



Glenrock Town Council Meeting AGENDA

August 10, 2026 – 5:30PM

- I. WELCOME / PLEDGE**
- II. CALL TO ORDER – ATTENDANCE**
- III. ADDITIONS / DELETIONS**
- IV. APPROVAL OF MINUTES**
Council Meeting – July 27, 2026
- V. REPORTS**
- VI. ITEMS FROM THE FLOOR**
- VII. OLD BUSINESS**
Ordinance 760: Electric Signs – Second Reading
- VIII. NEW BUSINESS**
Ordinance 761: Mayor and Council Salaries – First Reading
MOU – Converse County School District SRO position
- IX. BILLS & CLAIMS**
- X. EXECUTIVE SESSION - Real Estate**
- XI. ADJOURNMENT**

Unapproved Minutes
Town Council Meeting
Glenrock Town Hall
July 27, 2026

PUBLIC HEARING: Liquor License Renewals. Mayor Roumell opened the public hearing at 5:30PM. There was no public comment. He closed the public hearing at 5:30PM.

Mayor Roumell called the council meeting to order at 5:30PM and led the Pledge of Allegiance. All elected officials were in attendance.

ADDITIONS / DELETIONS: None.

APPROVAL OF MINUTES: CP Nunn moved to approve minutes for July 13 2026 Council Meeting and the July 13, 2026 Executive session as presented; seconded by CP Kincaid. All ayes – MOTION CARRIED.

OLD BUSINESS:

None.

NEW BUSINESS:

Open Container Permit – Redig: CP Dalgarn moved to approve the open container permit, seconded by CP Colling. All AYES – MOTION CARRIED.

Open Container Permits (2) and 24-Hour Malt Beverage Permits (2) - Main Street: CP Nunn moved to approve both Open Container Permits and both 24-Hour Malt Beverage Permits; seconded by CP Kincaid. All ayes – MOTION CARRIED.

Tree Grant – Wood: CP Nunn moved to approve the tree grant for \$400; seconded by CP Dalgarn. All ayes – MOTION CARRIED.

Board and Commission Application - Small: CP Colling moved to approve the Board and Commission application; seconded by CP Dalgarn. All ayes – MOTION CARRIED.

Liquor License Renewals: CP Nunn moved to approve; seconded by CP Kincaid. CP Colling mentioned that the golf course marked an incorrect box on the application. CP Nunn moved to amend the motion to include that the correct box was marked; seconded by CP Kincaid. All ayes – MOTION CARRIED.

Ordinance 760 – Electric Signs in R1/R2 Zone – First Reading: CP Nunn moved to approve Ordinance 760 on first reading; seconded by CP Dalgarn. CP Colling mentioned in Section 31.07.080, the words “may be” should be replaced with “are”. It was agreed that the change would be made for the next reading. All ayes – MOTION CARRIED.

BILLS & CLAIMS:

Bills/Claims Approved July 27, 2026

Black Hills Energy 745.01; Rocky Mountain Power 19,045.67; Verizon 1250.94; Converse County Bank/Visa 6041.36; WY State Treasurer 634.82; Energy Laboratories 695.00; Ashley E Productions 4000.00; Phillip J Pike 1200.00; Disciple Music 2000.00; Carlat Construction 78.25; Lonnie Genoff 246.50; Robert Wilson 229.50; Dakota Potter 229.50; Lorenzo Maffin 108.00; Alexis Finkle 121.50; Century Link 65.52; Boys & Girls Club 40,000.00; Glenrock Housing Authority 36,000.00; WY Child & Family Development 7000.00; Glenrock Recreation Center 17,000.00; Converse Hope Center 20,000.00; Glenrock Lions Club 8000.00; American Legion 5000.00; Glenrock Main Street 50,000.00; Amazon Capital Services 210.76; One Call of Wyoming 50.40; Insight Public Sector 23,100.81; Arete Design Group 2568.40; Atlas Premier Service 335.29; Great America Financial Services 109.00; WY Association of Municipalities 3730.00; Psychological Dimensions 475.00; The Sudz Shack 232.91; WY Law Enforcement Academy 30.00; Western Skies Technology 3000.00; Motorola 618.75; Colter Felton 493.05; NAPA 1452.90; Everbridge 5300.00; Ferguson 51.82; Northwest Contractors Supply 146.67; Converse County EMA 189.78; 307 Shirts & More 84.00; Renegade Off Road 385.19; GoFast Concepts 2500.00; Vyve Broadband 978.02; Secure Gunz Security 480.00; It's the Little Things in Life 1180.00; Dooley Oil 5166.21; Heritage Landscape Supply 140.52; Coca Cola Bottling 78.00; Pepsi Cola Casper 141.10; Menards 98.92; AlSCO 24.57; John Deere Financial 96.04; CEPI 57,950.00; Grizzly Excavating & Construction 411,882.38. 57 Claims totaling \$742,972.06. CP Kincaid moved to approve bills and claims; seconded by CP Colling. All ayes – MOTION CARRIED.

At 6:25PM, CP Nunn moved to close meeting; seconded by CP Kincaid. All ayes – MOTION CARRIED.

ADJOURNMENT: 6:25PM.

