Mayor Michael McQueary called the public hearing to order at 7:00 P.M. to gain input on the proposed grant application for the Glenrock Paleon Foundation CDBG Rehabilitation Grant. Being no comment from the audience the hearing closed at 7:01 P.M..

CALL TO ORDER – Mayor Michael McQueary called the town council meeting to order at 7:01 P.M. and led those present in the Pledge of Allegiance. Roll call was taken and all elected officials were in attendance.

APPROVAL OF MINUTES – Councilwoman Goff made a motion approving the minutes of the January 24, 2011 council meeting. Second by Councilwoman Care. All members voting, AYE – motion carries.

MAYOR’S REPORT – Mayor McQueary named his appointments for council confirmation. Appointments are: Tom Sweet, Chief of Police; Donna M. Geho, Clerk/Treasurer, Frank and Scott Peasley, Peasley Law Offices, Town Attorney; and Michael Roy, Municipal Court Judge. Councilwoman Care made a motion to approve the appointments as stated. Councilman Lembke seconded the motion. Mayor McQueary then named Councilwoman Linda Care as Mayor Pro-Tempore to act in his stead if he is unable to attend his meeting.

COUNCIL REPORT – COUNCILMAN ANFINSON congratulated the appointees and commended the Public Works Department on the snow removal during the last storm. COUNCILMAN LEMBKE – thanked the clerks office for updating the Trace of Municipal Officials available on the website. He also commended those restaurants who have decided to go non-smoking. He also congratulated the appointees and thanked the Mayor for the time and effort he made in making those selections.

JUNIOR COUNCIL REPORT - Chanel Doherty reported on the talent show. They were able to raise $800 dollars for the music department. She also commended the restaurants for their decision to go smoke-free.

RESOLUTION 2011-06 – HIGHWAY MAINTENANCE – Mayor McQueary read the resolution acknowledging the conditions of Wyoming Department of Transportation funding for highway maintenance at a rate of $20.00 per capita. Councilman Lembke made a motion to approve Resolution 2011-06. Second by Councilman Anfinson. All members voting, AYE – motion carries.

RESOLUTION 2011-06
A RESOLUTION ACKNOWLEDGING THE CONDITIONS OF STATE STATUTE 24-2-111(a)(ii).

RESOLUTION 2011-07 – NCOURT SERVICE AGREEMENT – Mayor McQueary read the resolution allowing the town to enter into a service agreement for on-line credit card payments.
Councilwoman Goff made a motion approving Resolution 2011-07. Second by Councilman Anfinson. All members voting, AYE – motion carries.

RESOLUTION 2011-07
A RESOLUTION APPROVING CONTRACT DOCUMENTS WITH NCOURT ALLOWING FOR CREDIT CARD PAYMENTS.

RESOLUTION 2011-08 – PALEON FOUNDATION CDBG GRANT APPLICATION – Mayor McQueary read the resolution authorizing the submission of a grant application for purchase and repairs for the Glenrock Paleon building. The grant will provide $194,842.91 for paying off the mortgage, $300,000 for construction costs, and $5,157.09 in miscellaneous expenses. Councilman Lembke made a motion to approve the resolution. Second by Councilwoman Care. There was discussion on the pay-off figure and the settlement date. There was also discussion on the town’s responsibilities if this grant is awarded. The council was advised that the town would be responsible for acting as a pass-through agency for the financial end of the grant, and making sure that contractor hired for repairs of the building meet all qualifications under Davis-Bacon. The council was also advised that there will be an appraisal performed on this building before the project is completed. Preliminary estimates are between $500,000 and $600,000. All members voting, AYE – motion carries.

RESOLUTION 2011-08
A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR A DOWNTOWN DEVELOPMENT GRANT - COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM THROUGH THE WYOMING BUSINESS COUNCIL ON BEHALF OF THE PALEON FOUNDATION.

RESOLUTION 2011-09 – FINAL COMPLETION OF WYDOT ENHANCEMENT PROJECT PHASE II – Mayor McQueary read the resolution certifying final completion of this project and authorizing the mayor to sign the necessary paperwork. Councilman Anfinson made a motion to approve the resolution. Second by Councilwoman Goff. All members voting, AYE – motion carries.

RESOLUTION 2011-09
A RESOLUTION ACCEPTING FINAL COMPLETION OF WYDOT ENHANCEMENT PROJECT - PHASE III.

RESOLUTION 2011-10 – PUBLIC WORKS STORAGE BUILDING – Mayor McQueary read the resolution awarding bid for a new Public Works building for the storage of salt and the town’s sanitation trucks. Councilwoman Care made a motion to approve Resolution 2011-10. Second by Councilwoman Goff. The bid will be for a 60' X 50' X 16' building to include 1 walk in door and 3 12' X 14' doors, 24 ga steel and 4 ply poles with all vinyl coated fiberglass insulation, for a cost not to exceed $43,500.00. All members voting, AYE – motion carries.

RESOLUTION 2011-10
A RESOLUTION APPROVING THE AWARD OF BID FOR THE GLENROCK STORAGE BUILDING TO BE LOCATED AT THE PUBLIC WORKS YARD.

