Town of Glenrock  
County of Converse  
State of Wyoming  

Mayor Cielinski called the town council meeting to order at 7:00 P.M. and led those present in the Pledge of Allegiance. Roll call was taken and all elected members were in attendance.

**APPROVAL OF MINUTES** – being no additions or corrections to the minutes of the January 25, 2010 council meeting and South Property workshop they stand as presented.

**TOWN CLERK OF THE YEAR** – Mayor Cielinski advised the audience that the town’s Clerk/Treasurer Donna Geho had been awarded the WAMCAT Clerk of the Year award.

**MAYOR PRO TEM APPOINTMENT** – Mayor Cielinski appointed Linda Care to act as Mayor Pro Tem during his absence.

**POLICE REPORT** – Chief Sweet advised the council that the department appointed Kristopher Carroll to one of the vacated patrol positions. A second candidate should be in place for appointment later this year. The Department will be initiating the Wyo-Link grant system upgrades now that the Joint Dispatch system has been rejected.

**PUBLIC WORKS REPORT** – Well #7 is progressing well. When complete the Well #7 will produce 1,500 gpm. Well #5 currently produces 1,000 gpm., with no significant impact on Deer Creek. Country Estates is on the last leg of construction, with the OT line yet to be installed. Over one-half of the project is already on-line and the remainder should be complete within 2 weeks.

**YOUTH COUNCIL REPORT** – McKenna Parkinson informed the council that two culinary students are participating in cooking competitions this week. February 24, 2010 play will be “The Man Who Came to Dinner”. Attendance is free to the public.

**DUKE ENERGY PROJECT UPDATE** – Mayor Cielinski invited representatives of Duke to attend to commend them for their financial support of the Glenrock Paleon Museum. The donation is the largest corporate donation ever received: $10,000. The Duke representative, David Grogg, commented that he was pleased to be here as it is important to keep the channels of communication between Duke and local government entities open. The project permit was issued on November 1, 2009 and construction began on January 5, 2010. They currently employ 156 individuals (mostly employed by Duke and Wansek) not including vendors and delivery persons. Sixty-three of these individuals live in Glenrock. 31% of the work force are Wyoming residents. Duke is working with the County to repair any damages to roads, and vehicle permits are being encouraged with on-site enforcement by the Sheriff’s Office. Councilman Lembke asked what happens when the windmills are no longer in operation. Mr. Grogg advised the council that there is a decommissioning plan in place and reclamation requirements have been established by the Industrial Siting Council. If the site is not repowered within that time period, complete reclamation will be undertaken.
A-SQUARE UPDATE – Lisa Hubbard, GSG Architecture, and Rick Nelson, McMurray Project Manager, were in attendance to update the council on the project. Mr. Nelson advised the council that the subcontractor was hired to install the roofing and siding to the building. McMurray currently has a significant amount of monies being held in retainage, and they propose completing the project in the spring. They proposed the council maintain a sufficient level of retainage funds to cover those costs, and release the balance. An exact dollar amount will be determined, with the total construction cost not to exceed the total contract price. Mr. Rick Nelson advised the council that McMurray is showcasing this project on their website; advertising Glenrock.

Lisa Hubbard, GSG Architecture, addressed the council, commenting on the success of the project. This project is in the warranty phase and they will remain aware of how that facility is working out. Total project cost came in approx. $187,000 under the initial budget estimates.

Community Development Director Kathy Patceg advised the council that an Open House will be scheduled for a later date, and the town has received a request from Senator Mike Enzi to tour the building. The Town currently has an RFP out to install a wind turbine on this site to provide electrical.

ORDINANCE NO. 638 – PARKING REGULATIONS – Mayor Cielinski read the ordinance amending the Glenrock Town Code adding sections of the State Uniform Act regulating traffic on highways. Those sections added include 31-5-501 and 31-5-502. Councilwoman Goff made a motion to approve Ordinance No. 638. Second by Councilwoman Care. All members voting, AYE – motion carries.

ORDINANCE NO. 638
AN ORDINANCE AMENDING CHAPTER 13, ARTICLE 1, SECTION 2 ADDING SECTIONS REGULATING RESTRICTED PARKING; HANDICAPPED PARKING; OBEDIENCE TO SIGNS REQUIRED; FREE PARKING AREAS; AND PENALTY FOR VIOLATION.

RESOLUTION 2010-05 – HIGH PLAINS CONSTRUCTION – WELL #7 CHANGE ORDER #1 – Mayor Cielinski read the resolution approving the contract change order for the Well #7 building project. The change order increases the total project cost by $7,476.15. Councilwoman Care moved to approve the change order. Second by Councilwoman Goff. Dave Andrews explained that the change would change the current valve to an electric control valve. Changing out the solenoid would allow the valve to be controlled by the SCADA system. The currently proposed valve can be monitored by the SCADA system, but the proposed changes would allow the valve to be shutdown electronically from town without requiring manual manipulation. The check valve is being recommended to allow for maximum water flow. The third change is to allow for painting of the new facility to match existing structures. All proposed changes have been approved by the state. All members voting, AYE – motion carries.