Bruce Roumell, Mayor

ATTEST:

Tammy Taylor, Town Clerk

**TOWN OF GLENROCK
ORDINANCE 760**

AMENDMENT TO ZONING TO ADDRESS ELECTRONIC SIGNS

**AN ORDINANCE AMENDING CHAPTER 31, SECTION 07, ARTICLES 030, 080
AND 085 RELATING TO ELECTRONIC SIGNS**

WHEREAS, electronic signs were not specifically addressed in the current Glenrock Municipal Code;

WHEREAS, the governing body felt it important to specifically define and lay out rules regarding electronic signs in R1/R2 zone;

NOW THEREFORE, be it ordained by the Council of the Town of Glenrock, in the State of Wyoming, as follows:

SECTION 1: AMENDMENT “31.07.030 Sign Locations” of the Town of Glenrock Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

31.07.030 Sign Locations

- A. Signs are allowed in the zoning district according to the following schedule:
 - 1. R-1 and R-2: Home occupation signs only, except churches, schools and those uses granted under a Conditional Use Permit.
 - 2. MUR, MH, SR, CBD, GB and I: All signs that meet the size restrictions of this Ordinance.
- B. Specific Location Requirements:
 - 1. All poles and signs must be confined inside the property in the ownership line, except in the CBD district, hanging wall signs may be extended in the street right-of-way.
 - 2. No pole signs are allowed within 100 ft. of a R-1 or R-2 district. Said district to be measured from the center of the right-of-way which divides the zoning districts.

AFTER AMENDMENT

31.07.030 Sign Locations

- A. Signs are allowed in the zoning district according to the following schedule:
 - 1. R-1 and R-2: Home occupation signs only, except churches, schools and those uses granted under a Conditional Use Permit. Electronic signs are permitted

only as provided in Section 31.07.085.

2. MUR, MH, SR, CBD, GB and I: All signs that meet the size restrictions of this Ordinance.

B. Specific Location Requirements:

1. All poles and signs must be confined inside the property in the ownership line, except in the CBD district, hanging wall signs may be extended in the street right-of-way.
2. No pole signs are allowed within 100 ft. of a R-1 or R-2 district. Said district to be measured from the center of the right-of-way which divides the zoning districts.

SECTION 2: AMENDMENT “31.07.080 Prohibited Signs” of the Town of Glenrock Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

31.07.080 Prohibited Signs

The following signs may be prohibited: Those with mechanical or electrical appurtenances such as blinking, flashing, moving and noise emitting devices which are obviously designed to compel attention, except time and temperature signs approved by the Zoning Officer.

AFTER AMENDMENT

31.07.080 Prohibited Signs

The following signs ~~are~~ **may be** prohibited:

- A. ~~These Signs~~** with mechanical or electrical appurtenances such as blinking, flashing, moving and noise emitting devices which are obviously designed to compel attention or distract motorists., ~~except time and temperature signs approved by the Zoning Officer.~~

B. Exceptions:

1. Time and temperature signs approved by the Zoning Officer.
2. Electronic Message Centers (EMCs) or digital signs that fully comply with Section 31.07.085.

SECTION 3: ADOPTION “31.07.085 Electronic Signs In An R1/R2 Residential Zone” of the Town of Glenrock Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

31.07.085 Electronic Signs In An R1/R2 Residential Zone (Non-existent)

AFTER ADOPTION

31.07.085 Electronic Signs In An R1/R2 Residential Zone(*Added*)

- A. Definition.** An “Electronic Sign” or “Electronic Message Center (EMC)” means a sign that displays text, images, or graphics whose content can be changed through electronic or mechanical means, including signs using light-emitting diodes (LED), liquid crystal displays (LCD), plasma, or similar technology. This definition excludes traditional time-and-temperature signs unless they otherwise meet the standards below.
1. “Single faced” electronic sign - (also called single-sided or single-face) refers to an electronic/digital sign, such as an LED Electronic Message Center (EMC), digital billboard, or programmable display, that has an active viewing/display surface on only one side.
2. “Double Faced Electronic Sign – An electronic message center (EMC), LED display, or digital sign equipped with programmable viewing surfaces on both sides, designed to display text, graphics, and/or video content visible from two directions.”
- B. Purpose.** Electronic signs are regulated to minimize light pollution, prevent driver distraction, protect the residential character of R-1 and R-2 zones, and ensure compatibility with surrounding properties.
- C. Permitted Uses and Zones.** 1. Electronic signs are prohibited for home occupations in R-1 and R-2 zones. 2. Electronic signs are permitted only for churches, schools, public/governmental facilities, and other uses expressly granted a Conditional Use Permit in R-1 or R-2 zones. Only one electronic sign per premises is allowed.
- D. Development and Performance Standards (all electronic signs in R-1 or R-2):**
1. Maximum Size. 32 square feet per face. – (must be single faced only)
2. Maximum Height. 8 feet measured from finished grade to the top of the sign.
3. Setbacks. Minimum 10 feet from any property line and 20 feet from the edge of any street right-of-way.
4. Message Display. Messages must be static only. No animation, flashing, scrolling, video, traveling, or moving images are permitted. Each message must remain static for a minimum of eight (8) seconds before changing.
5. Brightness and Illumination.
- a. Maximum brightness shall not exceed 0.3 foot-candles above ambient light levels when measured at the property line of the nearest residential use.
- b. The sign must be equipped with an automatic dimming device (photocell or timer) that reduces brightness at dusk and during nighttime hours so the sign does not exceed 0.1 foot-candles above ambient.
- c. The sign shall not produce glare visible from any public right-of-way or adjacent residential property.
6. Location and Design. The sign

must be a monument-style or ground-mounted sign (no pole signs). It shall be architecturally compatible with the principal building. Sign must not directly face an R1 residence. 7. Maintenance. The sign must be kept in good repair. Malfunctioning signs that display blank, partial, or erratic messages must be turned off within 24 hours until repaired.

