
11344		1761 JONATHAN & KATHERINE SHIVER	110.00					
	WA - Refund Deposit							
		01/14/26 WA - Refund Deposit	110.00			241	4601	1011
11345		1760 WYATT ELECTRIC INC.	245.14					
	BI - Refund on Permit							
		01/22/26 BI - Permit Refund	245.14			101	4102	1011
11346		1762 ENGINEERING DESIGN ASSOCIATES	2,500.00					
	TH - HVAC Design							
		15900 12/23/25 TH - HVAC Design	2,500.00*			101	5021 5800	1011
11348		714 MIDCO DIVING & MARINE SERVICES	12,884.50					
	WA - Tank Maintenance							
		6396 12/08/25 WA - Tank Maintenance	12,884.50			241	5701 5999	1011
11349		124 OVERHEAD DOOR	488.88					
	SH - Door Repairs							
		39159 10/30/25 SH - Door Repairs	488.88			101	5221 5590	1011
11350		39 DESERT MOUNTAIN CORPORATION	5,210.41					
	ST - Ice Slicer							
		25-130395 01/08/26 ST - Ice Slicer	5,210.41			101	5201 5610	1011
11351		122 ONE CALL OF WYOMING	255.15					
	WA - Tickets							
		75668 06/06/25 WA - May Tickets	39.90			241	5701 5280	1011
		76430 08/08/25 WA - July Tickets	33.60			241	5701 5280	1011
		76028 07/07/25 WA - Jun Tickets	35.70			241	5701 5280	1011
		77075 10/09/25 WA - Sept Tickets	19.95			241	5701 5280	1011
		76725 09/09/25 WA - Aug Tickets	1.05			241	5701 5280	1011
		77456 11/17/25 WA - Oct Tickets	97.65			241	5701 5280	1011
		78092 01/09/26 WA - Dec Tickets	27.30			241	5701 5280	1011
11352		1676 CORE & MAIN	15,433.45					
	WA - Maintenance							
		Y332477 01/06/26 WA - Maintenance	15,433.45			241	5701 5999	1011

01/23/26
12:30:44

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 1/26

Page: 2 of 8
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11353		190 WY WATER DEVELOPMENT COMMISSIO	250.00					
	WA - Lease							
		2026-01 01/02/26 WA - Lease	250.00*			241 5701	5203	1011
11354		976 ATLAS PREMIER SERVICE	369.46					
	PD & TH - Copiers							
		85837 01/09/26 PD - Copiers	188.90			101	5101 5230	1011
		85837 01/09/26 TH - Copier	180.56			101	5021 5510	1011
11355		1357 GREAT AMERICA FINANCIAL SVCS	218.00					
	PD - Copier							
		40937195 01/01/26 PD - Copier	218.00			101	5101 5230	1011
11356		134 CENTURY LINK	130.59					
	HC - 5480							
		01/07/26 HC - 5480	130.59			101	5460 5450	1011
11357		1358 AMAZON CAPITAL SERVICES	254.18					
	TS - Rugs							
		01/15/26 TS - Rugs	394.04			101	5440 5590	1011
		01/15/26 TS - Cable Covers	146.02			101	5440 5590	1011
		01/15/26 TS - Cable Covers	217.76*			101	5440 5806	1011
		12/20/25 Credit 1W9F-QFY3-P9Y3	-503.64			101	5440 5590	1011
11358		603 CONVERSE COUNTY E.M.A.	166.04					
	DSP - Low Level Electricity							
		111526 01/15/26 DSP - Low Level Electricity	166.04			101	5150 5802	1011
11359		252 KNIFE RIVER	134,005.13					
	SW - Retainage (9th & Keller Project)							
		21-065-12 01/15/26 SW - Retainage - 9th/Keller	134,005.13			242	5710 5800	1011
11360		1359 VYVE BROADBAND	983.38					
	TH - Broadband							
		01/17/26 TH - Broadband	983.38			101	5021 5480	1011
11361		1746 GRIFFIS QUALITY FENCING &	47,300.56					
	PD - Shooting Range							
		25-015-2 01/09/26 PD - Shooting Range	47,300.56			101	5101 5800	1011