RESOLUTION 2010-05
A RESOLUTION TO AUTHORIZE CHANGE ORDER NO. 1 TO THE HIGH PLAINS CONSTRUCTION, INC. AGREEMENT FOR THE GLENROCK
WYDOT LICENSE AGREEMENT – SANITARY SEWER LINE PROJECT – Dave Andrews advised the council that this is a permit to allow the town to bore under the highway during the decommission of the Sunup Ridge Lift Station. Dave Andrews explained to the council that as Sunup Ridge grows the lift station has limited capacity to provide for the needs of this subdivision. The vault is out of date and does not meet current minimum safety standards. The lift station was originally constructed to because of difficulties in acquiring boring permits from the railroad. Eliminating the lift station will allow for sewerage to gravity flow into the system. The local 50% match from this project is from impact funds and the other 50% will come from SLIB grant funds. Councilwoman Care moved to approve the license application for the sewer line. Second by Councilman Lembke. All members voting, AYE – motion carries.

SCA – MEDIEVAL RE-ENACTMENT CAMPING EVENT – Councilwoman Goff made a motion to approve the South Rec Agreement for the Medieval Re-enactment Agreement for August 27-29, 2010. Councilwoman Care seconded the motion. Councilwoman Care asked for clarification of how they will handle existing campers? The council was advised that any questions could be forwarded to the SCA for answers. Sue Dills asked if the cost actually covers the cost to the town for these large events? Mayor Cielinski advised that this is a valid question, and that it can surely be looked at by council change. Councilman Lembke made a motion asking for postponement of this motion until more clarification on the proposed agenda and have. Second by Councilwoman Care. All members voting, AYE – motion carries. Voting on the amended motion: All members voting, AYE – motion carries.

RESOLUTION 2010-06 – COUNCIL VACANCY – Mayor Cielinski read the resolution declaring a vacancy to exist on the Glenrock Town Council. Councilwoman Care moved to approve the resolution. Second by Councilman Lembke. This position will be advertised in both papers this week and next with application with the cut-off date being 5:00 P.M., Monday February 22, 2010. All members voting, AYE – motion carries.

BILLS & CLAIMS – Councilwoman Goff made a motion to approve the claims. Second by Councilwoman Care. After clarification of two bills Mayor Cielinski called for the vote. All members voting, AYE – motion carries.

VENDOR/AMOUNT – Andreen Hunt, $66,369.60; Ameri-Tech Equip, $5,775.00; Blue Cross, $19,543.12; Converse County Bank, $1,112.78; Alltel, $200.48; CEPI, $41,010.67; Hardware Hank, $489.03; CPS Distributors, $81.45; Central WY Vet, $52.50; Deer Creek Drug, $5.98; Desert Mountain, $11,087.70; Energy Labs $265.00; Burdocks, $217.96; Glenrock Auto Parts, $401.89; Grainger, $94.41; H&H Elect., $6,126.34; Here’s Your Sign, $159.30; Harris, $95.50; Hawkins, $10.00; Homax, $531.62; Home Depot, $56.61; Honnen Equip, $704.03; Hose & Rubber, $171.64; Source Gas, $4,872.11; James Magee, $400.00; Menards, $93.62; NorMont Equip, $782.82; Orkin, $76.38; Rocky Mountain Power, $11,913.99; Qwest, $793.35; Reiter
machine, $1,536.80; Sam’s Club, $41.03; Shurkote, $759.40; TW Enterprises, $100.95; US Welding, $52.02; US Postmaster, $185.00; Verizon, $77.44; WAMCAT, $125.00; Waterworks Ind., $655.75; WY Conf. of Bldg Officials, $100.00; West Group, $168.00; WSI Lighting, $63.72; Glenrock Super Foods, $74.78; WY Peace Officer, $100.00; WYDOT, $4.00; WY DEQ, $100.00; WY Retirement, $12561.46; Kois Bros., $32.38; Waste Connections, $1,596.00; Fleet Service, $4,402.07; NoBe, $28.00; Staples, $322.05; IRS, $462.69; 125 Cafeteria, $777.24; Orbitcom, $675.58; Great American Leasing, $88.90; Glenrock Pack-n-Ship, $9.00; Edward Luhm, $6,714.46; High Plains, $58,482.88; Respond First Aid, $19.16; Business Outfitters, $23.43; American Planning Assoc, $175.00; Converse Cnty Library, $5,000.00; Rexel Ryall, $2,727.00; TOTAL $ 271,490.07. Glenrock Super Foods, $600.00; 125 Cafeteria, $742.08; 125 Cafeteria, $742.08; Shurkote, $361.90; WY Retirement, $13,159.49; 125 Cafeteria, $742.08; WY Dept. Of Employment, $6,027.48. TOTAL PREPAID, $22,375.11.

ADJOURNMENT – being no additional business before the council the meeting adjourned at 8:12 P.M.

______________________________
Steve Cielinski, Mayor

ATTEST:

______________________________
Donna M. Geho, Clerk/Treasurer