E. Permit Required. In addition to the building permit required by 31.07.010, an electronic sign requires specific approval by the Zoning Officer prior to installation. The applicant shall submit a photometric plan, cut sheet of the sign, and a written statement confirming compliance with all standards in this section. The Zoning Officer may require additional conditions as part of any Conditional Use Permit.

F. Enforcement. Violation of any standard in this section shall be treated as a zoning violation and subject to the penalties and abatement procedures set forth elsewhere in this Chapter.

PASSED AND ADOPTED BY THE TOWN OF GLENROCK COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Russ Dalgarn	_____	_____	_____	_____
Bruce Roumell	_____	_____	_____	_____
Roy Kincaid	_____	_____	_____	_____
Margaret Nunn	_____	_____	_____	_____
Judi Colling	_____	_____	_____	_____

Presiding Officer

Attest

Bruce Roumell, Mayor, Town of
Glenrock

Tammy Taylor, Clerk, Town of
Glenrock

**TOWN OF GLENROCK
ORDINANCE 761**

CHANGES TO GLENROCK MUNICIPAL CODE 2.05.030 - SALARIES

**AN ORDINANCE TO CHANGE GLENROCK MUNICIPAL CODE: 2.05.030 -
SALARIES OF MAYOR AND COUNCIL**

WHEREAS, the salaries of the governing body of the Town of Glenrock have not increased in at least 12 years,

WHEREAS, it is felt that salaries should be increased at this time to be comparable to like-size communities;

NOW THEREFORE, be it ordained by the Council of the Town of Glenrock, in the State of Wyoming, as follows:

SECTION 1: AMENDMENT "2.05.030 Salaries" of the Town of Glenrock Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

2.05.030 Salaries

- A. The salaries for persons serving on the Glenrock Town Council shall be fifty (\$50.00) dollars per month for actual attendance at regular, special and emergency council meetings. If any council member shall fail to attend any regular meeting or properly called special or emergency meeting, the councilperson's salary for the month during which the meeting was held shall be prorated on the basis of the number of meetings held during the month and the number actually attended by the councilperson.
- B. The Mayor of the Town of Glenrock shall receive a salary in the amount of four hundred (\$400.00) dollars per month.
- C. For purposes of this ordinance, the following terms shall have the stated meanings:
 - 1. Regular Meeting – the regular scheduled meetings of the Town Council.
 - 2. Special Meeting – a meeting called by the presiding officer of the Governing Body by giving notice to each newspaper of general circulation, radio or television station requesting the notice. The notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at the special meeting.
 - 3. Emergency Meeting – a meeting of the Governing Body on matters of serious and immediate concern to take temporary action without notice. Reasonable effort shall be made to offer public notice. All action taken at an emergency meeting is of a temporary nature; and in order to become permanent, shall be reconsidered and acted upon at an open public meeting within forty-eight (48)

hours.

- D. The Governing Body of the Town may determine to temporarily waive the salaries provided by this ordinance by a majority vote. The waiver of the right to receive the salaries provided by this ordinance shall not automatically repeal this ordinance and the Governing Body, by a subsequent majority vote, may decide to commence paying the salaries provided by this ordinance.

AFTER AMENDMENT

2.05.030 Salaries

- A. The salaries for persons serving on the Glenrock Town Council shall be fifty (~~\$50.00~~200.00) dollars per month for actual attendance at regular, special and emergency council meetings. If any council member shall fail to attend any regular meeting or properly called special or emergency meeting, the councilperson's salary for the month during which the meeting was held shall be prorated on the basis of the number of meetings held during the month and the number actually attended by the councilperson.
- B. The Mayor of the Town of Glenrock shall receive a salary in the amount of four hundred (~~\$400.00~~1,200.00) dollars per month.
- C. For purposes of this ordinance, the following terms shall have the stated meanings:
1. Regular Meeting – the regular scheduled meetings of the Town Council.
 2. Special Meeting – a meeting called by the presiding officer of the Governing Body by giving notice to each newspaper of general circulation, radio or television station requesting the notice. The notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at the special meeting.
 3. Emergency Meeting – a meeting of the Governing Body on matters of serious and immediate concern to take temporary action without notice. Reasonable effort shall be made to offer public notice. All action taken at an emergency meeting is of a temporary nature; and in order to become permanent, shall be reconsidered and acted upon at an open public meeting within forty-eight (48) hours.
- D. The Governing Body of the Town may determine to temporarily waive the salaries provided by this ordinance by a majority vote. The waiver of the right to receive the salaries provided by this ordinance shall not automatically repeal this ordinance and the Governing Body, by a subsequent majority vote, may decide to commence paying the salaries provided by this ordinance.