ORDINANCE NO. 646 – APPOINTMENT PROCEDURES FOR APPOINTED
OFFICIALS – Mayor McQueary read the ordinance amending the town code regarding appointment deadlines and making the appointment period for 4-years. Councilwoman Care made a motion to approve Ordinance No. 646 for first reading. Second by Councilman Anfinson. Mayor McQueary explained the changes being proposed. He explained that the current town code is fine for an incumbent mayor, or one who has had the opportunity to serve on the council, but someone coming in from the outside needs time to go through a good analytical process in order to make a valid, informed decision. Discussion on when the appointments would expire was held. Minor amendments were discussed and will be presented for second reading. All members voting, AYE – motion carries.

ORDINANCE NO. 646
AN ORDINANCE AMENDING CHAPTER 2, ARTICLE 4, SUBSECTION 1, OF THE GLENROCK TOWN CODE AMENDING APPOINTMENT PROCEDURES FOR APPOINTED OFFICERS.

ORDINANCE NO. 647 – APPOINTMENT OF MAYOR PRO-TEMPORE – Mayor McQueary read the ordinance amending the town code giving the mayor the power to appoint Mayor Pro-Tempore. The current version of the Glenrock Town Code does not specifically address the appointment process for this position. The current amendments will bring the code in compliance with state statutes. Councilwoman Goff made a motion to approve the Ordinance on first reading. Second by Councilwoman Care. All members voting, AYE – motion carries.

ORDINANCE NO. 647
AN ORDINANCE AMENDING CHAPTER 2, ARTICLE 2, SUBSECTION 7, OF THE GLENROCK TOWN CODE AMENDING APPOINTMENT PROCEDURES FOR MAYOR PRO-TEMPORE.

EXECUTIVE SESSION – Mayor McQueary entertained a motion to adjourn into executive session in accordance with § 16-4-405(a)(iii) On matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party. The executive session is to review and discuss a settlement offer regarding the 2009 Duane Grose Deer Creek Days Parade Tasering event. Councilman Anfinson made a motion to enter into executive session. Second by Councilman Lembke. All members voting, AYE – motion carries. The meeting adjourned into executive session at 7:47 P.M. The meeting reconvened at 8:00 P.M.. Councilman Anfinson made a motion to approve the settlement agreement as presented in reference to Bud Grose vs. the town of Glenrock. Second by Councilwoman Goff. Councilman Lembke abstained from voting due to a conflict of interest. All members voting, AYE – motion carries.

BILLS & CLAIMS – Councilwoman Goff made a motion to approve all claims as presented. Second by Councilwoman Care. All members voting, AYE – motion carries.
VENDOR/AMOUNT – Ameri-Tech, $8,530.20; B&B Rubber Stamp, $79.90; Burns Insurance, $3,996.00; Converse Cnty Bank, $1,927.69; Alltel, $302.77; CEPI, $16,630.57; Glenrock Hardware Hank, $110.64; Communication Tech, $34690; Computer Prof. Unlimited, $2,357.90; Crossroad Vet Service, $17.50; Desert Mountain, $10,329.20; Energy Labs, $380.00; Murdoch’s, $140.95; G/C Building Supply, $187.10; Donna Geho, $14.00; Glenrock Auto Parts, $548.07; Glenrock Components, $354.20; Glenrock Independent, $672.00; H&H Electric., $687.87; Hack
Co., $77.95; Hawkins, Inc., $15.00; Home Depot, $221.26; Home Town Printed Apparel, $188.00; IIMC, $755.00; Kelly’s Alignment, $1,197.19; Dana Kepner, $81.00; Knapp Supply, $258.35; Source Gas, $3,820.80; LGLP, $500.00; James Magee, $400.00; Mendard, $192.10; Mountain States Litho, $336.95; National Historic Trust, $20.00; Nelico, $18.75; NorMont, $137.00; One Call of WY, $91.00; Orkin, $80.96; Rocky Mtn Power, $22,541.43; Qwest, $408.93; Reiter Machine, $1,401.80; Shurkote, $167.00; Stamp Fulfillment, $540.60; US Welding, $62.56; US Postmaster, $185.00; WY Assoc Rural Water, $20.00; Waterworks Ind, $2,411.49; West Group, $288.71; Glenrock Super Foods, $11.34; WY Public Health Lab, $35.00; WY Work Warehouse, $408.31; WY DEQ, $100.00; Fleet Service, $5,245.44; NoBe, $80.00; Staples, $482.33; Julie Wickett, $86.97; WEDA, $59.00; CMT Teco, $95.00; Orbitcom, $688.54; Great American Leasing, $84.66; American Planning Assoc, $185.00; LN Curtis, $609.77; Intoximeters, $189.00; RAUG Ammotec, $495.48; Leonard Medoff, $185.00; The Aces, $28.93; Mark McCann, $450.00; American Red Cross, $42.00; Oil City Printers, $255.83; WCDA, $25.00; Larry Schneider, $24.00; Glenrock Independent, $440.00; Rocky Mtn Powers, $11,326.35; West Group, $107.89; Orbitcom, $662.93; Waves Web Design, $500.00; James Magee, $400.00; 125 Cafeteria, $946.26; WY Retirement, $15,966.76; WY Workers Comp, $21,827.42; Blue Cross-Shield, $28,073.42; Rocky Mtn Power, $13,373.00; 125 Cafeteria, $1,116.26.

**ADJOURNMENT** – being no additional business before the council, the meeting adjourned at 8:01 P.M..

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Donna M. Geho, Clerk/Treasurer

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Michael L. McQueary

ATTEST: