Mayor Frank called the Council Meeting to order at 7:00 PM., welcomed the audience and led the Pledge of Allegiance. All elected officials were in attendance.

**APPROVAL OF MINUTES** – A motion to approve the amended minutes of September 28, 2015 [to include discussion of vehicle access to Deer Creek at Town Park] was made by Councilwoman Popp. Motion seconded by Councilman Anfinson. All members voting AYE – motion carries.

_A motion to add Joint Dispatch as an action item under new business was made by Councilman Roumell. Motion seconded by Councilwoman Popp. All in favor voting AYE – opposed, Mayor Frank. 4/1 vote – Motion carries._

**MAYOR’S REPORTS** – No specific report.

**COUNCIL’S REPORT** – Councilwoman Popp - no report. Councilman Roumell - thanked the Police Department, Fire Department and rural fire departments for their efforts in fighting the recent fires in Converse and Natrona Counties. Mayor Frank requested the public to spread the word for needed volunteer fire fighters. Councilman Roumell said the low level site is moving along and new wiring for the microwaves is being installed. He had a recent meeting with Steve Langworthy, the Motorola engineer; 2/3rds of the equipment for the upgrade in place has shipped and we should be up and running by year’s end. Councilman Anfinson - thanked Public Works for the notice left on his door of the water shutoff schedule in order to make needed repairs. Councilman Flynn – thanked the Fire Department on fighting the recent fires and volunteering their time. He wanted an update on the Fire Chief job posting. Mayor Frank commented that final revisions are being made to the job description and it will be advertised throughout the state. Councilman Flynn requested that council see the job description prior to being published. Mayor Frank agreed.

**PUBLIC WORKS REPORT** – Randy Rumpler, Public Works Director, addressed council. The staining of the park bathroom toilets was caused by the cleaner being used and that has been corrected and cleaned. His crew has been busy street sweeping, patching potholes, fencing the park, blowing out sprinkler systems and replacing water meters. There is a serious issue with the sewer lagoon; the piping is plugged between cell 3 and 4 and it blew out the manual bypass plugs. We will be in violation of our discharge permit with TSS & BOD if not fixed. He has contacted Curb Box Specialties about placing 2 Easy Valves in line which will total 20k. Council considers this an emergency repair and asked Randy to get it fixed ASAP. Friday morning they had no water flowing to the water tanks in Town. It was a bad PRV, which he rebuilt today and trained 4 crew members while doing it. At the PD’s request, he has ordered curb paint and that should be in this week.

**BUILDING INSPECTION / COMMUNITY DEVELOPMENT** - Kasey Drummond addressed council. The Planning Commission will continue to review proposed changes to zoning chapters of the Code. The 1st tree grant application will be submitted at our next council meeting. The WEDA conference she recently attended was very informative and she learned a lot about anticipated growth in WY. The pumpkin patch will be free at OctoberFest thanks to $375 received from Festival Partners. Christmas Shoppe is off to a good start and will be well advertised. Lastly, a new building permit was pulled on Sunup-Hult Construction for the construction of a new home on Miller Rd.

**CLERK** - Jaime Tudor reported that Town credit cards have been cancelled and re-issued to specific employees, Mayor and Council for better tracking and accountability. We received the project check from WCG which will fund the Town’s Tree Grant. Lastly, Betty White, our Utility/Payroll Clerk announced her retirement planned for the first of the year and we are advertising for her replacement.

**TREASURER** – Andrew Sibai reported that he is working on an updated DS Manufacturing budget sheet for Council. The new software is scheduled for April 2016, unless there is a cancellation.
POLICE DEPARTMENT – Chief Wickett addressed council. The new Tahoe is back and the Impala is in for repairs.

ITEMS FROM THE FLOOR – Karen Renner wants the Town to pave her street. Councilwoman Popp advised her that it is under review to see if it is the Town’s responsibility since it was initially the developer’s responsibility.

NEW BUSINESS –

1. Councilwoman Popp is seeking 2 volunteers from the public to be on a committee she is forming to update the Town’s Personnel/Policy Manual. In addition there will be 3 council members and 3 employees on the committee. The initial planning meeting will be 1-2 hours and will be scheduled soon. The final draft will be turned over to the Town Attorney and then to Council for approval.

2. Four Aces applications for open container and catering permits for OctoberFest. They will set up at 10:00AM, serve at 11:00AM, close at 3:00PM and breakdown by 4:00PM. The area will be fenced off and they will ID and provide wristbands. A motion to approve the applications was made by Councilman Anfinson. Motion seconded by Councilman Roumell. All members voting AYE – motion carries.

3. Mark Pepper with WY Rural Water addressed council. He provided information and background on WYOWARN. It is a program that towns participate in and can receive or send out help [employees and equipment] in an emergency. Currently 19 towns in WY participate. There is no fee to join and you are not obligated to respond to a request for assistance. Randy Rumpler added that he would like Glenrock to join. A motion to authorize Randy Rumpler to sign paperwork and join WYOWARN on behalf of the Town was made by Councilman Roumell. Motion seconded by Councilman Anfinson. All members voting AYE – motion carries.

4. DS Manufacturing change orders. Andy Sibai stated that even with the added expenses we are still under budget. A motion to approve the change orders was made by Councilwoman Popp. Motion seconded by Councilman Anfinson. All members voting AYE – motion carries.

5. RESOLUTION 2015-33 – Planning Grant through the Laura Jane Musser Fund

RESOLUTION 2015-33

A RESOLUTION AUTHORIZING SUBMISSION OF A PLANNING GRANT THROUGH THE LAURA JANE MUSSER FUND FOR THE GLENROCK COMMUNITY INVOLVEMENT PLAN, FOR THE PURPOSE OF ESTABLISHING COMMUNITY INVOLVEMENT THROUGH ECONOMIC DEVELOPMENT WHILE DEVELOPING THE COMPREHENSIVE DEVELOPMENT PLAN.

Mayor Frank read the Resolution. A motion to approve Resolution 2015-33 was made by Councilman Roumell. Motion seconded by Councilman Anfinson. All members voting AYE – motion carries.

6. Joint Dispatch. A motion to pull Glenrock out of Joint Dispatch and Justice Center with Douglas and the county was made by Councilman Roumell. Motion seconded by Councilman Anfinson. Discussion: Mayor Frank objected to this item being on the Agenda without having a legal understanding; commented that it would cost the Town $100k plus to separate; and it is an irresponsible expensive decision to make tonight. Councilman Roumell stated that it would not cost the Town anything to opt out, in fact we will save $700k. There has been communication problems with commissioners and Glenrock would not have an equal seat at the table if we stayed in. Chief Wickett commented that she agrees with Councilman Roumell. Councilman Anfínson stated that the upgrade was his concern and now we have our upgrade in place; and our initial intent of Joint Dispatch was not met and the current plan will not benefit Glenrock. All in favor voting AYE – opposed, Mayor Frank. 4/1 – Motion carries.

BILLS AND CLAIMS – Council requested a more detailed printout in the future. Being no additions or corrections to the bills and claims, they stand as presented with a motion by Councilman Anfinson. Motion seconded by Councilwoman Flynn. All members voting AYE – motion carries.
ADJOURNMENT – Being no additional business before the council, Mayor Frank adjourned the meeting at 9:15 P.M.

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W. D. Frank, Mayor

ATTEST:

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Jaime Tudor, Town Clerk