PASSED AND ADOPTED BY THE TOWN OF GLENROCK COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Russ Dalgarn	_____	_____	_____	_____
Bruce Roumell	_____	_____	_____	_____
Roy Kincaid	_____	_____	_____	_____
Margaret Nunn	_____	_____	_____	_____
Judi Colling	_____	_____	_____	_____

Presiding Officer

Attest

Bruce Roumell, Mayor, Town of
Glenrock

Tammy Taylor, Clerk, Town of
Glenrock

MEMORANDUM OF UNDERSTANDING
BETWEEN THE TOWN OF GLENROCK AND CONVERSE COUNTY SCHOOL
DISTRICT CONCERNING SCHOOL RESOURCE OFFICERS

THIS AGREEMENT, made and entered into on the date below, by and between the Town of Glenrock, Wyoming, a municipal corporation organized under the laws of the State of Wyoming, acting by and through its political subdivision, the Glenrock Police Department, hereinafter referred to as the "Town" or "PD" whose address is 219 S. 3rd St, Glenrock, WY 82637, and the Converse County School District #2, hereinafter referred to as the "District" or "CCSD" whose address is 120 Boxelder Trail, Glenrock, WY 82637, collectively "The Parties."

The purpose of this MOU is to establish the terms, conditions, and expectations under which the PD will assign one law enforcement officer to serve as a School Resource Officer, hereinafter referred to as SRO, within the District. The intent is to establish a clear understanding of role and responsibilities between The Parties, which are designed to enhance school safety.

The primary goal of the SRO Program is the reduction, prevention, and responsiveness to school-related violence and crime committed by juveniles and young adults. The SRO Program aspires to create and maintain a safe, secure, and crime-free learning environment for students, educators, and the surrounding school community. In addition, the SRO Program is designed to develop and enhance rapport between youth, parents, the surrounding school community, police officers, school leaders, and staff. This is reinforced by assigning SROs employed by the Glenrock Police Department to Converse County School District#2 facilities.

This AGREEMENT is for a one (1) year term. The AGREEMENT will be updated annually unless otherwise terminated. This AGREEMENT shall begin on the date on which all parties have signed the AGREEMENT and will continue through June 30, 2027.

1. Payment: Costs related to this agreement shall be as follows:

1.1 Town/PD shall be responsible for all costs incurred with the program and the employment of one SRO. Nothing herein, including School District reporting requirements and close cooperation between officers and the School District, shall be deemed to make any SRO an employee of the School District for any purpose, including but not limited to the Wyoming Governmental Claims Act. The SRO remains an employee of the City/PD.

1.2 The Police Chief retains the ultimate right of selection of the SRO through a department selection process.

2. Responsibilities of Law Enforcement Agency

2.1 The PD shall provide one fully trained and certified Peace Officer assigned to Converse County School District #2 as SRO for the entire school year.

2.2 Each SRO shall be an employee of the PD and the Chief of Police shall have the right to remove any Peace Officer appointed to serve as SRO. The Chief of Police shall determine which Peace Officer is assigned as SRO and will consult with a representative from the District, whose input will be considered in the selection process.

2.3 The SRO assigned and performing duties pursuant to this MOU, are subject to the direction and control of the PD. Nothing in this MOU shall be interpreted to authorize any SRO of the PD to exercise power that the Law Enforcement Agency is not authorized to exercise through Wyoming State Law or Constitutional Law.

2.4 SROs are prohibited from participating in school disciplinary processes or requesting that school officials search a student or his/her belongings except when called as a witness if the SRO does not have a legally sufficient basis for conducting such a search.

2.5 PD shall be responsible for ensuring the SRO receives specialized training, while the District is responsible for providing school-related training to the SRO. The PD shall be responsible for the SRO's necessary equipment.

2.6 The Town shall provide SRO police services to the District at locations and times as will be agreed upon by the parties in confidential communications (subject to the Wyoming Public Records Act, Wyo. Stat. ANN. § 16-4-201, et seq.) The parties acknowledge that vacations, reasonable sick or disability leave, mandatory qualifications, in-service training, as well as applicable training related to the maintenance and progression of professional skills and future promotional opportunities, is a function of normal PD employment and that the SRO is entitled to the use of such vacations, sick leave, and access to work-related training. In the event of an extended, unanticipated absence, disability, or the administrative restriction of duty of any SRO, or any other event which may cause an SRO to be absent for more than a period of five (5) consecutive working days, the Town shall attempt to assign a replacement for the absent SRO.

3. Duties of SRO

3.1 Create a visible and positive presence in the school community to promote respect and trust for law enforcement and a positive relationship between students, parents, and the District. When performing law enforcement responsibilities, SROs shall comply with the Policies and Procedures of the PD; where such policies conflict with policies and procedures promulgated by the DISTRICT, SROs shall defer to the Policies and Procedures of the PD. In such circumstances, a Supervisor of the PD, and a representative of the District shall be notified as soon as is practicable.

3.2 The SRO's primary focus within the schools shall be law enforcement responsibilities (safety and security) and will not include school discipline and classroom management.

3.3 The SRO's duties will include, but shall not be limited to, responding to, and investigating possible criminal acts on school grounds and/or events. Completing security checks of the buildings and making recommendations for changes as necessary. proactive tactics such as interacting with students to deter future crime or assist in solving previous crimes. Collaborate on the creation and/ or review of crisis response plans.

3.4 In order to maximize the deterrent capacity of the SRO's presence at the campuses which they normally patrol, each SRO should be highly visible throughout the assigned and supported campuses yet be reasonably unpredictable in their movements. For officer safety reasons, each SRO should generally avoid establishing any set routine, which allows predictability in their movements and their locations.

