Mayor Frank called the Council Meeting to order at 7:00 PM, welcomed the audience and led the Pledge of Allegiance. All elected officials were in attendance.

**APPROVAL OF MINUTES** – A motion to approve the amended minutes of October 12, 2015 [with the correction of a spelling error] and the ordinance workshop minutes of October 13, 2015 was made by Councilman Roumell. Motion seconded by Councilman Anfinson. All members voting AYE – motion carries.

**MAYOR’S REPORTS** – Mayor Frank commented that the ordinance workshop was productive and asked the public to get the word out that the first reading is planned for the next meeting. He congratulated the Herder’s football team on making it to the playoffs; they will be playing Mountainview here on Friday at 7PM. Resident Jesse Bishop is fighting cancer and there will be a benefit tailgate BBQ at 5:30PM Friday before the game. We have been receiving resumes for Police Chief and the ad will run for 4 weeks.

**COUNCIL’S REPORT** – Councilwoman Popp – the first Personnel Committee meeting will be this Thursday at 6:00PM. There are only 2 council people on the committee so it will not be open to the public. The committee members are Councilwoman Popp, Councilman Anfinson, Kasey Drummond, Julie Wickett, Jaime Tudor, Russ Dalgarn, Kathy Patceg and Reed Barr. Councilman Roumell – attended the monthly NEWY meeting in Gillette. A Former Speaker of the House spoke about the positive feedback he has received on the coal production in WY. On 11/9/15 Sen. Madden will speak in Gillette about the recapture of sales taxes for WY communities, severe budget cuts planned by the Governor, etc. Mayor Frank commented that our energy resources are under attack. Councilman Anfinson – reiterated the importance of making the public aware of the first ordinance readings and suggested additional advertising prior to that meeting. Mayor Frank suggested the paper do a story on this topic next week. Councilman Flynn – wanted it known that he is in favor of the leash law and disagrees with the pet restriction number. He wanted more discussion on the Police Chief job description prior to advertising and wants it run in the Casper paper. Mayor Frank agreed it should be run in Casper.

**PUBLIC WORKS REPORT** – Randy Rumpler, Public Works Director, addressed council. He received a date of 1/5/16 from Mike and Maggie Jacobs for their retirement. They will be missed. Curb Box Specialists will cut in the 2 valves at the lagoon on 10/27/15. 2 mandatory pre-bids on 10/27/15; one for South Rec and one for the Paleon. The final walk through with High Plains Construction for the Aspen & 6th St. project will be 10/27/15 at 8:00AM. All 13 valves have been replaced on Fir & 5th St. and the Oregon Trails subdivision. His crew has been busy with patching streets, street sweeping, water meter replacements, leaf clean up, sprinkler winterizing and prepping the lagoon for valve install.

**BUILDING INSPECTION / COMMUNITY DEVELOPMENT** - Kasey Drummond addressed council. The Octoberfest was a success; 500 attendees and the total cost for Main St. was $418.00. She has been working on the ISO Building Code Effectiveness Grading Sch. and has a meeting on 11/3/16 at 2:00PM. She will distribute the Christmas Shoppe posters next week. 2 home permits have been pulled and there will be 3 final inspections within the next month. Erlinda Shefelbine completed her façade grant and she will have that for the next meeting. Lastly, she will be attending the WY Bldg. Officials Conf. in Casper next Wed-Fri. Mayor Frank thanked Kasey for her hard work organizing OctoberFest.

**CLERK** - Jaime Tudor – we are advertising for Mike and Maggie Jacobs replacements. Changes have been made to the ordinances from the last workshop and have been forwarded to the Town Attorney for approval. She explained the reason why the Police Chief ad is not in the Casper paper; the ad is circulated statewide through the WY Press Assoc. and Casper has chosen not to advertise help wanted ads for the Assoc. so as to get the money directly from the towns for advertising.
TREASURER – Andrew Sibai – has been working on the DS Grant; submitting paperwork for funds from the WBC. He has been formatting data for the Black Mountain utility software. Mayor Frank asked about the Auditors and Andy is still trying to get a hold of them.

POLICE DEPARTMENT – Chief Wickett – announced the new Dispatcher, Frankie Brower. The phones died around 2:30AM on Saturday due to a bad server box. Calls got routed to the SO briefly and then to a PD cell phone. Lastly, the low level site is coming along and should be up and running soon.

ITEMS FROM THE FLOOR – None.

NEW BUSINESS –
1. Tree Grant Application by Mary Ann Davis. She had 20 elms removed from her property and it cost $3700.00. She applied for a $500.00 refund. A motion to approve the tree grant application was made by Councilman Anfinson. Motion seconded by Councilwoman Popp.

2. DS Manufacturing Change Order #4 – United Grinding shipping & handling of $4900.00. A motion to approve DS Manufacturing change order #4 was made by Councilman Roumell. Motion seconded by Councilman Flynn. All members voting AYE – motion carries.

3. DS Manufacturing Change Order #5 – Amcon request for $17,400.00 to remove 11,000 sq. ft. of dirt and bring in 4”-5” of rommill for proper drainage and to protect erosion to new asphalt. A motion to approve DS Manufacturing change order #5 was made by Councilwoman Popp. Motion seconded by Councilman Roumell. All members voting AYE – motion carries.

4. Payment of Amcon’s approved bill of $72,100.00 for asphalt and 60’ interior wall prior to receiving the funds from WBC. A motion to approve the payment of Amcon’s bill prior to receiving WBC funds was made by Councilman Anfinson. Motion seconded by Councilman Roumell. All members voting AYE – motion carries.

BILLS AND CLAIMS – Being no additions or corrections to the bills and claims, they stand as presented with a motion by Councilman Roumell. Motion seconded by Councilwoman Popp. All members voting AYE – motion carries.

ADJOURNMENT – Being no additional business before the council, Mayor Frank adjourned the meeting at 7:53PM.

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ATTEST:

W. D. Frank, Mayor

Jaime Tudor, Town Clerk