Town Council Meeting  
Glenrock Town Hall  
September 14, 2015

Mayor Frank called the Council Meeting to order at 7:01 PM, welcomed the audience and led the Pledge of Allegiance. All elected officials were in attendance.

**APPROVAL OF MINUTES** – Being no additions or corrections to the minutes of August 24, 2015, they stand as presented with a motion by Councilman Flynn. Motion seconded by Councilman Anfinson. All members voting AYE - motion carries.

**MAYOR’S REPORT** – Mayor Frank made the public aware of recent bear sightings around South Rec and in town. Converse County Coalition Against Violence has opened a Glenrock office in the Lincoln Bldg., Ste. 506, Tues. & Thurs. 9:00AM-5:00PM. He has received compliments on the new Dura-Patch machine and encouraged people to call if they see potholes overlooked. According to a recent WBC article WY is the No.2 state for start-ups. WY Medical Center purchased 2 drills from McGinley Innovations Orthopaedics (“MOI”). MOI now has 7 employees in Glenrock and plan to add another.

**COUNCIL’S REPORT** – Councilwoman Popp, no report. Councilman Roumell attended the quarterly PSEC meeting on 8/16/15. People have requested the update be postponed until 8/2017, but ultimately it was voted to keep it 8/2016. He should have the bid for Glenrock to purchase its own equipment for the update from Motorola soon. Paperwork is complete for the tower at the low level site and he is meeting with Tall Grass, the engineer and locksmith tomorrow at the site. 2 crews will be coming in to dismantle and strip the tower and to reconstruct it. It should be up and running by the end of November. If Glenrock does its own upgrade, it can be done by year’s end. Mayor Frank added that the upgrade is in place with County Commissioners’ support and the feasibility study should show costs and provide information to make good decisions. Councilman Anfinson, no report. Councilman Flynn, gave condolences to Randy Rumpler on the loss of his mom and said he got a message from Rocky Mountain Power that power will be out 9/19/15 11:30PM-5:30AM.

**PUBLIC WORKS REPORT** – Randy Rumpler, Public Works Director, addressed council. All 4 water tanks have been cleaned and inspected by Midco Tank Divers. The EPA Sanitary Survey was completed a week ago. Damaged screens on the tank overflow pipes were reported and they have been repaired. The split rail fence at the Town Park will be finished soon. The crew is back to. The retaining wall bid was awarded to Parkinson Concrete and the bid for parking line and checking street lights. Bids for paving Sunup will be advertised for in Feb. or Mar. 2016. The retaining wall bid was awarded to Parkinson Concrete and the bid for fencing has been re-advertised with more detail.

**BUILDING INSPECTION / COMMUNITY DEVELOPMENT** - Kasey Drummond addressed council. She got a cost estimate for street lights on Sunup; average is $3828.57 per light. The Planning Commission reviewed the draft amendment to the Zoning ordinance and had suggestions. More research is being done. She presented her preliminary Tree Grant application. A telephone conference is scheduled for 9/16/15 at 10:00AM with the WBC to discuss the grant application for the Community Development Plan. Letters went out to local business owners about upcoming events and sponsoring same. So far, she has one commitment of $100.00 towards kid’s activities from Farm Bureau. Kasey will not be at our next council meeting due to a WEDA conference.

**CLERK** – Jaime Tudor, no report until New Business.

**TREASURER** – Andrew Sibai reported that he and Jaime Tudor recently attended a WAMCAT conference in Lander, WY. They learned a lot of employee comp time. They need to develop and implement a Crisis Response Plan for Town Hall. He has reviewed the sales tax revenue and as of now we are down 50K for the forecasted Fiscal Year.

**POLICE DEPARTMENT** – Chief Wickett addressed council. The new ACO, Stuart McCrary, is going out on calls without supervision. He has been busy studying Town Code and procedures. Councilwoman Popp asked about his work schedule. It is 7:00AM-3:00PM for
now and she will provide a rotating schedule down the road. 9/18 is the last day for dispatcher applications. The PD’s X-26 Tasers are now obsolete and need to be replaced with the dual cartridge X-2 Taser. Cost including the cartridges, holsters and training is about $11K ea. They are working on getting some kind of compensation for the old Tasers. The ACO’s office will be located in the PD from now one.