3.5 SROs' involvement with students with disabilities shall be in accordance with the Americans with Disabilities Act.

3.6 Except in emergency, urgent or preliminary public safety inquiry circumstances, SROs shall follow these conditions for interviewing or searching students suspected of:

1. Criminal activity: SROs may question a student about subjects that may result in or identify a crime, threat, or concern utilizing the following process. Unless an emergency or urgent circumstance exists, any law enforcement officer (LEO) desiring to question a student at school must notify the school principal or the principal's designee in advance so that permission for questioning may be obtained from a parent or guardian of the child.

2. Once notified that a parent or guardian asks that the student not be questioned until he/she or his/her designee arrives, the principal will advise the LEO and ask that the officer wait to question the student until the parent or guardian arrives.

3. If the parent or guardian cannot be reached, the student may be questioned by the officer with the principal or the principal's designee present. The principal or his/her designee must be present when any law enforcement interview of a child is conducted on school property.

4. Pursuant to Wyoming Statute 14-6-206(c), after issuing any citation to a child for a violation of a state or federal law or a municipal ordinance for which incarceration or a fine may be imposed, the law enforcement

agency issuing the citation, or its designee shall take reasonable actions to notify the child's parent, guardian, or custodian.

5.If the parent or guardian is the subject of a potential abuse or neglect allegation, neither the LEO nor the Department of Family Services (DFS) is required to, nor may the principal or his/her designee, notify the parent or guardian prior to a LEO and/or a DFS representative questioning the child. In such circumstances, the LEO and/or DFS representative shall question the student with the principal or his/her designee present.

6.When there is probable cause to believe the student has committed or is committing a felony offense or the offense at issue poses a threat of serious and immediate injury, the SRO may conduct questioning or search at school without notice to school personnel, parent/s or guardian/s

7. Nothing herein shall prevent the SRO from engaging students in casual conversation about subjects other than inquiries related to suspected criminal activity.

3.7 The SRO in their official capacity on school grounds, or at a school activity or sanctioned event, who issues a summons, ticket, or other notice requiring the appearance of a student in court or at a police station for an offense allegedly committed on school grounds, in a school vehicle, or at a school activity or sanctioned event, shall notify the principal of the school or his or her designee of the issuance of the summons, ticket, or other notice as soon as possible unless the information is determined to be confidential pursuant to law.

3.8 Physical restraints (handcuffs, Tasers, Mace, pepper spray, or other physical and chemical restraints) shall only be used for conduct that poses a serious and immediate threat to an individual or the broader school community and where less intrusive measures of restraint have failed. Strip searches of students by SROs or school officials are prohibited.

3.9 If the SRO wears a body-worn camera, it is to be used according to PD policy.

3.10 It is recognized that every situation cannot be predicted or determined by these guidelines, and the SRO may rely on PD policies, training, and experience in choosing alternate actions that are reasonable and appropriate for the circumstances and, to the extent possible are consistent with this agreement.

4. Responsibilities of the District

4.1 Provide timely assistance and communication of information that may be relevant to the law enforcement needs of the SRO or Officer in pursuit of his/her duties. All such communications and the sharing of information shall be consistent with local, state, and federal laws governing District communications.

4.2 Administer school discipline for typical adolescent behaviors occurring within the school, on school property or at school activities without involving or referring the matter to an SRO unless school safety is at risk or law requires reporting.

4.3 Request SRO involvement in school-based incidents limited to situations when it is necessary to protect the physical safety of students, staff and/or the public from imminent harm, vandalism or destruction of property, or the behavior involves potential criminal behavior of students or persons other than students.

4.4 Make referrals to the SRO for the following:

1. Fights, assaults, or battery involving bodily harm or threats of bodily harm.
2. Other serious or violent offenses, such as robbery, extortion, arson, or sexual assault.
3. Use or possession of dangerous weapons or items, including knives, guns, and explosive devices.
4. The sale, possession, or use of illegal drugs or alcohol and/or Tobacco/Nicotine
5. Any form of threat of physical harm made to the school facility or members of the school or general community.
6. Any other public safety information received or obtained by the District that has a bearing on the life or property rights of others within the extended community.

4.5 Cooperate with law enforcement-initiated investigations and actions without hindering or interfering with the PD or the assigned SRO's official duties. Law enforcement's lawful ability to detain and arrest for actual or suspected crimes, having met requisite constitutional obligations prior to such arrest or detention, shall not be infringed upon by the District or its agents.

4.6 Immediately notify the SRO or Officers responding to a school-based incident if a referred student has a disability that requires special treatment or accommodations.

4.7 Provide an appropriate, school-based, private, secure, office space for each SRO with appropriate access to technological support required for the efficient functioning and performance of the SRO.

4.8 Provide access to the SRO of all security cameras on the District premises as well as the Administrative Student Management system (Power School) and the information that is contained within that system consistent with local, state, and federal law.

5. General Provisions:

5.01 Amendments. Either party may request changes to this AGREEMENT. Any changes, modifications, revisions, or amendments to this MOU that are mutually agreed upon by and between the parties shall be incorporated by written instrument and effective when executed by all parties to this MOU.

5.02 Applicable Law. The construction, interpretation, and enforcement of this MOU shall be governed by the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this MOU and over the parties and the venue shall be the Eighth Judicial District, Converse County, Wyoming.

5.03 Entirety of Agreement. This MOU represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

5.04 Liability. Any assigned PD officer acting under this MOU shall be deemed to be acting within the scope of his or her duties for purposes of the Wyoming Governmental Claims Act and the local government liability self-insurance program, Wyo. Stat. ANN. § 1-42-101 through § 1-42-207. All privileges and immunities from liability and all benefits that normally apply to assigned Glenrock police officers while performing their duties in their own jurisdiction shall also apply to them when acting pursuant to this MOU.

