Mayor Cielinski called the public hearing to order at 7:00 P.M. to gain input on a request for a Conditional Use Permit from Raymond and Cindy Pittsley for a bakery and catering business in a MUR-Mixed Urban Residential Zone located at 535 W. Deer Street. Mr. Tim Cotton Atty. was present to represent the Pittsleys at this meeting. He advised the council that he encouraged the council to consider approving this permit as all conditions for this permit will be fulfilled by this request. Mr. Cotton reviewed a memo written by Ms. Kathy Pateeg outlining the conditions of the permit, and commented that this permit met all the criteria of this request. He commented that the Pittsleys would not be operating a fryer in the facility, and if such time they were to be added, Pittsleys would make the necessary upgrades to meet code. Additional comments were received by local residents supporting the issuance of the permit. A member of the Glenrock Planning Commission advised the council that they had been contacted by several residents adjacent to the property and they objected to the proposed restaurant/sub shop in the neighborhood. The public hearing closed at 7:42 P.M.

Mayor Cielinski called the town council meeting to order at 7:42 P.M. and led those present in the Pledge of Allegiance. Roll call was taken and all members were in attendance with the exception of Councilman Lembke.

APPROVAL OF MINUTES – being no additions or corrections to the minutes of May 24, 2010, they stand as presented.

CHANGE OF AGENDA – Mayor Cielinski entertained a motion to remove the Duane Magnan waterline easement from the agenda. Councilwoman Care so moved. Second by Councilwoman Goff. All members voting, AYE – motion carries.

MAYOR’S REPORT – Mayor Cielinski advised the audience that he spent the better part of the afternoon with Russ Dalgarn, County Emergency Management Coordinator, Dave Andrews, Chief Sweet, and two representatives from the State Engineers Office reviewing the water level of the North Platte River. It is anticipated that additional water will be released from upstream storage reservoirs. Any flooding should be intermittent. Sand bags are available at the Glenrock landfill and sand will be available at the south gate. Hours will be expanded at the landfill to allow those in need to supplies to have easy access. The town will be working with the county to assist in any way. If an emergency situation arises volunteers will be needed. Mayor Cielinski advised the audience that we will do what ever we can to assist town and county residents and will make information available as it is received.

COUNCIL REPORTS – Councilwoman Care reported on the WAM Conference and advised the council of the outcome of the WAM Resolutions. Councilwoman Goff reported on the wonderful projects that the City of Evanston has completed, including the Bear River Parkway. She also advised the council that she had attended the local library meeting to get a better understanding of their construction timeline. They hope to demolish the house at the corner of
4th and Elk this fall.

**PUBLIC WORKS DEPARTMENT** – Dave Andrews reported that the town has completed some crack sealing with a like amount to be completed soon. The department has been busy mowing and working on mosquito abatement.

**COMMUNITY DEVELOPMENT/PLANNING** – The Pony Express will be riding through this Friday between 5:00 A.M. and 6:00 A.M. and will be having a pancake breakfast at the Historical Museum.

**VOLUNTEER AWARD** – Mayor Cielinski read a letter nominating Cathy Nelson for this award in recognition of her work with the Glenrock Special Olympics. Cathy Nelson was not able to attend.

**GLENROCK REC CENTER FUNDING REQUEST** – Mr. Donny Stewart was present to ask the council for a funding request to help maintain the Rec. Center. They were looking for assistance in large equipment mowing, sprinkler system maintenance and snow removal. Mr. Stewart outlined their proposal and the services this facility provides to the residents of Glenrock. Mr. Stewart was asked to attend the budget workshop meeting on June 22nd, at 5:30 P.M. Mayor Cielinski asked if all entities with residents utilizing the facility have also been contacted? He was advised, No.

**LOOKOUT DRIVE WEED COMPLAINT** – Two residents from the Lookout Dr. were present to complain about the weeds, the Sunup Ridge Development group disturbed the ground behind their properties and they wondered if there was something the town could do to force the property owner to take care of the problem. Mayor Cielinski outlined the town’s ordinance and addressed the history of the mowing of weeds in the corporate limits on property that is unimproved, undeveloped, and unsubdivided. Current town ordinances require that all weeds are considered a nuisance and may be abated. Mayor Cielinski advised the audience that the property owner has been contacted and they are willing to try to take care of the problem. The person who started subdividing that property is no longer involved, and the property has reverted back to the original owner. The owner has advised the town he will be getting a brush hog to mow down.