01/23/26
12:30:44

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 1/26

Page: 3 of 8
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11362		850 Grizzly Excavating & WA - 4th St Project	92,334.34					
		24-040-4 01/19/26 WA - 4th ST Project	92,334.34			241 5701	5800	1011
11363		45 ENERGY LABORATORIES, INC WA - Analysis; SW - Effluent	576.00					
		761506 01/12/26 WA - Analysis	76.00			241 5701	5400	1011
		762467 01/15/26 SW - Effluent	132.00			242 5710	5400	1011
		763114 01/20/26 SW - Influent/Effluent	368.00			242 5710	5400	1011
11364		1363 CS CONSULTING LLC WA - Maintenance	157.00					
		20688 10/15/25 WA - Maintenance	157.00			241 5701	5400	1011
11365		1387 BRENT PHILLIPS TS - Printer Install	3,000.00					
		2601 01/20/26 TS - Printer Install	3,000.00			101 5440	5204	1011
11366		1308 ELLIOTT EQUIPMENT CO. SA - Vehicle Repairs	657.33					
		191237 01/21/26 SA - Vehicle Repairs	657.33			243 5720	5560	1011
11367		1680 THE SUDZ SHACK LLC PD - Vehicle Maint	464.87					
		14 07/14/25 PD - Vehicle Maint	233.51			101 5101	5560	1011
		38 01/15/26 PD - Vehicle Maint	231.36			101 5101	5560	1011
11368		1110 ALSCO TH - Floor Mats	113.25					
		1700294 01/20/26 TH - Floor Mats	113.25			101 5021	5510	1011
11369		29 CONVERSE COUNTY CLERK PW - Vehicle Tags	15.00					
		01/21/26 PW - Vehicle Tags	15.00			101 5201	5560	1011
11370		193 WYDOT - MOTOR VEHICLE SERVICES PW - Vehicle Plates	10.00					
		01/21/26 PW - Vehicle Plates	10.00			101 5201	5560	1011

01/23/26
12:30:44

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 1/26

Page: 4 of 8
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11371		1763 JNC INVESTMENTS LLC	980.00					
	TS - Events							
		13374 01/20/26 TS - Events	980.00*			101 5440	5806	1011
11372		1307 DOOLEY OIL INC.	1,877.72					
	FW - Fuel							
		SI-2018 01/23/26 FW - Fuel	1,877.72			243 5720	5570	1011
11373		200 WYOMING MACHINERY CO.	164.28					
	ST - Vehicle Repairs							
		PO8806963 01/10/26 ST - Vehicle Repairs	278.73			101 5201	5560	1011
		COA79200 05/16/25 Credit on Account	-114.45			101 5201	5560	1011
11374		251 ULINE	545.23					
	ST - Maintenance							
		45398681 01/15/26 ST - Maintenance	545.23*			101 5201	5510	1011
11375		110 MENARDS	202.26					
	WA - Parts							
		18655 01/20/26 WA - Parts	28.86			241 5701	5510	1011
		18656 01/20/26 WA - Parts	128.91			241 5701	5510	1011
		18657 01/20/26 WA - Parts	44.49			241 5701	5510	1011
11376		22 CEPI	26,106.00					
	Monthly Invoices							
		23-099-22 12/31/25 CD - Engineering	1,957.50			101 5510	5230	1011
		24-040-12 01/21/26 WA - 4th Street	17,062.75			241 5701	5800	1011
		24-041-08 01/21/26 SH - Storage Building	2,374.75			101 5221	5800	1011
		24-058-06 01/21/26 SH - Fire Hall	3,074.75			101 5221	5800	1011
		25-015-07 12/31/25 PD - Shooting Range	1,636.25			101 5101	5800	1011
11377		171 VERIZON WIRELESS	1,071.65					
	Monthly Invoice							
		01/10/26 TC - Phone	51.58			101 5019	5450	1011
		01/10/26 PD - Cameras	242.07			101 5101	5450	1011
		01/10/26 BI - Phone/Tablet	78.43			101 5023	5450	1011
		01/10/26 PK - Camera	40.01			101 5430	5480	1011
		01/10/26 CD - Phone	38.42			101 5510	5450	1011
		01/10/26 SH - Phones	192.10			101 5221	5480	1011
		01/10/26 WA - Tablets	120.09			241 5701	5480	1011
		01/10/26 FN - Phones	76.84			101 5007	5450	1011
		01/10/26 M/C - Phones/Tablet	232.11			101 5002	5450	1011