5.05 Termination. Either party may terminate this MOU upon thirty (30) day written notice, without cause, which notice shall be delivered by hand or by certified mail to the addresses listed above.

5.06 Indemnification. Each party to this MOU shall assume the risk of liability arising from its own conduct. Neither Party agrees to insure, defend, or indemnify the other.

5.07 Severability. Should any portion of this AGREEMENT be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the terms affected by the severance.

5.08 Governmental Immunity. The parties do not waive any right or rights they may have pursuant to the Wyoming Governmental Claims Act, WYO. STAT. ANN. § 1-39-101 et seq., and the District and the Town specifically reserve the right to assert any and all rights, immunities, and defenses they may have pursuant to the WYOMING GOVERNMENTAL CLAIMS ACT.

5.09 Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of a third-party beneficiary, and this MOU shall not be construed to create that status. The rights, duties, and obligations

contained in this MOU shall operate only between the parties to this MOU and inure solely to the benefit of the parties of this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to the MOU intend and expressly agree that only the parties' signatory to this Agreement shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring any action for the breach of this MOU.

In Witness Whereof, the parties hereto agree to uphold this agreement according to the terms as written above.

_____ <i>Justin Coley Shadrick</i> <i>Superintendent</i> <i>Converse County School District #2</i>	<i>Date</i>	_____ <i>Colter Felton</i> <i>Chief of Police</i> <i>Town of Glenrock</i>	<i>Date</i>
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_____ <i>Bruce Roumell</i> <i>Mayor</i> <i>Town of Glenrock</i>	<i>Date</i>	_____ <i>Casey Tillard</i> <i>School Board Chairman</i> <i>Converse County School District #2</i>	<i>Date</i>
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08/06/26
13:31:11

TOWN OF GLENROCK
Claim Approval List
For the Accounting Period: 8/26

Page: 1 of 8
Report ID: AP100

Hilltop National Bank
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11986		1590 5 ACES PRINTING LLC	2,513.75					
	Acct 18935							
		11031 07/31/26 TC - Advertising	1,152.00			101 5019 5210		1010
		11031 07/31/26 PD - Advertising	88.00			101 5101 5210		1011
		11031 07/31/26 ST - Advertising	92.25			101 5201 5210		1011
		11031 07/31/26 CD - Advertising	1,181.50			101 5510 5210		1011
11988		754 VALLI INFORMATION SYSTEMS INC.	854.69					
	SW:	online pmt maint agreement						
	WA:	online pmt maint agreement						
		106944 07/28/26 SW: online pmt maint	346.22			242 5710 5400		1011
		106944 07/28/26 WA: online pmt maint	346.22			241 5701 5400		1011
		107113 07/31/26 SW: monthly maintenance	81.13			242 5710 5400		1011
		107113 07/31/26 WA: monthly maintenance	81.12			241 5701 5400		1011
11990		161 TOWN OF GLENROCK	2,350.43					
	Monthly Utilities							
		07/22/26 1049 PK - Pioneer	185.17			101 5430 5480		1011
		07/22/26 11581 SH - New Shop	63.48			101 5221 5480		1011
		07/22/26 1071 PK - Tot Lot	209.79			101 5430 5480		1011
		07/22/26 1075 PK - Rookstool	89.37			101 5430 5480		1011
		07/22/26 1131 - PK - Triangle	88.62			101 5430 5480		1011
		07/22/26 11387 - CB - Commerce Bldg	111.83			117 5540 5480		1011
		07/22/26 11027 - TS - Town Square	107.30			101 5440 5480		1011
		07/22/26 6226 - PK - Ballfield	103.90			101 5430 5480		1011
		07/22/26 11357 - PK - Dorsey	97.64			101 5430 5480		1011
		07/22/26 1021 - SH - Shop	63.48			101 5221 5480		1011
		07/22/26 5001 - PK - Shelter Area	72.25			101 5430 5480		1011
		07/22/26 5003 - LB - Lincoln Bldg	505.63			119 5550 5480		1011
		07/22/26 5004 - TH - City Hall	111.83			101 5021 5480		1011
		07/22/26 11580 - PW - Wash Bay	65.55			101 5221 5480		1011
		07/22/26 1154 - PK - Doerkin #2	15.75			101 5430 5480		1011
		07/22/26 40001 - PK - Doerkin #1	15.75			101 5430 5480		1011
		07/22/26 11194 - PK - Concession Stand	23.10			101 5430 5480		1011
		07/22/26 11011 - PK - 303 W Birch	15.75			101 5430 5480		1011
		07/22/26 1189 - PK - Pathway Irrigation	71.48			101 5430 5480		1011
		07/22/26 11404 - BRC- Sharps Irrigation	189.43			118 5505 5510		1011
		07/22/26 11400 - BRC - Sharps	111.83			118 5505 5510		1011
		07/22/26 11056 - SH - 111 S. 8th	15.75			101 5221 5480		1011
		07/22/26 11047 - SH - 616 W Birch	15.75			101 5221 5480		1011