**BUDGET QUESTION** – Sue Dills addressed the council and asked if the town was going to be advertising for additional summer positions through the Public Works Department. With requests for additional Public Works Department mowing, more employees would be needed to offset the needs of the department. Mayor Cielinski commented that it was not his plan to hire seasonal employees, but the council definitely has the right to amend the budget.

**ORDINANCE NO. 639 - 2010-2011 OPERATING BUDGET - SECOND READING** – Councilwoman Goff made a motion to approve Ordinance No. 639 on second reading. Second by Councilwoman Care. The town has a cash carry-over of $454,733 and the town will be moving the $300,000 from the current budget year to 2010-11 with an additional $100,000 budgeted for road repair. All members voting, AYE – motion carries.
ORDINANCE NO. 639
AN ORDINANCE APPROPRIATING MONEY OF THE TOWN
OF GLENROCK, CONVERSE COUNTY, WYOMING FOR
VARIOUS PURPOSES NECESSARY TO CONDUCT THE
MUNICIPAL GOVERNMENT FOR FISCAL YEAR 2010-2011.

PITTSLEY CONDITIONAL USE PERMIT – Mayor Cielinski asked for clarification regarding the conditional use permit. Ms. Kathy Patceg advised the council that Ms. Pittsley withdrew the café from the conditional use permit. She then outlined the decision of the planning commission and what issues were considered when the decision was made. For the council to act on the café issue this needs to go back to the planning commission. Attorney Cotton again addressed the council. He commented that the Pittsleys did not withdraw their request for the café. If it had been withdrawn the application should have been amended or a new application prepared. Attorney Cotton commented that the council does have the authority to make a decision.

Town Planner Patceg advised the council that the issues addressed during this process were not made up, they are requirements that have been on the books for years. If the council wants this issue to go back to the planning commission it can be done, however; it would require an additional public hearing. Councilman Anfinson asked if the fire and electrical issues have been addressed. Ms. Pittsley commented that these issues have not yet been completed. Councilwoman Care asked if the council could approve the permit with the understanding that they not open the café part until after these upgrades have been completed.

Town Planner Patceg asked the council to consider the parking issue. If another restaurant wants to come into town these parking regulations would still be required. She further requested the town consider the precedence that could be set. New businesses could argue against parking requirements based on the council’s decision. She asked the council if they wanted her to prepare a ordinance amending the town’s parking regulations.

Councilwoman Care made a motion to approve the Conditional Use Permit for all three businesses provisionally with the understanding that all inspections, electrical upgrades, and the “Exit sign” will be completed within 90-days. Second by Councilwoman Goff. Members voting, AYE – Council members Care, Goff, and Anfinson. NAY – Mayor Cielinski. Motion carries.

MIKE PYATT – DRAINAGE REQUEST – Mr. Pyatt addressed the council regarding a proposed “V” shaped drainage panel, running North and South along the curb. If this proposed solution did not take care of the problem, would the town then be obligated to take care of the problem. Councilman Anfinson questioned if the proposed solution would not actually cause a similar problem for the adjacent property owner. That neighbor has actually contacted an engineer to review his drainage issue and reroute his drainage. Mr. Andrews then advised the council that prior to Mr. Pyatts purchase of this property and construction of the house, this specific location was the natural drainage. Even if reclaimed, that natural drainage is still going to exist. Mr. Andrews stated that when you move the water from it’s natural course you create a
problem somewhere else. The proposed cost for the drainage pan would be approximately $1,600.00. Mr. Andrews advised the Pyatts that they could have additional use of their rear property by engineering a covered drainage installed in the back property diverting the water. The most cost effective solution would be to place a berm at the front of the property rerouting water down the existing gutter.

Mr. Andrews stated that the ideal solution would be for the property owners to work on a plan that would address the drainage issue to both properties. Mr. Andrews recommended Mr. Pyatt contact an engineer and prepare a recommendation for the town. Mr. Andrews advised the council that he would get that storm drainage plan and recommend the necessary corrections and/or pan to meet the requirements of a 100-year flood scenario.

**FOUR ACES CATERING PERMIT – HOG FEST** – Councilwoman Goff made a motion to approve the submission of a county catering permit by the Four Aces. Second by Councilwoman Care. All members voting, AYE – motion carries.

**SUNDANCE WIRELESS LEASE AGREEMENT** – Dave Andrews reviewed the agreement allowing Sundance Wireless to place antenna on town property in exchange for free municipal wireless service, and recommended the council amend the agreement, Section 16, Changing the place of legal address to Wyoming. Councilwoman Goff so moved. Second by Councilman Anfinson. All members voting, AYE – motion carries.