01/23/26
12:30:44

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 1/26

Page: 5 of 8
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11379		20 CONVERSE CO. BANK/VISA	3,506.77					
		Monthly Statements						
		12/26/25 PK - Vehicle Maint	57.48			101 5430	5560	1011
		01/06/26 PK - Supplies	137.61			101 5430	5590	1011
		01/08/26 PK - Supplies	66.00			101 5430	5590	1011
		01/12/26 SW - Supplies	19.99*			242 5710	5590	1011
		01/07/26 M/C - Travel	84.77			101 5002	5470	1011
		12/21/25 DSP - Supplies	27.23			101 5150	5590	1011
		12/21/25 DSP - Supplies	33.95			101 5150	5590	1011
		12/23/25 DSP - Supplies	53.68			101 5150	5590	1011
		12/29/25 PD - Comm Policing	27.98			101 5101	5475	1011
		01/09/26 PD - Supplies	24.95			101 5101	5590	1011
		01/10/26 PD - Supplies	169.99			101 5101	5590	1011
		01/11/26 DSP - Supplies	163.98			101 5150	5590	1011
		12/17/25 PD - K9	615.71			101 5101	5476	1011
		01/05/26 PD - Retention	117.19			101 5101	5300	1011
		01/08/26 PD - Fuel	58.09			101 5101	5570	1011
		12/18/25 TC - Membership	195.00			101 5019	5280	1011
		12/19/25 LB - Supplies	298.40			119 5550	5510	1011
		12/20/25 TC - IT Supplies	251.87			101 5019	5601	1011
		01/08/26 PK - Trees	283.50			101 5430	5530	1011
		12/17/25 FN - Tax Forms	54.95			101 5007	5601	1011
		12/18/25 FN - Travel	743.46			101 5007	5470	1011
		01/02/26 FN - IT Supplies	20.99			101 5007	5601	1011
		# of Claims	35					
		Total:	354,787.31					

01/23/26
12:30:44

TOWN OF GLENROCK
Claim from Another Period Cancelled in this Period
For the Accounting Period: 1/26

Page: 6 of 8
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		*** Cancelled in 1/26 ****		*** Claim from another period (2/20) ****				
4832		1195 POOR LIMITED	90.62					
		WA - Refund Overpayment						
		11096-01 01/24/20 WA - Refund	90.62			241 4601		1011
		*** Cancelled in 1/26 ****		*** Claim from another period (7/22) ****				
7422		190 WY WATER DEVELOPMENT COMMISSIO	250.00					
		WA - Lease						
		07/12/22 WA - Lease	250.00*			241 5701 5203		1011
		*** Cancelled in 1/26 ****		*** Claim from another period (2/23) ****				
8092		235 WY MAIN STREET	200.00					
		CD - Registration						
		Jones 02/09/23 CD - Registration	200.00			101 5510 5470		1011
		# of Claims	3	Total:				540.62

01/23/26
12:30:45

TOWN OF GLENROCK
Fund Summary for Claims
For the Accounting Period: 1/26

Page: 7 of 8
Report ID: AP110

Fund/Account	Amount
101 GENERAL FUND	
1011 Money Market 800-461-6	78,343.20
119 BRONCO BUILDING	
1011 Money Market 800-461-6	298.40
241 WATER FUND	
1011 Money Market 800-461-6	138,544.92
242 SEWER FUND	
1011 Money Market 800-461-6	134,525.12
243 SANITATION FUND	
1011 Money Market 800-461-6	2,535.05
Total:	354,246.69

01/23/26
12:30:45

TOWN OF GLENROCK
Claim Approval Signature Page
For the Accounting Period: 1 / 26

Page: 8 of 8
Report ID: AP100A

We the undersigned affirm that the charges are true and correct and accurately reflect the charges due to the Town of Glenrock this 26th day of January, 2026.

Mayor Bruce Roumell

Council Member Judi Colling

Council Member Roy Kincaid

Council Member Russ Dalgarn

Council Member Margaret Nunn

Treasurer Kelly Lewis