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Hilltop National Bank
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11996		45 ENERGY LABORATORIES, INC	482.00					
	WA - Analysis; SW - Influent/Effluent							
	800164 07/23/26 WA - Analysis		98.00			241 5701	5400	1011
	800216 07/23/26 SW - Effluent		132.00			242 5710	5400	1011
	801990 07/31/26 SW - Effluent		132.00			242 5710	5400	1011
	802794 08/04/26 WA - Analysis		120.00			241 5701	5400	1011
11997		1565 CHEVY WALTON	415.05					
	TS - Supplies, Events, Concessions (Reimb)							
	07/29/26 TS - Supplies		94.13			101 5440	5590	1011
	07/29/26 TS - Events		106.52			101 5440	5806	1011
	07/29/26 TS - Concessions		214.40			101 5440	5807	1011
11998		1359 VYVE BROADBAND	374.61					
	TS - Broadband							
	07/16/26 TS - Broadband		374.61			101 5440	5480	1011
11999		1762 ENGINEERING DESIGN ASSOCIATES	9,275.00					
	TH - HVAC Renovation							
	16406 07/27/26 TH - HVAC Renovation		9,275.00			101 5021	5800	1011
12000		1819 CAINE CLOYD	21.08					
	WA - Refund							
	2024-02 07/31/26 WA - Refund		21.08			241 4601		1011
12001		69 HAWKINS, INC.	20.00					
	WA - Chlorine							
	7494408 07/15/26 WA - Chlorine		20.00			241 5701	5400	1011
12002		79 HOSE & RUBBER SUPPLY	92.00					
	SH - Supplies							
	02225410 07/17/26 SH - Supplies		48.10			101 5221	5590	1011
	2226269 07/20/26 WA - Supplies		43.90			241 5701	5590	1011
12003		110 MENARDS	400.53					
	Monthly Invoices							
	27651 07/17/26 PC - Supplies		143.78			101 5220	5590	1011
	27832 07/21/26 ST - Supplies		72.89			101 5201	5590	1011
	28234 07/28/26 CB - Maint		52.98			117 5540	5510	1011
	28304 07/29/26 TS - Supplies		130.88			101 5440	5590	1011

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
12004		61 GRAINGER	133.56					
	SW- Supplies							
		9019916752 07/24/26 SW - Supplies	133.56			242 5710 5590		1011
12005		507 MOUNTAIN WEST/WERCS COMM. INC.	67.95					
	HC - Internet							
		20260801-1 08/01/26 HC - Internet	67.95			101 5460 5450		1011
12006		1604 SECURE GUNZ SECURITY	464.80					
	TS - Events							
		1071 07/26/26 TS - Events	300.00			101 5440 5806		1011
		1076 08/01/26 TS - Events	164.80			101 5440 5806		1011
12007		1409 PRICE CLEANING SERVICES	1,420.00					
	TH & CB - Cleaning Service							
		264 08/03/26 TH - Cleaning	1,420.00			101 5021 5200		1011
12008		1680 THE SUDZ SHACK LLC	231.23					
	PD - Vehicle Maint							
		55 05/14/26 PD - Vehicle Maint	231.23			101 5101 5560		1011
12009		1573 STAPLES	101.89					
	TC - Supplies							
		6069474028 07/25/26 TC - Supplies	60.84			101 5019 5580		1011
		6069474029 07/25/26 TC - Supplies	41.05			101 5019 5580		1011
12010		1514 MERRILY JOHNSON	300.00					
	TS - Events							
		82226 06/30/26 TS - Events	300.00			101 5440 5806		1011
12011		1586 PEPSI COLA CASPER	137.50					
	TS - Concessions							
		2199310588 07/23/26 TS - Concessions	62.00			101 5440 5807		1011
		2199311400 07/30/26 TS - Concessions	75.50			101 5440 5807		1011
12012		1110 ALSCO	290.61					
	TH & TS - Floor Mats							
		1731901 08/04/26 TH - Floor Mats	113.25			101 5021 5510		1011
		1727353 07/07/26 TS - Floor Mats	88.68			101 5440 5510		1011
		1729652 07/21/26 TS - Floor Mats	88.68			101 5440 5510		1011

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
12013		1358 AMAZON CAPITAL SERVICES	129.43					
	DSP & TC - Supplies							
		L3KR 07/26/26 DSP - Supplies	83.48			101 5150	5580	1011
		N7HR 08/04/26 TC - Supplies	45.95			101 5019	5580	1011
12014		1821 ERLINDA SHEFELBINE	100.00					
	TS - Events							
		06/26/26 TS - Events	100.00			101 5440	5806	1011
12015		87 JOHNSON CONTROLS BUILDING	1,552.55					
	TH - HVAC Repairs							
		TH - HVAC Repairs	1,552.55			101 5021	5800	1011
12016		1781 WESTERN SIGN & DESIGN LLC	13,782.18					
	SH - Fire Hall Sign							
		10304 07/23/26 SH - Fire Hall Sign	13,782.18			101 5221	5800	1011
12017		1820 INDEED, INC.	502.74					
	PW - Advertising							
		05892439 07/19/26 PW - Advertising	502.74			241 5701	5210	1011
12018		1645 WESTERN SKIES TECHNOLOGY LLC	12,412.50					
	IT - Contract & Software							
		25117 08/01/26 IT - Contract	12,000.00			101 5004	5230	1011
		25117 08/01/26 IT - Software	412.50			101 5004	5281	1011
12019		989 PDS	845.78					
	IT - Software							
		14439 08/03/26 IT - Software	845.78			101 5004	5281	1011
12020		1276 CASPAR BUILDING SYSTEMS INC	167,720.00					
	SH - Fire Hall & Storage Bldg; CD - Veterans Park							
		9 08/04/26 CD - Veterans Park	38,937.00			101 5510	5820	1011
		9 08/04/26 SH - Storage Building	58,601.00			101 5221	5800	1011
		9 08/04/26 SH - Fire Hall	70,182.00			101 5221	5800	1011
12021		1307 DOOLEY OIL INC.	3,426.77					
	PW - Fuel							
		SI-22034 08/03/26 PW - Fuel	3,426.77			241 5701	5570	1011