ITEMS FROM THE FLOOR – Karen Ritter addressed council requesting that her street be paved. She wants the zoning code changed for the R1 zone. This will be discussed at the ordinance workshops. Chris Peterson addressed council. He said he spoke with a lot of planners about ordinances and cell towers. Wants to be involved in the next workshop. He requests another survey be sent out with prices for the Sunup street lights. Councilman Flynn added that the Sunup street lights are a good idea and that the Verizon cell tower was discussed numerous times in open meetings.

Andy Sibai requested to open bids not on the Agenda. Councilwoman Popp was opposed to the last minute item. The bid opening will be on the next Agenda.

NEW BUSINESS –
1. Cleaning/maintenance fees for the new concession stand in the Town Park will be discussed at the next workshop.
2. Tree Grant proposal and WY Community Gas Project Distribution 2015. Jaime Tudor advised Council that WCG approved the use of the Community Project funds ($4,411.51) for our Community Tree Rescue Project. Kasey Drummond suggested using that money to fund the Tree Grant. A motion to approve using the WCG 2015 funds towards the Tree Grant was made by Councilman Anfinson with the exception of submitting 2 bids instead of 3 and the understanding that once the WCG funds are spent, the Grant is done. Motion seconded by Councilwoman Popp. All members voting AYE – motion carries.
3. Town employee compensatory time policy. Tabled.
4. Purchase Agreement between the Town and B&J Properties, LLC and the Settlement Statement of $352,011.87. Town Attorney, Scott Peasley has been in negotiations for weeks, has reviewed and is comfortable with the Agreement. Mayor Frank added that there will be more accounting down the road with funds from GEDC and MOI. A motion to approve the Purchase Agreement, a funding submission to the WBC in the amount of $315,000.00, payment by the Town for its 10% portion in the amount of $35,000.00, to be placed in escrow, and payment by the Town for closing costs in the amount of $2,011.87 was made by Councilwoman Popp. Motion seconded by Councilman Roumell. All members voting AYE – motion carries. Discussion: Councilwoman Popp wants all future purchases to come before Council before monies are spent.
5. Opening of bids for new software. Councilman Anfinson requested that bids be opened outside of Council Meetings, reviewed in detail and then presented Council with recommendations. This item was tabled and will be discussed at the next meeting.
6. RESOLUTION 2015-25 – Bid Approvals Pertaining to DS/Town Development Agreement

RESOLUTION 2015-25

A RESOLUTION APPROVING THE AWARD OF BIDS PERTAINING TO A DEVELOPMENT AGREEMENT BETWEEN THE TOWN OF GLENROCK AND DS MANUFACTURING, LLC.

Mayor Frank read the Resolution. A motion to approve Resolution 2015-25 was made by Councilman Anfinson. Motion seconded by Councilman Roumell for the purpose of discussion. Discussion: Councilman Roumell addressed the lighting upgrade. Mayor Frank explained that 4 Dimensional Lighting’s (“4D”) bid included a substantial rebate that, according to 4D, only they were eligible for. Councilman Roumell commented that the bids should be based on the lump sum. He spoke to Gary Eckhart with Amcon and he too can get that same rebate. He requested to see the original bids. Mayor Frank called a 5 minute break. 9:06PM meeting called to order. Mayor Frank explained more clarification on the lighting bids is needed. Motion to approve Resolution 2015-25, excluding “Miscellaneous Upgrades” and changing language “real estate transaction” to “real estate closing” was made by Councilman Roumell.
Motion seconded by Councilman Anfinson. All in favor voting AYE, Councilwoman Popp opposed - 3-1 vote, motion carries.

7. RESOLUTION 2015-26 – BID APPROVALS FOR TOWN INFRASTRUCTURE IMPROVEMENTS

RESOLUTION 2015-26

A RESOLUTION APPROVING AWARD OF BIDS FOR TOWN INFRASTRUCTURE IMPROVEMENTS

Mayor Frank read the Resolution. A motion to approve Resolution 2015-26 was made by Councilwoman Popp. Motion seconded by Councilman Flynn. All members voting AYE – motion carries.

BILLS AND CLAIMS – Being no additions or corrections to the bills and claims, they stand as presented with a motion by Councilman Anfinson. Motion seconded by Councilwoman Popp. All members voting AYE – motion carries.

ADJOURNMENT – Being no additional business before the council, Mayor Frank adjourned the meeting to Executive Session at 9:15 P.M.

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W. D. Frank, Mayor

ATTEST:

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Jaime Tudor, Town Clerk