A motion to adjourn Executive Session was made by Councilman Roumell at 7:00PM; seconded by Councilman Dalgarn. All members voting AYE – motion carries. Mayor Frank called the council meeting to order at 7:00PM and led with the Pledge of Allegiance. All elected officials were in attendance.

Officer Steele and K-9, Yara, performed a successful drug search demonstration for council and the public. Chief Hurd explained the training schedule.

APPROVAL OF MINUTES: A motion to approve minutes from the October 24, 2016 meeting was made by Councilman Dalgarn; seconded by Councilman Flynn. All members voting AYE – motion carries.


MAYOR’S REPORT: Doug Frank – no report.

CLERK: Jaime Reid – is working on quotes for cost saving medical, etc. insurance.

TREASURER: Andrew Sibai – attended the Governor’s Business Forum last week. Sales taxes are up.

POLICE DEPARTMENT: Chief Hurd – has eliminated a part-time position within Animal Control.

PUBLIC WORKS REPORT: Randy Rumpler – the crew has been busy maintaining the town. Foreman, April Hiser, is now certified in pesticide. The large water leak on Brubaker has been repaired. He attended the WWDC meeting last week and the Town was awarded $254,000 for phase 2 of the next water project.

BUILDING INSPECTION/CODE ENFORCEMENT: Kasey Drummond – Christmas Shoppe – open, Steering Committee mtg. – 11/21, Comp. Plan & Planning Commission mtg. 12/6. Solar Eclipse planning is in the works. A spec building is being proposed. She, Andy and Doug attended the Governor’s Business Forum last week in Cheyenne and she went a day early to attend the Deming Mngt. Seminar. Councilman Roumell questioned why Kasey, who holds a non-managerial position, was approved to go to the mngt. seminar and not the Clerk, whose position is to manage the everyday functions of the Town. He does not approve of the Mayor’s approval of attendees for the Forum; the Mayor stands by it and stated that any senior staff member could have gone and he assumed that it was discussed among them. Councilman Roumell reiterated that there is no Community Development Director position within the Town and Kasey’s hired job position was/is Building Inspector/Code Enforcement, which has been never been changed by Council. Mayor Frank praised Kasey and the work she does. Councilman Flynn agreed with Councilman Roumell and thinks there needs to be cross training between the Clerk and Treasurer.

ITEMS FROM THE FLOOR: none.

NEW BUSINESS:
1. Ordinance 696 – Compression Brakes – 3rd Reading. A motion to approve same was made by Councilman Dalgarn; seconded by Councilman Roumell. All members voting AYE – motion carries.
2. Councilman Gray asked about amending the water tap ordinance passed this year. It will be re-addressed after the 1st of the year. The Town is far below what the State and Water Board recommend charging for water fees and those fees will be reviewed as well.
3. The RFP and specs for engineering of the Lincoln Building roof that Randy Rumpler received from CEPI was reviewed and approved for submission to the newspaper by council.

BILLS & CLAIMS: Councilman Gray pointed out that some expenditures on the budget report far exceed the percentage allocated to that line item/department. It will be reviewed. A motion to approve the Bills & Claims was made by Councilman Dalgarn; seconded by Councilman Roumell. All members voting AYE – motion carries.
ADJOURNMENT: Meeting adjourned at 7:48PM

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W.D. Frank, Mayor

ATTEST:

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Jaime Reid, Town Clerk