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
12022		74 HOMAX	2,469.36					
	PD & ACO - Fuel							
	42720	07/31/26 PD - Fuel	2,302.57			101 5101	5570	1011
	42720	07/31/26 ACO - Fuel	166.79			101 5160	5570	1011
12023		957 US Postal Service	134.00					
	FN - Annual Box Rent							
	08/05/26	FN - Annual Box Rent	134.00			101 5007	5360	1011
12024		477 SUE DILLS	1,000.00					
	PK - Tree Grant							
	08/05/26	PK - Tree Grant	1,000.00			101 5430	5530	1011
12025		1525 CENTURY LINK	1.05					
	HC - 2810							
	07/22/26	HC - 2810	1.05			101 5460	5450	1011
12026		24 GLENROCK HARDWARE HANK	217.80					
	Monthly Statement							
	PK - Supplies		18.98			101 5430	5590	1011
	PK - Supplies		5.79			101 5430	5590	1011
	SH - Supplies		28.98			101 5221	5590	1011
	ACO - Kennel		15.99			101 5160	5605	1011
	TS - Supplies		39.93			101 5440	5590	1011
	PK - Supplies		2.97			101 5430	5590	1011
	PD - Supplies		1.49			101 5101	5590	1011
	SH - Supplies		16.66			101 5221	5590	1011
	ACO - Kennel		11.99			101 5160	5590	1011
	ACO - Kennel		13.47			101 5160	5590	1011
	LB - Maint		38.56			119 5550	5510	1011
	PK - Supplies		22.99			101 5430	5590	1011
12027		33 HERITAGE LANDSCAPE SUPPLY	16.94					
	PK - Maint							
	28515632	07/22/26 PK - Maintenance	16.94			101 5430	5510	1011
12028		644 FERGUSON WATERWORKS #1116	186.96					
	WA - Maintenance							
	1698549	07/29/26 WA - Maintenance	186.96			241 5701	5510	1011

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Hilltop National Bank
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
12029		134 CENTURY LINK	573.17					
		Monthly Statements						
		07/22/26 TH - 5753	361.24			101 5021	5480	1011
		07/22/26 SW - 3454	148.93			242 5710	5480	1011
		07/22/26 TH - F94-164-3429	63.00			101 5021	5480	1011
12030		20 CONVERSE CO. BANK/VISA	6,677.54					
		Monthly Statements						
		ST - Uniforms	430.45			101 5201	5110	1011
		ST - Vehicle Maint	363.92			101 5201	5560	1011
		PK - Vehicle Maint	958.42			101 5430	5560	1011
		SH - Supplies	421.91			101 5221	5590	1011
		PK - Supplies	51.58			101 5430	5590	1011
		SH - Supplies	126.43			101 5221	5590	1011
		PD - Uniforms (CR)	-117.47			101 5101	5110	1011
		PD - Supplies	216.35			101 5101	5590	1011
		PD - Comm Policing	10.24			101 5101	5475	1011
		ST - Uniforms	471.85			101 5201	5110	1011
		BI - Equipment	94.99			101 5023	5790	1011
		BI - Prof Svcs	25.00			101 5023	5230	1011
		PD - Subscriptions	15.00			101 5101	5280	1011
		WA - Water Fees	4.00			241 4601		1011
		TS - Events	2,529.46			101 5440	5806	1011
		TS - Concessions	614.56			101 5440	5807	1011
		TS - Supplies	460.85			101 5440	5590	1011
12031		1822 DYNOTEK	1,461.62					
		WA - Equipment						
		071526-2 07/15/26 WA - Equipment	1,461.62			241 5701	5790	1011
12032		1492 IT'S THE LITTLE THINGS IN LIFE	1,080.00					
		TS - Concessions						
		21 08/04/26 TS - Concessions	1,080.00			101 5440	5807	1011
# of Claims 40 Total:			234,237.07					

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Fund Summary for Claims
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Fund/Account	Amount
101 GENERAL FUND	
1010 Cash - Checking	1,152.00
1011 Money Market 800-461-6	224,788.56
117 COMMERCE BLOCK	
1011 Money Market 800-461-6	164.81
118 BRC GRANT	
1011 Money Market 800-461-6	301.26
119 BRONCO BUILDING	
1011 Money Market 800-461-6	544.19
241 WATER FUND	
1011 Money Market 800-461-6	6,312.41
242 SEWER FUND	
1011 Money Market 800-461-6	973.84
Total:	234,237.07

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We the undersigned affirm that the charges are true and correct and accurately reflect the charges due to the Town of Glenrock this 10th day of August, 2026.

Mayor Bruce Roumell

Council Member Judi Colling

Council Member Roy Kincaid

Council Member Russ Dalgarn

Council Member Margaret Nunn

Treasurer Kelly Lewis