**ORDINANCE NO. 640 – WEED ORDINANCE** – Mayor Cielinski read the Ordinance amending the town’s Nuisance Codes. The proposed changes added definitions for “subdivided”, “unimproved”, and “development”. It also amended the nuisance set out allowing an exemption for tracts of land that are unsubdivided and unimproved and/or subdivided by unimproved. Councilwoman Care made a motion to approve the ordinance on first reading. Second by Councilman Anfinson. Mayor Cielinski advised the council that this is just a starting place and the council has the right to change/amend this ordinance in any way.

Community Development Director Patceg advised the council that Sunup Estates has been rezoned, it has been subdivided, however; it has not been developed. The developer did disturb the land and it no longer has native grasses, and they need to be held responsible correcting the problem. Discussion on the definition of unimproved was held, and reseeding of the land needs to be considered.

All members voting, AYE – motion carries.

**RESOLUTION 2010-18 – FACADE IMPROVEMENT PROGRAM FOR DOWNTOWN BUSINESS** – Mayor Cielinski read the resolution adopting the Facade Improvement Program for downtown businesses with revenues over and above operating and maintenance of the Commerce Building would be used for other downtown business facade grants and projects to enhance the downtown area. The program is a 50%/50% grant match for facade upgrades and a straight out $1,000 dollar grant for painting. In-kind matches would be considered for the facade program. Applicants would have to provide estimates from outside contractors for in-kind
comparisons. Councilwoman Goff made a motion to approve the resolution. Second by Councilman Anfinson. All members voting, AYE – motion carries.

RESOLUTION 2010-18
A RESOLUTION ADOPTING THE FACADE IMPROVEMENT PROGRAM FOR DOWNTOWN BUSINESSES

RESOLUTION 2010-19 – WBC TECHNICAL ASSISTANCE GRANT APPLICATION – CENTENNIAL PATHWAY ARCHWAY – Councilwoman Care made a motion to approve the resolution. Second by Councilwoman Goff. The grant application will be design and engineering of the Centennial Pathway Arch and the entryway to the town parking lot. All members voting, AYE – motion carries.

RESOLUTION 2010-19
A RESOLUTION APPROVING A CONTRACT BETWEEN THE TOWN OF GLENROCK AND THE WYOMING BUSINESS COUNCIL FOR $5,000 FOR TECHNICAL ASSISTANCE TO DESIGN AND ENGINEER THE ARCHWAY FOR THE CENTENNIAL PATHWAY AND THE ENTRYWAY TO THE TOWN PARKING LOT.

RESOLUTION 2010-20 – WBC A-SQUARE GRANT AMENDMENT – Mayor Cielinski read the resolution approving an amendment to the grant agreement between the Wyoming Business Council to extend the completion date and amend the match requirements of the original A-Square project agreement. Councilwoman Goff made a motion to approve the resolution. Second by Councilwoman Care. Mr. Jay Lesser advised the council that the majority of A-Square has been purchased by a company that owns a number of gun companies. The results of this will be that several manufactures will actually be moving here providing significantly more jobs. All members voting, AYE – motion carries.

RESOLUTION 2010-20
A RESOLUTION APPROVING AN AMENDMENT TO THE GRANT AGREEMENT BETWEEN THE WYOMING BUSINESS COUNCIL AND THE TOWN OF GLENROCK TO EXTEND THE COMPLETION DATE AND AMEND THE MATCH REQUIREMENTS OF THE ORIGINAL AGREEMENT.

RESOLUTION 2010-21 – HIGHWAY SAFETY SELECTIVE TRAFFIC ENFORCEMENT GRANT – Mayor Cielinski read the resolution approving the submission of a grant application for a traffic enforcement grant in the amount of $24,877.60. The funds will be used for officers wages, PBT’s, video cameras, and radar units. Councilman Anfinson made a motion approving Resolution 2010-21. Second by Councilwoman Goff. Chief Sweet reviewed the grant proposal and conditions. All members voting, AYE – motion carries.

RESOLUTION 2010-21
A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR A HIGHWAY SAFETY - SELECTIVE TRAFFIC ENFORCEMENT GRANT

RESOLUTION 2010-22 – HIGH PLAINS CONSTRUCTION WELL #7 CHANGE ORDER
Mayor Cielinski read the resolution authorizing an extension of 43 days for the completion of the well upgrades. Councilwoman Care made a motion to approve the extension. Second by Councilwoman Goff. All members voting, AYE – motion carries.

RESOLUTION 2010-22

A RESOLUTION TO AUTHORIZE CHANGE ORDER NO. 3 TO THE HIGH PLAINS CONSTRUCTION, INC. AGREEMENT FOR THE GLENROCK WATER DEVELOPMENT COMMISSION 2009 GLENROCK LEVEL III WATER PROJECT.

HIGH PLAINS CONSTRUCTION – SUBSTANTIAL COMPLETION – Councilwoman Goff made a motion authorizing the signing of the Certificate of Substantial Completion for the High Plains Construction Well #7 Project. Second by Councilwoman Care. All members voting, AYE – motion carries.

RESOLUTION 2010-23 – CHAMBER OF COMMERCE ARTS COUNCIL GRANT APPLICATION – Councilwoman Care made a motion to approve the resolution. Second by Councilman Anfinson. All members voting, AYE – motion carries.

RESOLUTION 2010-23

A RESOLUTION APPROVING A WYOMING ARTS COUNCIL GRANT APPLICATION BY THE GLENROCK CHAMBER OF COMMERCE FOR THE PIONEER DAYS JUBILEE AND AGREETING TO ACT AS AN UMBRELLA AGENCY FOR FUNDING DISTRIBUTION.

BILLS & CLAIMS – Councilwoman Goff made a motion to approve the bills & claims. Second by Councilwoman Care. All members voting, AYE – motion carries. VENDOR/AMOUNT:

- 125 Cafeteria, $777.24
- Ohio Child Support, $471.27
- Hilltop National Bank, $16,305.00
- Wyoming Retirement, $13,923.76
- 71 Construction, $110.50
- All Out Fire, $582.00
- Ameri-Tech Equipment, $31,292.50
- Kathy Patceg, $37,32
- Automation Electronics, $1,216.86
- Blue Cross, $26,578.88
- Converse County VISA, $3,942.55
- Alltel, $455.51
- CEPI, $50,479.23
- Glenrock Hardware Hank, $588.51
- Communication Technologies, $95.00
- Converse Cnty Coalition, $100.00
- CPS Distributors, Inc., $410.07
- D&A Plumbing, $53.66
- Deer Creek Drug, $13.92
- Decker Auto Glass, $204.42
- Boots Faunce, $87.96
- Glenrock Auto Parts, $126.40
- Glenrock Independent, $684.00
- H&H Electric, $99.70
- Harris, $834.50
- Hawkins, Inc., $30.00
- Home Town Printed Apparel, $37.00
- Hoods Equipment, $59.98
- Hose & Rubber Supply, $76.49
- Bonito Hunt, $154.00
- Jacks Truck and Equip, $4,213.71
- Source Gas, $1,150.61
- Gone, $2,249.94
- Lathrop Equipment, $18.52
- LGLP, $15,221.00
- James Magee, $400.00
- Menards, $239.93
- NorMont Equip, $90.00
- SLIB, $4,980.10
- Rocky Mountain Power, $10,936.83
- Qwest, $347.36
- Roumell Plumbing, $762.02
- Michael Roy, $485.54
- Sam’s Club, $89.08
- Schubert Geological, $518.50
- Shurkote, $13.50
- US Technology, $1,595.00
- VanDiest, $4,498.20
- Verizon, $77.87
- WY Assoc. Of Animal Control, $30.00
- Waterworks Industries, $506.90
- West Group, $215.78
- WSI Lighting, $73.63
- Glenrock Super Foods, $39.13
- WY Community Gas, $11.33
- WYDOT, $103.20
- Wyoming Machinery, $729.06
- WY Work Warehouse, $226.12
- Upset Site Furnishings, $6,761.81
- Waste Connections, $2,316.00
- TireRama, $65.95
- Fleet Service, $4,132.37
- Digital Ally, $1,046.50
- Kari Moulton, $183.00
- Orbitcom, $1,420.62
- Great America Leasing, $84.66
- Glenrock Cleaners, $11.50
- Glenrock Pac-
n-Ship, $9.04; Sportsman’s Warehouse, $109.99; Rexel Ryall, $2,272.00; City of Gillette, $100.00; City of Newcastle, $150.00; Western Vista, $13.00; City of Casper, $12.00; DPMS Panther Arms, $2,412.00; CMR Claims Management, $948.47; Darcy Eickhoff, $25.00.

**ADJOURNMENT** – being no additional business before the council the meeting adjourned at 10:20 PM

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Steve Cielinski, Mayor

ATTEST:

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Donna M. Geho, Clerk/Treasurer